Aberford C of E Primary School

Charging Policy

1 Introduction

1.1 The Governing Body of the School are responsible for determining the content of this policy and the Head Teacher for its implementation. Any determinations with respect to individual parents will be considered by the Head Teacher and School Business Manager.  
  
The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as ‘optional extras’. This list is not exhaustive:

* visits to museums;
* sporting activities which require transport expenses;
* outdoor adventure activities;
* visits to the theatre;
* musical events.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are exempt from payment.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 After School Sports Clubs

6.1 Aberford offers additional extra-curricular activities such as clubs after school. These may be run by qualified coaches, or other providers, who are not members of the school staff. A small charge may be made for clubs that involve extra resources i.e. baking

**7** **Breakfast Club**

To ensure the provision of a high quality, safe and stimulating service a fee of between £5.00 & £3.00 is to be charged.

**8** **Milk**

All pupils are offered a carton of milk throughout the year, a charge of £36 is made if a pupil would like milk. PP children are exempt from this payment

**Revised and adopted by the Governing Body September 2021**

**To be review September 2023**