



Date recorded	Staff name & role(s)	
Nature of potential conflict		
Deemed a potential risk	Yes / No	
Additional controls put in place to mitigate any potential risk to the integrity of the centre's assessments and/or to ensure fairness in later process reviews and appeals		

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This record will be retained until the published deadline for appeals has passed or until any on-going appeal, malpractice investigation or other results enquiry has been completed, whichever is later