

Person Specification

POST TITLE: Student Development Advisor

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Level 6 qualification in Careers Guidance and Development 	
Experience	<ul style="list-style-type: none"> Experience of offering information, advice and guidance to young people aged 11-16 	<ul style="list-style-type: none"> Experience of NEET prevention. Experience of having supported students from disadvantaged backgrounds in reaching aspirational destinations.
Ability/Skills	<ul style="list-style-type: none"> Strong understanding of post 16 progression routes and application processes Experience of delivering impartial careers advice and guidance, tailored to individual needs and destinations. Strong ability to engage, motivate and form meaningful relationships with learners aged 12 - 16, including those who are vulnerable or disengaged Knowledge of progression pathways for GCSE and students studying level 3 qualifications including further education, higher education, apprenticeships and employment. Skills in coordinating and quality assuring work experience placements. Ability to identify, target and prioritise opportunities for young people, particularly those who are vulnerable, disadvantaged or have SEND, ensuring equitable access to progression routes, work experience and employer engagement. Ability to work collaboratively with employers and external partners. Competence in using data systems and tracking destinations. A passion for education and making a difference to life chances of all young people. Excellent communication, presentation and organisational skills, with the confidence to engage effectively with a wide range of stakeholders Effective team member, demonstrating flexibility and a willingness to contribute beyond core responsibilities. 	.
Equal Opportunities	<ul style="list-style-type: none"> Commitment to equal opportunities. Ability to promote and support the school's Equality and Diversity Policy. 	

Disposition	<ul style="list-style-type: none">• Ability to work hard, prioritise appropriately and maintain good humour.• Willingness to contribute actively to the ethos and aims of the school as expressed in the school's mission statement.• Commitment to safeguarding and promoting the welfare of children and young people.	
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