



# Training Calendar

2023-2024 – Spring Term

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## Welcome from Lynsey Holzer, Chief Executive Officer

Dear All

I am delighted to welcome you to The Active Learning Trust's Training Calendar for the Spring Term.

Following on from the Autumn Term, this calendar is a comprehensive guide to the wide range of training and development opportunities provided to staff across the Trust. These opportunities will help enable us all to gain, enhance and discover skills and expertise to achieve success for ourselves and for the children and young people educated within our Trust.

**For this version of the calendar, we have included a compiled list of all dates and courses at the end. We will also be sharing the content of the calendar in a spreadsheet format. A further change is the inclusion of our ECT and NPQ training within this calendar. This replaces the separate ATT/ITT newsletters.**

Our training is provided in partnership with a number of respected partners, along with courses delivered by our own in-house experts. Training will be delivered in a range of formats, including online and face-to-face.

As ever, I am keen to hear your feedback, suggestions and ideas regarding the training offered and its delivery so please do contact me if you have anything you would like to share.

I look forward to joining you on one of our courses soon and I hope you all enjoy completing the development opportunities offered.

Best wishes

**Lynsey Holzer**  
Chief Executive Officer

## Using the calendar to plan your training...

1. As you will see on the following page, the calendar is divided into sections relevant to all the different job roles/positions within the Trust.
2. Simply find each section on the list which is relevant to you (*please note, there are likely to be a number of sections relevant to each role*).
3. Visit each of these relevant sections to see the list of training and meetings taking place.
4. The information provided for each course/meeting will include details of the training, dates and venue/details about accessing online delivery.
5. The information will also include details of how to register to attend the training. This may be through an external provider or via the ALT website for training being delivered in-house.
6. If you have any queries regarding training and development please contact your line manager in the first instance or email [ALTtrainingandevents@activelearningtrust.org](mailto:ALTtrainingandevents@activelearningtrust.org).

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**Teaching Staff,  
Behaviour Leads &  
Designated Teachers  
For LAC**

## Training for Teaching Staff, Behaviour Leads & Designated Teachers for LAC (Spring Term)

**Course Title:** [Best Practice Surgery - Maths](#)  
**Date:** 25/01/2024  
**Attendees:** Reception, Year 1, Year 2 and Year 6 teachers  
**Schools:** All Primary Schools  
**Training Provider:** ALT Delivery  
**Venue:** Isle of Ely, Red Oak or Gusford  
**Mandatory:** Yes (for new staff in the year groups)  
**Time:** 16:00 – 17:00

### Further information:

Click on the course title to register your place via the ALT website.  
 Reception, Year 1, Year 2 and Year 6 teachers.  
 Other attendance as directed by Academy Improvement Lead or Headteacher. Showcasing best practice to achieve high quality outcomes. Looking at how to ensure EXP and GDS results. Sharing statutory assessment guidance and test administration.

**Course Title:** [Interventions in Action \(lowest 20% reading\)](#)  
**Date:** 31/01/2024  
**Attendees:** KS1 Teachers / English Leads / Phonics Leads  
**Schools:** All Primary Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 16:45

### Further information:

This free webinar is aimed at providing all school staff responsible for planning and/or delivering interventions with a wealth of knowledge about the most successful ways to do this for the lowest 20%. The webinar will have ideas that will be effective regardless of Phonics approach and will be of particular interest to English/Reading/Phonics Leads as well as anyone involved with the important task of engaging these learners.

**Course Title:** [Aspiring SENDCo](#)  
**Date:** 07/02/2024  
**Attendees:** All teaching staff  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** No  
**Time:** 10:30 – 11:30

### Further information:

Click on the course title to register your place via the ALT website.

**Course Title:** [Designated Teacher Network Meeting](#)  
**Date:** 12/02/2023  
**Attendees:** Designated Teachers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** TBC

### Further information:

Network meeting for all ALT Designated Teachers for Children in Care, and post care experienced children. Updates from Suffolk and Cambridgeshire Virtual Schools, ALT Updates, and for DTs to bring and share resources, problem solve and ask for advice.  
 Click on the course title to register your place via the ALT website.

**Course Title:** [Aspiring Heads and Deputies](#)  
**Date:** 15/02/2024  
**Attendees:** All teaching staff  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** No  
**Time:** 09:30 – 10:30

### Further information:

Click on the course title to register your place via the ALT website.

**Course Title:** [Hub Moderation Maths](#)  
**Date:** 28/02/2024  
**Attendees:** Reception teachers, Year 2 teachers and Year 6 teachers  
**Schools:** All Primary Schools  
**Training Provider:** ALT Delivery  
**Venue:** Isle of Ely, Red Oak or Gusford  
**Mandatory:** Yes  
**Time:** 16:00 – 17:00

### Further information:

Click on the course title to register your place via the ALT website.

Agenda will be sent 2 weeks prior to the event.

Training for Teaching Staff, Behaviour Leads & Designated Teachers for LAC (Spring Term)

**Course Title:** [Behaviour Leads Meeting](#)  
**Date:** 13/03/2024  
**Attendees:** Behaviour Leads  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 13:30 – 16:30

**Further information:**  
Click on the course title to register your place via the ALT website.

**Course Title:** [Preparing for the phonics screen test](#)  
**Date:** 13/03/2024  
**Attendees:** Year 1 Practitioners  
**Schools:** All Primary Schools  
**Training Provider:** Myland English Hub/ALT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45-16:45

**Further information:**  
In this FREE advisory session for Year 1 practitioners, there will be an opportunity to hear best practice and how best to organise essential keep up interventions, as well as to ask any questions they may have regarding the upcoming Phonics Screening Check (PSC). The session will also be informative for those new to administering the check.  
  
Click on the course title to register your place via Eventbrite.





# Headteachers, ELT, Heads of School, Heads of Service & Senior Leadership

## Training for Headteachers, ELT, Heads of School, Heads of Service & Senior Leadership (Spring Term)

<p><b>Course Title:</b> <a href="#">Conducting Appraisal Training for Appraisers</a></p> <p><b>Date:</b> January, date TBC</p> <p><b>Attendees:</b> Appraisers</p> <p><b>Schools:</b> All Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online</p> <p><b>Mandatory:</b> No</p> <p><b>Time:</b> TBC</p>	<p><b>Further information:</b></p> <p>Click on the course title to register your place via the ALT website.</p>
<p><b>Course Title:</b> <a href="#">Effective Recruitment and Onboarding</a></p> <p><b>Date:</b> 16/01/2024</p> <p><b>Attendees:</b> Headteachers</p> <p><b>Schools:</b> All Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 9:30-10:30</p>	<p><b>Further information:</b></p> <p>What is people resourcing and why it is so important? An introduction to the Trust's Safer Recruitment Toolkit, revised induction and probation policies and associated guides. How to grow your existing workforce, utilising career path maps. Key data metrics will be presented and explored.</p> <p>Click on the course title to register your place via the ALT website.</p>
<p><b>Course Title:</b> <a href="#">Senior Leaders' Training</a></p> <p><b>Date:</b> 08/02/2024</p> <p><b>Attendees:</b> Headteachers/Principals/Deputy Headteacher/Assistant Headteachers</p> <p><b>Schools:</b> All Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> TBC</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 13:30-16:30</p>	<p><b>Further information:</b></p> <p>Click on the course title to register your place via the ALT website.</p>
<p><b>Course Title:</b> <a href="#">Designated Teacher Network meeting</a></p> <p><b>Date:</b> 12/02/2024</p> <p><b>Attendees:</b> Designated teachers</p> <p><b>Schools:</b> All Schools</p> <p><b>Training Provider:</b> ALT delivery</p> <p><b>Venue:</b> TBC</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> TBC</p>	<p><b>Further information:</b></p> <p>Network meeting for all ALT Designated Teachers for Children in Care, and post care experienced children. Updates from Suffolk and Cambridgeshire Virtual Schools, ALT Updates, and for DTs to bring and share resources, problem solve and ask for advice.</p> <p>Click on the course title to register your place via the ALT website.</p>
<p><b>Course Title:</b> <a href="#">Handling difficult conversations</a></p> <p><b>Date:</b> 14/02/2024</p> <p><b>Attendees:</b> Senior Leadership</p> <p><b>Schools:</b> All Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> In person, Cambridge</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 9:30-11:30</p>	<p><b>Further information:</b></p> <p>A practical training session on how you can handle difficult conversations with your team members and, where possible, get the right outcome for you, the employee and the Trust. The session will cover record keeping and links with other processes such as absence, capability, conduct (including deviation from Trust values).</p> <p>Click on the course title to register your place via the ALT website.</p>



## Training for Headteachers, ELT, Heads of School, Heads of Service & Senior Leadership (Spring Term) *cont...*

### Course Title: [Handling difficult conversations](#)

**Date:** 28/02/2024

**Attendees:** Senior Leadership

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** In person, Suffolk

**Mandatory:** Yes

**Time:** 9:30-11:30

### Further information:

A practical training session on how you can handle difficult conversations with your team members and, where possible, get the right outcome for you, the employee and the Trust. The session will cover record keeping and links with other processes such as absence, capability, conduct (including deviation from Trust values).

Click on the course title to register your place via the ALT website.

### Course Title: [Wellbeing – How to ask if someone's OK?](#)

**Date:** 05/03/2024

**Attendees:** Senior Leadership

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** In person, Cambridge

**Mandatory:** Yes

**Time:** 9:30-11:30

### Further information:

A training session on how to be mindful of people's whole wellbeing, spotting triggers and stressors, how to ask if someone is ok. Reflecting on prevention being better than cure. Trust-wide initiatives and signposting to specialist organisations will be covered, as will when to get into crisis intervention.

Click on the course title to register your place via the ALT website.

### Course Title: [Senior Leaders' Training](#)

**Date:** 11/03/2024

**Attendees:** Headteachers/Principals/  
Deputy Headteacher/Assistant Headteachers

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** TBC

**Mandatory:** Yes

**Time:** 13:30-16:30

### Further information:

Click on the course title to register your place via the ALT website.

### Course Title: [Wellbeing – How to ask if someone's OK?](#)

**Date:** 12/03/2024

**Attendees:** Senior Leadership

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** In person, Suffolk

**Mandatory:** Yes

**Time:** 9:30-11:30

### Further information:

A training session on how to be mindful of people's whole wellbeing, spotting triggers and stressors, how to ask if someone is ok. Reflecting on prevention being better than cure. Trust-wide initiatives and signposting to specialist organisations will be covered, as will when to get into crisis intervention.

Click on the course title to register your place via the ALT website.

### Course Title: [Coaching Training part 1](#)

**Date:** TBC

**Attendees:** Selected delegates

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** TBC

**Mandatory:** Yes

**Time:** TBC

### Further information:

Click on the course title to register your place via the ALT website.

Headteachers’ Meetings (Spring Term)

**Meeting Title:** Headteachers’ Meeting  
**Date:** 12/01/2024  
**Attendees:** Headteachers/Heads of School/ELT/  
Heads of Service  
**Schools:** All  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

**Further information:**  
Meeting of School Leaders, led by CEO to discuss strategic areas of improvement across the trust, current issues and share practice. If headteachers are unable to attend, they are welcome to send deputies as their proxy. Essential someone attends from each school. Agendas will be circulated ahead of the meetings and all leaders are invited to add to the agenda or request specific areas are covered.

**Meeting Title:** Headteachers’ Meeting  
**Date:** 02/02/2024  
**Attendees:** Headteachers/Heads of School/ELT/  
Heads of Service  
**Schools:** All  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

**Further information**  
Meeting of School Leaders, led by CEO to discuss strategic areas of improvement across the trust, current issues and share practice. If headteachers are unable to attend, they are welcome to send deputies as their proxy. Essential someone attends from each school. Agendas will be circulated ahead of the meetings and all leaders are invited to add to the agenda or request specific areas are covered.

**Meeting Title:** Headteachers’ Meeting  
**Date:** 01/03/2024  
**Attendees:** Headteachers/Heads of School/ELT/  
Heads of Service  
**Schools:** All  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

**Further information:**  
Meeting of School Leaders, led by CEO to discuss strategic areas of improvement across the trust, current issues and share practice. If headteachers are unable to attend, they are welcome to send deputies as their proxy. Essential someone attends from each school. Agendas will be circulated ahead of the meetings and all leaders are invited to add to the agenda or request specific areas are covered.

**Meeting Title:** Headteacher/Business Manager  
Joint Face to Face Meeting  
**Date:** 15/03/2024  
**Attendees:** Headteachers/Heads of School/ELT/  
Heads of Service/Business Managers  
**Schools:** All  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** TBC

**Further information:**



# Middle Leaders

## Training for Middle Leaders (Spring Term)

Bespoke Middle Leader training can be delivered by your Academy Improvement Lead. Please discuss directly with them to arrange.





# Support Staff

Training for Support Staff (Spring Term)

**Course Title:** [Anspear Teaching Assistant Training](#)  
**Date:** Spring Term  
**Attendees:** All TAs  
**Schools:** All  
**Training Provider:** Anspear  
**Venue:** Online  
**Mandatory:** Recommended  
**Time:** 110 mins

**Further information:**  
Helping teaching assistants (TAs) increase the contribution they make to supporting learning and teaching, which is an important responsibility of all schools. The training is provided in a flexible and personalised way with opportunities for development.

Click on the course title to register your place via the ALT website.



**Business Managers, Data  
Managers, ICT staff & HR  
Leads**

## Training for Business Managers, Data Managers, ICT staff & HR Leads (Spring Term)

### **Course Title:** [Conducting Appraisal Training for Appraisers](#)

**Date:** January, date TBC

**Attendees:** Appraisers

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** Online

**Mandatory:** No

**Time:** TBC

#### **Further information:**

Click on the course title to register your place via the ALT website.

### **Course Title:** [Every Compliance Training](#)

**Date:** 10/01/2024

**Attendees:** Business Managers/Site Managers

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** Online

**Mandatory:** Yes

**Time:** 10:00-11:30

#### **Further information:**

Click on the course title to register your place via the ALT website.

### **Course Title:** [Preparing for the Spring Census](#)

**Date:** 11/01/2024

**Attendees:** Data Managers/Business Managers

**Schools:** All schools

**Training Provider:** Greg Dimsey, ALT

**Venue:** Online

**Mandatory:** No

**Time:** TBC, 45 mins

#### **Further information:**

Understand the data fields required for the pupil census, how to create, validate and submit the return. Q&A session.

Click the link in the course title to register online via the ALT website.

### **Course Title:** [Every Compliance Training](#)

**Date:** 15/01/2024

**Attendees:** Business Managers/Site Managers

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** Online

**Mandatory:** Yes

**Time:** 11:00-12:30

#### **Further information:**

Click on the course title to register your place via the ALT website.

### **Course Title:** [Effective Recruitment and Onboarding](#)

**Date:** 23/01/2024

**Attendees:** Business Managers/HR Leads

**Schools:** All Schools

**Training Provider:** ALT Delivery

**Venue:** Online

**Mandatory:** Yes

**Time:** 9:30-11:00

#### **Further information:**

What is people resourcing and why it is so important? An introduction to the Trust's Safer Recruitment Toolkit, revised induction and probation policies and associated guides. How to grow your existing workforce, utilising career path maps. Key data metrics will be presented and explored.

Click on the course title to register your place via the ALT website.

### **Course Title:** [Data Protection Update](#)

**Date:** April

**Attendees:** Data Managers/Business Managers

**Schools:** All Schools

**Training Provider:** ALT Delivery, Greg Dimsey

**Venue:** Online

**Mandatory:** No

**Time:** 60 mins

#### **Further information:**

Click on the course title to register your place via the ALT website.



Training for Business Managers, Data Managers,  
ICT staff & HR Leads (Spring Term cont...)

**Course Title:** [Certificate in Fire Safety for Education Providers](#)  
**Date:** By Easter  
**Attendees:** Business Managers/Site Teams  
**Schools:** All schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 55 mins

**Further information:**  
Understand how to comply with fire regulations in schools.  
  
Click on the link in the course title to access this training.

**Course Title:** [Recruitment Administrators](#)  
**Date:** Various (on Eventbrite)  
**Attendees:** Recruitment Administrators  
**Schools:** All schools  
**Training Provider:** Home Office  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 120 mins

**Further information:**  
Right to Work training sessions aimed at helping to carry out employer responsibilities and prevent those without lawful immigration status from accessing employment in the UK. £30 approximate booking charge.  
  
Click on the link in the course title to access this training via Eventbrite.

Business Managers’ Meetings (Spring Term)

**Meeting Title:** Business Managers’ Meeting  
**Date:** 17/01/2024  
**Attendees:** Business Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

Further information:

**Meeting Title:** Business Managers’ Meeting  
**Date:** 07/02/2024  
**Attendees:** Business Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

Further information:

**Meeting Title:** Business Managers’ Meeting  
**Date:** 28/02/2024  
**Attendees:** Business Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 9:30 - 10:30

Further information:

**Meeting Title:** Headteacher/Business Manager  
Joint Face to Face Meeting  
**Date:** 15/03/2024  
**Attendees:** Headteachers/Heads of School/ELT/  
Heads of Service/Business Managers  
**Schools:** All  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** TBC

Further information:



# Site Managers & Site Teams

Training for Site Managers & Site Teams (Spring Term)

**Course Title:** [Every Compliance Training](#)  
**Date:** 10/01/2024  
**Attendees:** Business Managers/Site Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 10:00-11:30

**Further information:**  
Click on the course title to register your place via the ALT website.

**Course Title:** [Every Compliance Training](#)  
**Date:** 15/01/2024  
**Attendees:** Business Managers/Site Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 11:00-12:30

**Further information:**  
Click on the course title to register your place via the ALT website.

**Course Title:** [Certificate in Fire Safety for Education Providers](#)  
**Date:** By Easter  
**Attendees:** Business Managers/Site Teams  
**Schools:** All schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 55 mins

**Further information:**  
Understand how to comply with fire regulations in schools.  
  
Click on the link in the course title to access this training.

**Course Title:** [Certificate in Legionella Awareness](#)  
**Date:** By Easter  
**Attendees:** Site Teams  
**Schools:** All schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 30 mins

**Further information:**  
Understand the health risks of legionella bacteria, the legal responsibility of duty holders and how to develop control measures.  
  
Click on the link in the course title to access this training.



Site Managers’ Meetings (Spring Term)

**Meeting Title:** [Site Managers’ Meeting](#)  
**Date:** 08/02/2024  
**Attendees:** Site Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 09:30 – 10:30

**Further information:**  
Please note, this date will now be used for Every training, further details to follow.  
  
Click on the link in the course title to register your place via the ALT website.

**Meeting Title:** [Site Managers’ Meeting](#)  
**Date:** 21/03/2024  
**Attendees:** Site Managers  
**Schools:** All Schools  
**Training Provider:** ALT Delivery  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 09:30 – 10:30

**Further information:**  
Easter holiday schedule. Summer term development plans. Health & Safety review.  
  
Click on the link in the course title to register your place via the ALT website.



# Attendance, Safeguarding & DSL Leads

Training for Attendance, Safeguarding & DSL Leads  
(Spring Term)

<b>Course Title:</b> <a href="#">Certificate in Understanding FGM</a> <b>Date:</b> By Easter <b>Attendees:</b> Attendance Leads <b>Schools:</b> All Schools <b>Training Provider:</b> National College <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 70 mins	<b>Further information:</b> Understand the legislation around female genital mutilation (FGM) and how to best support pupils and the wider community.  Click on the link in the course title to access this training online.
<b>Course Title:</b> <a href="#">Pupil Welfare Network Meeting</a> <b>Date:</b> 01/02/2024 <b>Attendees:</b> Attendance leads <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 11:30-12:30	<b>Further information:</b> Training on strategies. Updates from government/OFSTED guidance. Sharing best practice and contextual data updates.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Pupil Welfare Network Meeting</a> <b>Date:</b> 01/02/2024 <b>Attendees:</b> Designated Safeguarding Leads <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:30-16:30	<b>Further information:</b> OFSTED and government guidance with critical dates. Safeguarding training. Sharing best practice and contextual data updates.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Attendance Leads Conference</a> <b>Date:</b> 13/02/2024 <b>Attendees:</b> Attendance leads <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Central Location - TBC <b>Mandatory:</b> Yes <b>Time:</b> 09:30-15:30	<b>Further information:</b> This conference will provide leaders with an opportunity to complete a full self-evaluation audit of the effectiveness of their current provision. Attendance leaders will be sent preparation documents 2 weeks prior to the conference and will need to bring this with them. The conference activities will include case study analysis, action planning and best practice networking. Lunch and refreshments will be provided.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Pupil Welfare Network Meeting</a> <b>Date:</b> 21/03/2024 <b>Attendees:</b> Attendance leads <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 11:30-12:30	<b>Further information:</b> Training on strategies. Updates from government/OFSTED guidance. Sharing best practice and contextual data updates.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Pupil Welfare Network Meeting</a> <b>Date:</b> 21/03/2024 <b>Attendees:</b> Designated Safeguarding Leads <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:30-16:30	<b>Further information:</b> OFSTED and government guidance with critical dates. Safeguarding training. Sharing best practice and contextual data updates.  Click on the link in the course title to register your place via the ALT website.





# SENDCOs



Training for SENDCOs (Spring Term)

<p><b>Course Title:</b> <a href="#">SEND Network Meeting – supporting learners with ASC</a></p> <p><b>Date:</b> 11/01/2024</p> <p><b>Attendees:</b> SENDCOS</p> <p><b>Schools:</b> All</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 15:30 – 16:30</p>	<p><b>Further information:</b></p> <p>Click on the link in the course title to book your place</p> <p>A CPD session on ASC - what the causes are, describing the autistic spectrum, and how to support in the classroom</p>
<p><b>Course Title:</b> <a href="#">Ipswich SENDCo Hub Meeting</a></p> <p><b>Date:</b> 26/02/2024</p> <p><b>Attendees:</b> Ipswich SENDCos</p> <p><b>Schools:</b> Ipswich Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online or in person at Gusford Primary</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 13:00 – 15:00</p>	<p><b>Further information:</b></p> <p>SENDCo network meeting for the Hub. Agenda to be decided beforehand, but will include a local update, the opportunity to share resources, concerns and ask others for advice.</p> <p>Click on the link in the course title to book your place</p>
<p><b>Course Title:</b> <a href="#">Cambs SENDCo Hub Meeting</a></p> <p><b>Date:</b> 27/02/2024</p> <p><b>Attendees:</b> Cambs SENDCos</p> <p><b>Schools:</b> Cambs Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 14:00 – 16:00</p>	<p><b>Further information:</b></p> <p>SENDCo network meeting for the Hub. Agenda to be decided beforehand, but will include a local update, the opportunity to share resources, concerns and ask others for advice.</p> <p>Click on the link in the course title to book your place</p>
<p><b>Course Title:</b> <a href="#">North Suffolk SENDCo Hub Meeting</a></p> <p><b>Date:</b> 28/02/2024</p> <p><b>Attendees:</b> North Suffolk SENDCos</p> <p><b>Schools:</b> North Suffolk Schools</p> <p><b>Training Provider:</b> ALT Delivery</p> <p><b>Venue:</b> Online or in person at Red Oak</p> <p><b>Mandatory:</b> Yes</p> <p><b>Time:</b> 14:00 – 16:00</p>	<p><b>Further information:</b></p> <p>SENDCo network meeting for the Hub. Agenda to be decided beforehand, but will include a local update, the opportunity to share resources, concerns and ask others for advice.</p> <p>Click on the link in the course title to book your place</p>



# Subject Leaders

Training for Subject Leaders (Spring Term)	
<b>Course Title:</b> <a href="#">English Network Meeting Primary</a> <b>Date:</b> 17/01/2024 <b>Attendees:</b> English Leaders <b>Schools:</b> All Primary Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 13:30-16:30	<b>Further information:</b> Share Best Practice Establish an Outline Curriculum Agree milestone assessments Moderation  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Maths Network Meeting Primary</a> <b>Date:</b> 24/01/2024 <b>Attendees:</b> Maths Leaders <b>Schools:</b> All Primary Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 13:30-16:30	<b>Further information:</b> Share Best Practice Establish an Outline Curriculum Agree milestone assessments Moderation  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Interventions in Action (lowest 20% reading)</a> <b>Date:</b> 31/01/2024 <b>Attendees:</b> KS1 Teachers / English Leads / Phonics Leads <b>Schools:</b> All Primary Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 16:45	<b>Further information:</b> This free webinar is aimed at providing all school staff responsible for planning and/or delivering interventions with a wealth of knowledge about the most successful ways to do this for the lowest 20%. The webinar will have ideas that will be effective regardless of Phonics approach and will be of particular interest to English/Reading/Phonics Leads as well as anyone involved with the important task of engaging these learners.
<b>Course Title:</b> <a href="#">English Network Meeting Primary</a> <b>Date:</b> 06/03/2024 <b>Attendees:</b> English Leaders <b>Schools:</b> All Primary Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Grove Primary School <b>Mandatory:</b> Yes <b>Time:</b> 13:30-16:30	<b>Further information:</b> Share Best Practice Establish an Outline Curriculum Agree milestone assessments Moderation  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Maths Network Meeting Primary</a> <b>Date:</b> 13/03/2024 <b>Attendees:</b> Math Leaders <b>Schools:</b> All Primary Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Grove Primary School <b>Mandatory:</b> Yes <b>Time:</b> 13:30-16:30	<b>Further information:</b> Share Best Practice Establish an Outline Curriculum Agree milestone assessments Moderation  Click on the link in the course title to register your place via the ALT website.





# EYFS Leads



Training for EYFS Leads (Spring Term)

**Course Title:** [EYFS Leads Meeting](#)  
**Date:** 20/03/2024  
**Attendees:** EYFS Leads  
**Schools:** All Primary Schools  
**Training Provider:** ALT Delivery  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 13:30 - 16:30

**Further information:**  
Share Best Practice  
Moderation  
  
Click on the link in the course title to register your place via the ALT website.

**WELCOME!**



**New starters**

Training for New Starters (Spring Term)

**Course Title:** [Annual Certificate in Safeguarding for Staff](#)  
**Date:** Prior to or within 1 week of start date  
**Attendees:** New Starters  
**Schools:** All Schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 70 mins

**Further information:**  
Click the link in the course title to access online.  
  
Covers updates to safeguarding and Keeping Children Safe in Education.

**Course Title:** Safeguarding - contextual update  
**Date:** January (inset)  
**Attendees:** New Starters  
**Schools:** All Schools  
**Training Provider:** DSLs  
**Venue:** In school  
**Mandatory:** Yes  
**Time:** 30 mins

**Further information:**  
Review of MyConcern stats and national trends.

**Course Title:** [Certificate in Data Protection & GDPR for Staff](#)  
**Date:** Within 1 month of start date  
**Attendees:** New Starters  
**Schools:** All Schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 30 mins

**Further information:**  
Click the link in the course title to access online.  
  
Understand the legal obligations for keeping personal data safe as a member of staff in school.

**Course Title:** [Annual Certificate in Online Safety for Teaching Staff](#)  
**Date:** Within 1 month of start date  
**Attendees:** New Starters: Teachers  
**Schools:** All Schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 90 mins

**Further information:**  
Click the link in the course title to access online.  
  
Provides you with the expertise and capability to effectively carry out your role and keep children safe online.

**Course Title:** [Annual Certificate in Online Safety for Support Staff](#)  
**Date:** Within 1 month of start date  
**Attendees:** New Starters: Support Staff  
**Schools:** All Schools  
**Training Provider:** National College  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 110 mins

**Further information:**  
Click the link in the course title to access online.  
  
Provides you with the expertise and capability to effectively carry out your role and keep children safe online.



# Early Career Teachers & Mentors



## Training for ECTs and Mentors (Spring Term)

**Course Title:** [ECT Mentor clinic 1 year 1 of 2 \(rescheduled\)](#)

**Date:** 09/01/2024

**Attendees:** ECT Year 1 mentors

**Schools:** Cambs schools

**Training Provider:** ATT

**Venue:** Online

**Mandatory:** Yes

**Time:** 15:45 – 17:00

**Further information:**

Click on the link in the course title to register your place via the ALT website.

**Course Title:** [ECT Mentor clinic 1 year 1 of 2 \(rescheduled\)](#)

**Date:** 10/01/2024

**Attendees:** ECT Year 1 mentors

**Schools:** Suffolk and North Suffolk schools

**Training Provider:** ATT

**Venue:** Online

**Mandatory:** Yes

**Time:** 15:45 – 17:00

**Further information:**

Click on the link in the course title to register your place via the ALT website.

**Course Title:** [ECT Year 1 Teachers conference 2](#)

**Date:** 17/01/2024

**Attendees:** ECT Year 1 of 2

**Schools:** Cambs schools

**Training Provider:** ATT

**Venue:** TBC

**Mandatory:** Yes

**Time:** 9:30 – 15.00

**Further information:**

Click the link in the course title to access online.

**Course Title:** [ECT Year 1 Teachers conference 2](#)

**Date:** 18/01/2024

**Attendees:** ECT Year 1 of 2

**Schools:** Suffolk and North Suffolk schools

**Training Provider:** ATT

**Venue:** TBC

**Mandatory:** Yes

**Time:** 9:30 – 15.00

**Further information:**

Click the link in the course title to access online.

**Course Title:** [ECT Year 2 Mentors Clinic 2](#)

**Date:** 29/01/2024

**Attendees:** ECT Year 2 Mentors

**Schools:** Suffolk and North Suffolk schools

**Training Provider:** ATT

**Venue:** Online

**Mandatory:** Yes

**Time:** 15:45 – 17:00

**Further information:**

Click the link in the course title to access online.

**Course Title:** [ECT Year 2 Mentors Clinic 2](#)

**Date:** 30/01/2024

**Attendees:** ECT Year 2 Mentors

**Schools:** Cambs schools

**Training Provider:** ATT

**Venue:** Online

**Mandatory:** Yes

**Time:** 15:45 – 17:00

**Further information:**

Click the link in the course title to access online.

Training for ECTs and Mentors (Spring Term cont...)

**Course Title:** [ECT- Induction Tutor Network Meeting](#)  
**Date:** 06/03/2024  
**Attendees:** Induction Tutors  
**Schools:** All Schools with an Induction Tutor  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Click the link in the course title to access online.

**Course Title:** [ECT Year 1 of 2 Clinic 3](#)  
**Date:** 13/03/2024  
**Attendees:** ECT Year 1 of 2  
**Schools:** All schools  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Click the link in the course title to access online.

**Course Title:** [ECT Year 2 of 2 Clinic 5](#)  
**Date:** 25/03/2024  
**Attendees:** ECT Year 2 of 2  
**Schools:** All schools with ECT Year 2 of 2  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Click the link in the course title to access online.



Teacher  
Development



QUALIFICATION

# National Professional Qualifications

NPQ Training (Spring Term)

**Course Title:** [NPQSL \(3\) Clinic 2](#)  
**Date:** 08/01/2024  
**Attendees:** NPQSL Cohort 3 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLTD \(3\) Clinic 2](#)  
**Date:** 15/01/2024  
**Attendees:** NPQLTD Cohort 3 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLT \(2\) Clinic 2](#)  
**Date:** 15/01/2024  
**Attendees:** NPQLT Cohort 2 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLBC Clinic 2](#)  
**Date:** 15/01/2024  
**Attendees:** NPQLBC Cohort 1 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLL Clinic 2](#)  
**Date:** 22/01/2024  
**Attendees:** NPQLL Cohort 1 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQSL \(2\) Clinic 5](#)  
**Date:** 24/01/2024  
**Attendees:** NPQSL Cohort 2 (February 2022)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.



NPQ Training (Spring Term cont...)

**Course Title:** [NPQH Clinic 2](#)  
**Date:** 30/01/2024  
**Attendees:** NPQH Cohort 1 (September 2023)  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQ EYL\(3\) Conference 1](#)  
**Date:** 06/02/2024  
**Attendees:** NPQEYL Cohort 3 Spring 2024  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 9:30 – 15:00

**Further information:**  
Conference workbook and further details will be shared prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQSL \(4\) Conference 1](#)  
**Date:** 07/02/2024  
**Attendees:** NPQSL (4) Spring Cohort 2024  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 9:30 – 15:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLTD \(4\) Conference 1](#)  
**Date:** 13/02/2024  
**Attendees:** NPQLTD (4) Spring Cohort 2024  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 9:30 – 15:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLT \(3\) Conference 1](#)  
**Date:** 13/02/2024  
**Attendees:** NPQLT (3) Spring Cohort 2024  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 9:30 – 15:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQLBC \(2\) Conference 1](#)  
**Date:** 15/02/2024  
**Attendees:** NPQLBC (2) Spring Cohort  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** TBC  
**Mandatory:** Yes  
**Time:** 9:30 – 15:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

## NPQ Training (Spring Term cont...)

<b>Course Title:</b> <a href="#">NPQLL (2) Conference 1</a> <b>Date:</b> 15/02/2024 <b>Attendees:</b> NPQLL (2) Spring 2024 cohort <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> TBC <b>Mandatory:</b> Yes <b>Time:</b> 9:30 – 15:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.
<b>Course Title:</b> <a href="#">NPQLTD (3) Clinic 3</a> <b>Date:</b> 11/03/2024 <b>Attendees:</b> NPQLTD Cohort (3) September 2023 <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 17:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.
<b>Course Title:</b> <a href="#">NPQLT (2) Clinic 3</a> <b>Date:</b> 11/03/2024 <b>Attendees:</b> NPQLT Cohort 2 (September 2023) <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 17:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.
<b>Course Title:</b> <a href="#">NPQLBC Clinic 2</a> <b>Date:</b> 11/03/2024 <b>Attendees:</b> NPQLBC (September 2023) <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 17:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.
<b>Course Title:</b> <a href="#">NPQSL (3) Clinic 3</a> <b>Date:</b> 12/03/2024 <b>Attendees:</b> NPQSL Cohort 3 (September 2023) <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 17:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.
<b>Course Title:</b> <a href="#">NPQSL (2) Clinic 6</a> <b>Date:</b> 14/03/2024 <b>Attendees:</b> NPQSL Cohort 2 (February 2022) <b>Schools:</b> All <b>Training Provider:</b> ATT <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 15:45 – 17:00	<b>Further information:</b> Clinic workbook and any further information will be shared with you prior to the event.  Click the link in the course title to access online.

NPQ Training (Spring Term cont...)

**Course Title:** [NPQLL Clinic 3](#)  
**Date:** 18/03/2024  
**Attendees:** NPQLL September 2023  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.

**Course Title:** [NPQEYL \(1\) Assessment clinic](#)  
**Date:** 21/03/2024  
**Attendees:** NPQEYL Cohort 1 Sept/Oct 2022  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:30 – 17:30

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
Please note: Your engagement must be 90% or more by 2nd April to be eligible for assessment. The assessment window will open on the 18th April at 1:00pm and is due by 1:00pm on the 26th April 2024.  
  
Click the link in the course title to access online.

**Course Title:** [NPQH Clinic 3](#)  
**Date:** 26/03/2024  
**Attendees:** NPQH September 2023  
**Schools:** All  
**Training Provider:** ATT  
**Venue:** Online  
**Mandatory:** Yes  
**Time:** 15:45 – 17:00

**Further information:**  
Clinic workbook and any further information will be shared with you prior to the event.  
  
Click the link in the course title to access online.



# Governors & Trustees



## Training for Governors and Trustees (Spring Term)

**Course Title:** [Certificate in Data Protection & GDPR for Governors & Trustees](#)**Date:** within one month of start date**Attendees:** New Governors / Trustees**Schools:** All**Training Provider:** National College**Venue:** Online**Mandatory:** Yes**Time:** 30 mins**Further information:**

Understand the legal obligations placed on schools for keeping personal data safe.

Click the link in the course title to access the course online.

**Course Title:** [Annual Certificate in Online Safety for Governors & Trustees](#)**Date:** Within one month of start date**Attendees:** New Governors / Trustees**Schools:** All Schools**Training Provider:** National College**Venue:** Online**Mandatory:** Yes**Time:** 110 mins**Further information:**

Click the link in the course title to access online.

Understand the basics of online safety and how schools can keep children safe online.

**Course Title:** [Clerks Briefing](#)**Date:** 16/01/2024**Attendees:** Clerks**Schools:** All Schools**Training Provider:** ALT Delivery**Venue:** Online**Mandatory:** Yes**Time:** 16:00 – 17:00**Further information:**

Click on the link in the course title to register your place via the ALT website.

**Course Title:** [Chairs Briefing](#)**Date:** 16/01/2024**Attendees:** Chairs of Governance or their representative**Schools:** All Schools**Training Provider:** ALT Delivery**Venue:** Online**Mandatory:** Yes**Time:** 17:00 – 17:45**Further information:**

An important session to hear about progress and updates from our Governance project lead.

Click on the link in the course title to register your place via the ALT website.

**Course Title:** [Governance Training session 3](#)**Date:** 23/01/2024**Attendees:** All Governors**Schools:** All**Training Provider:** ALT Delivery**Venue:** Online**Mandatory:** Yes**Time:** 17:00 – 18:00**Further information:**

A governor's role in understanding and monitoring behaviour and attendance.

Click on the link in the course title to register your place via the ALT website.

**Course Title:** [Pupil Welfare Network Meeting](#)**Date:** 01/02/2024**Attendees:** Safeguarding Governors**Schools:** All Schools**Training Provider:** ALT Delivery**Venue:** Online**Mandatory:** Yes**Time:** 19:00-20:00**Further information:**

Safeguarding training. Governor's training for monitoring Safeguarding. National guidance updates.

Click on the link in the course title to register your place via the ALT website.

Training for Governors and Trustees (Spring Term)  
cont...

<b>Course Title:</b> <a href="#">Governance Training session 4</a> <b>Date:</b> 12/03/2024 <b>Attendees:</b> All Governors <b>Schools:</b> All <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 17:00 – 18:00	<b>Further information:</b> How governors can have effective input into School Improvement and Development Plans.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Pupil Welfare Network Meeting</a> <b>Date:</b> 21/03/2024 <b>Attendees:</b> Safeguarding Governors <b>Schools:</b> All Schools <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Online <b>Mandatory:</b> Yes <b>Time:</b> 19:00-20:00	<b>Further information:</b> Safeguarding training. Governor's training for monitoring Safeguarding. National guidance updates.  Click on the link in the course title to register your place via the ALT website.
<b>Course Title:</b> <a href="#">Governance Conference</a> <b>Date:</b> 20/04/2024 <b>Attendees:</b> All Governors <b>Schools:</b> All <b>Training Provider:</b> ALT Delivery <b>Venue:</b> Chantry Academy, Ipswich <b>Mandatory:</b> Recommended <b>Time:</b> 10:00 – 14:00	<b>Further information:</b> Looking ahead to the summer term, this is the date for our Annual Conference for governors  Click on the link in the course title to register your place via the ALT website.



## Full course listing

Title	Date	Time	Attendees
Conducting Appraisal Training for Appraisers	January	TBC	Appraisers
Safeguarding - contextual update	January	30 mins	New Starters
NPQSL (3) Clinic 2	08/01/2024	15:45-17:00	NPQSL Cohort 3 (September 2023)
ECT Mentor clinic 1 year 1 of 2 (rescheduled)	09/01/2024	15:45-17:00	ECT Year 1 mentors
Every Compliance Training	10/01/2024	10.00-11:30	Business Managers and Site Managers
ECT Mentor clinic 1 year 1 of 2 (rescheduled)	10/01/2024	15:45-17:00	ECT Year 1 Mentors
Preparing for the Spring Census	11/01/2024	TBC, 45 mins	Data Managers, Business Managers
SEND Network Meeting - supporting learners with ASC	11/01/2024	15.30 - 16.30	SENCOs
Headteacher Meeting	12/01/2024	9:30-10:30	Headteachers/Heads of School/ELT/Heads of Service
Every Compliance Training	15/01/2024	11:00 - 12.30	Business Managers and Site Managers
NPQLTD (3) Clinic 2	15/01/2024	15:45-17:00	NPQLTD Cohort 3 (September 2023)
NPQLT (2) Clinic 2	15/01/2024	15:45-17:00	NPQLT Cohort 2 (September 2023)
NPQLBC Clinic 2	15/01/2024	15:45-17:00	NPQLBC Cohort 1 (September 2023)
Effective Recruitment and Onboarding	16/01/2024	9:30-10:30	Headteachers
Chairs Briefing	16/01/2024	17:00-17:45	Chairs of Governance or their representative
Clerks briefing	16/01/2024	16:00-17:00	Clerks
Business Managers Meeting	17/01/2024	9:30-10:30	Business Managers
English Network Meeting Primary	17/01/2024	13:30 - 16:30	English Leaders
ECT Year 1 Teachers conference 2	17/01/2024	9.30-3:00	ECT Year 1 of 2
ECT Year 1 Teachers conference 2	18/01/2024	9:30-3:00	ECT Year 1 of 2
NPQLL Clinic 2	22/01/2024	15:45-17:00	NPQLL Cohort 1 (September 2023)
Effective Recruitment and Onboarding	23/01/2024	9:30-11:00	Business Managers and HR Leads
Governance Training session 3	23/01/2024	17:00-18:00	All Governors
Maths Network Meeting Primary	24/01/2024	13:30 - 16:30	Maths Leaders
NPQSL (2) Clinic 5	24/01/2024	15:45-17:00	NPQSL Cohort 2 (February 2022)
Best Practice Surgery - Maths	25/01/2024	16:00-17:00	Reception, Year 1, Year 2 and Year 6 teachers
ECT Year 2 mentors Clinic 2	29/01/2024	15:45-17:00	ECT Year 2 Mentors
ECT Year 2 mentors Clinic 2	30/01/2024	15:45-17:00	ECT Year 2 Mentors
NPQH Clinic 2	30/01/2024	15:45-17:00	NPQH Cohort 1 (September 2023)
Interventions in Action (lowest 20% reading)	31/01/2024	15:45- 16.45	KS1 Teachers / English Leads / Phonics Leads
Pupil Welfare Network Meeting	01/02/2024	11:30- 12:30	Attendance Leads
Pupil Welfare Network Meeting	01/02/2024	15:30 - 16:30	Designated Safeguarding Leads
Pupil Welfare Network Meeting	01/02/2024	19:00 - 20:00	Safeguarding Governors



## Full course listing cont...

Headteacher Meeting	02/02/2024	9:30-10:30	Headteachers/Heads of School/ELT/Heads of Service
NPQ EYL(3) Conference 1	06/02/2024	9:30-15:00	NPQEYL Cohort 3 Spring 2024
Business Managers Meeting	07/02/2024	9:30-10:30	Business Managers
NPQSL (4) Conference 1	07/02/2024	9:30-15:00	NPQSL (4) Spring Cohort 2024
Aspiring SENDCo	07/02/2024	10:30-11:30	
Site Managers Meeting	08/02/2024	9:30-10:30	Site Managers
			Headteachers/Principals/ Deputy Headteacher/Assistant Headteachers
Senior Leaders Training	08/02/2024	13:30-16:30	
Designated Teacher network meeting	12/02/2024	60 mins	Designated Teachers
Attendance Leads Conference	13/02/2024	9:30-15:30	Attendance leads
NPQLTD(4) Conference 1	13/02/2024	9:30-15:00	NPQLTD (4) Spring Cohort 2024
NPQLT (3) Conference 1	13/02/2024	9:30-15:00	NPQLT (3) Spring Cohort 2024
Handling Difficult Conversations	14/02/2024	9:30-11:30	Senior Leadership
Aspiring Heads and Deputies	15/02/2024	09:30-10:30	
NPQLBC (2) Conference 1	15/02/2024	9:30-15:00	NPQLBC (2) Spring Cohort
NPQLL (2) Conference 1	15/02/2024	9:30-15:00	NPQLL (2) Spring 2024 Cohort
Ipswich SENDCo Hub meetng	26/02/2024	13:00-15:00	Ipswich SENDCos
Cambs SENDCo Hub meeting	27/02/2024	14:00-16:00	Cambs SENDCos
Business Managers Meeting	28/02/2024	9:30-10:30	Business Managers
North Suffolk SENDCo Hub meeting	28/02/2024	14:00-16:00	North Suffolk SENDCos
Hub Moderation Maths	28/02/2024	16:00-17:00	Reception teachers, Year 2 teachers and year 6 teachers
Handling Difficult Conversations	28/02/2024	9:30-11:30	Senior Leadership
Headteacher Meeting	01/03/2024	9:30-10:30	Headteachers/Heads of School/ELT/Heads of Service
Wellbeing - how to ask if someone's ok?	05/03/2024	9:30-11:30	Senior Leadership
English Network Meeting Primary	06/03/2024	13:30 - 16:30	English Leaders
ECT- Induction Tutor Network Meeting	06/03/2024	15:45-17:00	Induction Tutors
			Headteachers/Principals/ Deputy Headteacher/Assistant Headteachers
Senior Leaders Training	11/03/2024	13:30-16:30	
NPQLTD (3) Clinic 3	11/03/2024	15:45-17:00	NPQLTD Cohort 3 (September 2023)
NPQLT (2) Clinic 3	11/03/2024	15:45-17:00	NPQLT Cohort 2 (September 2023)
NPQLBC Clinic 2	11/03/2024	15:45-17:00	NPQLBC September 2023
Wellbeing - how to ask if someone's ok?	12/03/2024	9:30-11:30	Senior Leadership
Governance Training session 4	12/03/2024	17:00-18:00	All Governors
NPQSL (3) Clinic 3	12/03/2024	15:45-17:00	NPQSL Cohort 3 (September 2023)
Preparing for the phonics screen test	13/03/2024	15:45-16:45	Year 1 Practitioners
Maths Network Meeting Primary	13/03/2024	13:30-16:30	Maths Leaders
Behaviour Leads Meeting	13/03/2024	13:30-16:30	Behaviour Leads
ECT Year 1 of 2 Clinic 3	13/03/2024	15:45-17:00	ECT Year 1 of 2
NPQSL (2) Clinic 6	14/03/2024	15:45-17:00	NPQSL Cohort 2 (February 2022)
			Headteachers/Heads of School/ELT/Heads of Service/Business Managers
Headteacher/Business Manager Joint Face to Face Meeting	15/03/2024	9:30-10:30	





## Full course listing cont...

NPQLL Clinic 3	18/03/2024	15:45-17:00	NPQLL September 2023
EYFS Leads Meeting	20/03/2024	13:30 - 16:30	EYFS Leads
Site Managers Meeting	21/03/2024	9:30-10:30	Site Managers
Pupil Welfare Network Meeting	21/03/2024	11:30-12:30	Attendance Leads
Pupil Welfare Network Meeting	21/03/2024	15:30-16:30	Designated Safeguarding Leads
Pupil Welfare Network Meeting	21/03/2024	19:00-20:00	Safeguarding Governors
			NPQEYL Cohort 1
NPQEYL (1)	21/03/2024	15:30-17:30	September/October 2022
ECT Year 2 of 2 Clinic 5	25/03/2024	15:45-17:00	ECT Year 2 of 2
NPQH Clinic 3	26/03/2024	15:45-17:00	NPQH September 2023
Data Protection Update	April	60 mins	Data Managers, Business Managers
Certificate in Fire Safety for Education Providers	By Easter	55 mins	Site teams, Business Managers
Certificate in Understanding FGM	By Easter	70 mins	Attendance Leads
Certificate in Legionella Awareness	By Easter	30 mins	Site teams
	Prior to or within 1 week of start date		
Annual Certificate in Safeguarding for Staff		70 mins	New Starters
Anspear Teaching Assistant Training	Spring	TBC	Teaching Assistants
	Various available on eventbrite		
Recruitment Administrators		120 mins	Recruitment Administrators
Certificate in Data Protection & GDPR for Staff	Within 1 month of start date	30 mins	New Starters
Certificate in Data Protection & GDPR for Governors & Trustees	Within 1 month of start date	30 mins	New Governors / Trustees
Annual Certificate in Online Safety for Teaching Staff	Within 1 month of start date	90 mins	New Starters: Teachers
Annual Certificate in Online Safety for Support Staff	Within 1 month of start date	110 mins	New Starters: Support Staff
Annual Certificate in Online Safety for Governors & Trustees	Within 1 month of start date	110 mins	New Governors / Trustees
			Headteachers/Principals/ Deputy Headteacher/Assistant Headteachers
Senior Leaders Training	11/03/2024	13:30-16:30	
Coaching Training Part 1	TBC	TBC	Selected delegates
Governance Conference	20/04/2024	10:00-14:00	All Governors



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