

**CHESTERTON PRIMARY SCHOOL  
LOCAL GOVERNING BODY  
MINUTES OF MEETING  
TUESDAY 24<sup>th</sup> April 2018 AT 6pm**

**PRESENT:** M. Lloyd Chair  
C King  
J Beukes  
J Guildford-Rees

B. Surtees Executive Headteacher  
K. Yeoman Head of School

**IN ATTENDANCE:** T Mason Business Manager

Apologies: Ian Murray  
Jenny Nelder  
Maxine Cole

Item	Agenda Item	Action
1	<p><b>INTRODUCTIONS</b></p> <p>The Chair welcomed everyone to the meeting.</p>	
2	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies were received from Mr. B Jones, Clerk to the Local Governing Body. The absence was authorized.</p>	
3	<p><b>PECUNIARY AND OTHER INTERESTS</b></p> <p>None to note.</p>	
4	<p><b>CHAIRS ACTIONS</b></p> <p>There were no Chair's actions to report.</p>	
5	<p><b>MINUTES</b></p> <p>The minutes of the meeting held on the 13<sup>th</sup> March 2018 were <b>Approved</b>.</p>	
6	<p><b>ACADEMY IMPROVEMENT</b></p> <p><b><u>Standards and Progress</u></b></p> <p>The EYFS/Year 1/Year 2/Year 3/Year 4 data was circulated to members.</p> <p>The data was summarised:</p> <p>In reception there are no clear groups not making attainment in all groups.</p> <p>There are lots of interventions being put in place to support all the identified children. Children who receive a GLD must achieve across the board and some are academically on track but their personal and social position will not allow them to meet the GLD.</p>	

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	<p>Year 1: Girls writing, this is the opposite to the majority. Girls are not interested in writing challenges so there has been resources put in place to support them with writing. There are a group in that class with EAL that arrived with no English and, as a result they are receiving pre-teaching. We are enhancing the provision for the girls to stop them falling below and will be on track by the end of the year.</p> <p>Year 2: Pupil premium, SEND Boys are the group who struggle, it is about their attitude to learning. EAL are a mix. Interventions have been put in place. We are seeking support, using learning walls to support learning.</p> <p>Across the school we are aware of the areas and have come up with our lines of enquiry for Ofsted but this is the focus for monitoring.</p> <p>Year 3: Boys, attendance issues, dyslexia friendly classrooms. Interventions are being consistently administered.</p> <p>Year 4: A lot of the children are on track; it is now about building resilience for the SATs. Interventions have been put in place. SPAG and writing is the area of focus.</p> <p>SEND are a key focus throughout the school.</p> <p><b>Behaviour</b> – To receive, consider and challenge the recent behaviour external review report</p> <p>We have addressed the issue with year 4 teaching.</p> <p>The Governing Body was advised that BS and KL are looking at maximising the use of TAs.</p> <p>Across the school relationships were good.</p> <p>The behaviour report has picked up the thread of SEND which is the same as the data.</p> <p><b>Question: Why do we categorise children?</b> It identifies the support of the individual and we can put in specific support for particular needs. We can identify the right intervention and have specific training for those particular needs.</p> <p>We will be sharing the report with parents, after sending out the questionnaire and having feedback that contradicts what the report, we will discuss this with parents at the 'Parents forum'.</p> <p>We are going to begin to consult with all stakeholders to look at changing the policy.</p> <p><b>Attendance</b> – To discuss the attendance report.</p> <p>Governors were informed that the school had bought back into the EWO and this is having a good impact because it is happening quicker and she is in more and providing support.</p> <p>In summary, Governors was advised that:</p> <ul style="list-style-type: none"> <li>▪ Persistent absence is a concern</li> <li>▪ Holidays are a concern</li> </ul>	

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	<p><b>Question: Are parents paying the fines?</b> The first time after 3 days of unauthorised holiday they get a fine of £60 per child per family. The second time the fine is double and the third time they are prosecuted. We have not had a 3<sup>rd</sup> occasion yet so we do not know if it is a deterrent but we believe it will be.</p>	
7	<p><b>FINANCIAL MATTERS</b> – To review the first draft of budget for 2018/2019</p> <p>Governors were provided with the opportunity to review the draft budget for 2018/19.</p> <p>The draft budget was <b>Agreed</b> unanimously</p> <p>To review the financial benchmarking report</p> <p>The financial benchmarking report was noted.</p>	
8	<p><b>ALT CONSULTATION DOCUMENT</b> - To receive and discuss the ALT consultation Document</p> <p>The consultation document was summarised; Governors were informed that there would be practical issues for governing bodies.</p> <p>It was noted that the ‘positives’ would include: having a virtual school and be able to look at date for a bigger date and have better statistics with the negatives including the distance and demographics of the populations served by the different schools.</p> <p>The Chair invited members to consider whether they would be interested in joining an amalgamated board and to inform her of this. <b>Action</b></p>	<b>Governors</b>
9	<p><b>EDUCATIONAL VISITS</b> – to approve arrangements for and to receive reports of visits planned.</p> <p>The Fitzwilliam trip for Year 4 was <b>Approved</b>.</p>	
10	<p><b>ANY OTHER BUSINESS</b></p> <p>No other business was received.</p>	
11	<p><b>DATES OF FUTURE MEETINGS</b></p> <p>This will be circulated separately. <b>Action</b></p>	<b>Clerk</b>

The meeting closed at

Signed:..... Date:.....