



Chesterton Primary School

Learning, Growing, Achieving Together

**LOCAL GOVERNING BODY
MINUTES OF MEETING
Tuesday 9th January 2018 AT 6pm**

PRESENT:

Kate Heywood
Jo Guillod-Rees
Marion Lloyd
Camilla King
Jenny Nelder
Ian Murray
Jaco Beukes

IN ATTENDANCE:

Item	Agenda Item	Action
1	APOLOGIES FOR ABSENCE Apologies were received from Maxine Cole and Bryony Surtees. Consent to absence was agreed.	
2	DECLARATIONS OF PECUNIARY AND NOT PECUNIARY INTEREST None recorded	
3	CHAIRS ACTION There were no Chair's actions to report at this time.	
4	MINUTES The minutes were Approved MATTERS ARISING Governors raised concern that there was no clerk in post. There were no further updates related to the governing body	Head



	<p>restructuring. It was confirmed that the trust is still waiting for DfE to respond. Some Governors expressed their concern if they were to have to travel to GB meetings.</p> <p>Jacob was missing on attendees for previous meeting</p> <p>Gov visits were discussed and it was noted there are still some that are outstanding.</p> <p>The identification of the need to focus on pupils as Lower attainers was previously recorded. As yet the school has not taken any action on this.</p> <p>Safeguarding policy requires updating on the website. Action</p> <p>JN completed a governor visit on Place to Be: From this she found an improvement, however, it was felt that it didn't have enough impact on the pupil premium children.</p> <p>ML: school to come up with a structure to quantify the impact upon these Pupils. Action</p>	<p>Clerk</p> <p>Chair Head /</p> <p>Head</p> <p>Head</p>
5	<p>SCHEME OF DELEGATION</p> <p>Comment: There were some concerns expressed regarding the level of responsibility that the LGB now has. There appears to be a reduction in the Finance and Personnel areas, with an increase in monitoring Standards and Progress.</p> <p>ML: Would raise these concerns as and when it was appropriate with the school. Action</p>	<p>ML</p>
6	<p>ACADEMY IMPROVEMENT</p> <p>T&L Review carried out by Anne Robinson on the 30th November as our hub lead. It was noted that she observed all classes with Joy Parke and met with school council, and reviewed some books. After looking at the school she felt we were still a good school.</p> <p>Question: How has the recruitment been solved for Year 4? Answer: The school was able to demonstrate that the current position was appropriate.</p> <p>Question (ML): The report also noted the need to improve the outdoor facilities? KY: The report was referring to the outdoor areas in the classrooms and this has been updated and it was recognised as much improved.</p> <p>Question (ML): What about the playground as this was referred to in the Ofsted report? KY: has 3 quotes but there is still work to do for the procurement.</p> <p>Comment (ML): Requested that this be given a high priority as it has been on</p>	



<p>the agenda for some while.</p> <p>Standards and progress: to discuss the EYFS/Year 1/ Year 2 and 4 data.</p> <p>This report was produced by the Headteacher.</p> <p>The LGB had a discussion regarding the presentation and the following points were noted:</p> <p>The LGB were all quite complementary about the presentation of the figures, and commented that being able to compare year groups was quite important.</p> <p>It was not clear from the papers was the starting point of each year group and the % of children that have been with the school from the start.</p> <p>Writing is still an area for throughout the school and all staff are aware of the need to improve.</p> <p>KY informed the governing body that the data this year is showing a positive picture. The school has set targets that meet national expectations and at this point the projection is that we are on track on to meet these targets. This is positive, as this will be the first year that we have met all national expectations. All teachers are very clear on their targets, this has been supported with the new SIM meetings and the structure of them to consider pupils' progress towards targets and ensuring we meet the expectations. It has also been supported by the use of the FFT data.</p> <p>Question (JGR): What are we doing for the middle children? KY: All children are given first quality teaching, which supports their progress and learning. Children's progress is monitored at meetings and if any child is not on track to meet their potential an intervention or support is put in place to ensure they achieve their full potential.</p>	<p>Head</p>
<p>Question (JN): Expressed a concern that the data was not 100% accurate. KH to check. Action</p> <p>KY informed the governors that Beginning+ in writing has been included in expected but there are 5 children who achieved beginning +, which is 17.9% who are just exceeding in writing. This is expected that this percentage</p> <p>Question (JN): This looks more positive than previous years, if we compared to other schools would we be same? ML: We have national figures, but not necessarily individual school figures. However, BS could do some comparative work with schools in the trust. Action</p>	<p>Head</p> <p>Head</p>
<p>Question (ML): What is the induction process for those who join half way with no English? KY: children are assessed at where they are at once they have had a settling in period and then interventions are put into place to support them. Pre-teaching is done for EAL pupils to support them acquiring knowledge.</p>	



	<p>Governor visits:</p> <p>JG-R presented the paper.</p> <p>It was noted that the visit focused on the more able and demonstrated a good insight into how things have been changed. 4 star challenges and stupendous and the Renzulli Circles.</p>	
7	<p>EDUCATIONAL VISITS</p> <p>No items for discussion</p>	
8	<p>Term Dates – to agree term dates and PD days for 2018-2019</p> <p>The proposed dates were Accepted</p>	
9	<p>GOVERNOR TRAINING</p> <p>It was confirmed that Maxine and Marion are Safer Recruitment trained.</p> <p>Question (JGR): Is there a list for the governors training needed? Ask Karen Jarvis for list of governor training needed. Action</p>	Head
10	<p>AOB</p> <p>CCTV policy needs to be sent. Action</p>	Head
	<p>DATE OF NEXT MEETING</p> <p>13th March 2018</p>	

The meeting closed at:

Signed:..... Date:.....