

**CHESTERTON PRIMARY SCHOOL
LOCAL GOVERNING BODY
MINUTES OF MEETING
TUESDAY 10th July AT 6PM**

PRESENT:

M Lloyd Chair
I Murray
J Nelder
C King
J Beukes
J Guillod-Rees

K Yeoman Head of School
B Surtees Executive Headteacher

IN ATTENDANCE:

| Item | Agenda Item | Action |
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| 1 | <p>APOLOGIES FOR ABSENCE AND DISCLOSURE OF INTEREST</p> <p>Apologies were received from Maxine Cole and approved</p> | |
| 2 | <p>DECLARATIONS OF INTEREST</p> <p>No declarations were received</p> | |
| 3 | <p>CHAIRS ACTIONS</p> <p>None recorded</p> | |
| 4 | <p>MINUTES AND MATTERS ARISING</p> <p>The Governors discussed the ALT consultation and it was highlighted that More people were in favour of the merger than against although not many people had responded so the Active Learning Trust were proposing to go ahead with the merger. ALT are proposing that the new Full Governing Body starts in September 2018. Karen Jarvis, ALT, will be writing to governors in September, particularly Trust governors to ask if they would like to continue. Parent governors will be elected in September. Proposing to hold the meetings half way between Ely and Cambridge.</p> <p>ML stated that we should formally acknowledge all of the work from Governors and thank them for all of their hard work as they all have done a great job in not easy situations at times.</p> <p>IM would like to press upon that he receives feedback asap and would like To receive the letter from ALT.</p> | |

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| | <p>The minutes were approved.</p> | |
| 5 | <p>ACADEMY IMPROVEMENT</p> <p><u>Head of School's Report</u></p> <p><u>What is the Boxall profile (JGR)?</u> It looks at the emotional wellbeing of children, managing their own emotions and whether they can work independently. There are about 40 questions for each section and it develops a profile for each child and it states what areas are below each section and then gives targets for the child. It has been used for the children who attend the nurture group and all have individual targets and all of the activities in nurture fit with the group of children. Different children have different targets on different days. It is quite a holistic view of the child.</p> <p><u>Can you give some examples (ML)?</u></p> <p>KY explained that they are broad, e.g. playing competitive games where they may lose and how they respond to losing and having role model from other children. Adults are very much involved as an adult may role play losing. There is also a lot of Lego Therapy.</p> <p>In Nurture they have snack where they pass the bowl around and share have special topic as they are having their snack.</p> <p><u>Are the profiles shared with parents (JGR)?</u></p> <p>Not currently. <u>Do the parents know about it at all?</u> Yes, as the parents have to give permission for the children to attend Nurture. <u>Do you show them what you are trying to achieve?</u> KY explained that we have lots of discussions with the parents as the children have one page profiles so parents are aware of what we are working on. ML feels that talking through this could actually help the parents. KY talks to the parents about the children in Nurture.</p> <p><u>Why do you value CPD for the staff so much (IM)?</u> BS explained that the school is a learning community and the staff are highly valued.</p> <p><u>What is post LAC?</u> Children who were once in foster care but are now adopted. Schools need to be aware of these children as they may have significant issues and can be supported by the Virtual School.</p> <p><u>Looking at Attendance, is there anything you haven't been able to do? (IM)</u></p> <p>KY explained that unauthorised holidays were still an issue. The EWO is now visiting once per month, we send letters, KY has held meetings to emphasis the importance of attendance and we can see that the meetings are having an impact but holidays are still happening. We have issued penalty notices but parents are still taking the breaks.</p> | Head |

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| | <p><u>Are there are any other approaches to improve attendance? (IM)</u></p> <p>We celebrate children that have achieved 100% attendance with certificates and the children’s names on the newsletter. All the local schools are taking the same approach.</p> <p><u>Have we considered extending holidays (JGR)?</u> – we have done this in the past, I believe the May half term, but parents just went the day or so we and it didn’t have a positive impact on attendance.</p> <p>JN asked whether we could communicate to parents that the last few days of term are worthwhile. Share that the children are getting awards on the last day so the children want to be there.</p> <p><u>Standards and Progress</u></p> <p>KY explained that first page is all about Year 2. KY also send out the progress data.</p> <p>ML explained that the data showed a lot of good news – we have hit all of our targets and our combined and we have exceeded national in writing at Key Stage 1.</p> <p><u>Please talk through the match data (ML)</u> KY explained that currently we have 25 children who started with us in Reception and 75% who are still with us have achieved the expected level. Seven of those children we have added value. One children has gone from emerging to expecting, six to exceeding, three children from emerging in maths to expected in Reading. Only one child didn’t achieve the expected progress.</p> <p><u>What would make this picture look outstanding? (JN)</u> KY explained that to make our data outstanding we need to be above the expected national data for attainment and progress.</p> <p><u>How many children exceeded the expected level (ML)</u> 17% exceeded in maths, 21% in reading, 14% in writing</p> <p>Miss Purvey has worked so hard with this class. Our data is improving year upon year. It is a positive picture.</p> <p><u>More boys passed the phonics than girls, is this trend throughout the school? (ML)</u> More Boys passed the phonics screening than the girls – the current year one buck the trend and the boys in that class are strong. We need to focus on girls in Key Stage 1 and boys in Key Stage 2.</p> <p><u>Is there an area you want to improve (ML)</u> KY suggested that boys in that year group and above and our pupil premium will be our focus for next year. Key Stage one focus is girls.</p> | Head |

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| | <p><u>What is the challenge is Key Stage 2? (ML)</u> – KY explained that we have two more years with a lot to do but we track the children carefully and are aware of their next steps.</p> <p><u>How will merging the classes work and help raise standards? (ML)-</u> BS explained that it is about curriculum coverage and teaching to the children’s needs and closing the gaps. The teachers will look to where they need to get the children to and teach them what they need to know. We do that anyway and we will need to get the children test ready. It’s a lot of working out what the question is asking them. We have employed two really strong teachers in the mixed classes.</p> <p><u>Do these teachers have experience? (IM)</u> Our KS 2 leader has just taught Year 6 so he will be tasked with preparing the teachers for the SATS. The NQT knows the expectations and is a very strong teacher. They will be working closely together and planning and imparting knowledge to make a strong team.</p> <p><u>Safeguarding Review</u></p> <p>ML stated that is very positive review and again, thank KL for her SCR.</p> <p>IM felt that Teresa Gillen clearly knew her stuff and that quality of feedback in practice is good.</p> <p>AC was impressed that it reflected values and cultures rather than just procedures and processes.</p> <p>IM identified that there are recommendations in the report which need to feed into Safeguarding Governor visit going forward.</p> <p>ML thanked the staff for their hard work with Safeguarding .</p> <p><u>ALT Review</u></p> <p>ML felt it was a very positive report</p> <p><u>What was your highlight of the report (IM)</u> KY explained that they were complimentary about teaching and learning and also relationships. Colleagues felt that the needs of children were matched and all children were engaged. They also felt that they were all independent learning and moving learning forward and taking ownership over learning. ML it will be interesting to see how they develop as they grow into young adults.</p> <p>KY explained that the children speak to any visitor and tell them all about the curriculum, where they find the challenges, confident with opinions.</p> <p>Andy Redman said you need to use the curriculum to sell the curriculum.</p> | |

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| | <p>BS was pleased that the more able program has had an impact and that reviewers could see the progress in all books.</p> <p><u>Did you agree with the points to work on? (JN)</u> Yes, we are currently considering the presentation policy, changing handwriting, consistency with success criteria, e.g. on the board. GT has cleaned the outdoor areas.</p> <p>KY explained that the school will be receiving some funding from the sugar tax to help improve the outdoor area in the Reception Class,</p> | |
| 6 | <p><u>Budget</u> <u>Are there any areas that we need to worry about as in 3 years, it Looks concerning? (ML)</u></p> <p>BS explained the three different scenarios to FGB meeting and how the not employing further staff would support the budget. The budget for the next year is healthy</p> | |
| 7 | <p><u>Safeguarding</u></p> <p>KY explained that the school had implemented a cloudbase data collection of safeguarding concerns.</p> <p>Noted ALT policy</p> | |
| 8 | <p><u>AOB</u></p> <p>ML explained that it is sad it was the last meeting together – ML will try and arrange a situation to meet up.</p> <p>ML Thanked everyone for their attendance at meetings and told Governor it had been a pleasure working with you all.</p> | |
| 9 | <p>DATE OF NEXT MEETING</p> <p>6th November 2018 (TBC)</p> | |

The meeting closed at 19:24

Signed:..... Date:.....