

## Minutes of the Local Governing Body meeting held at the school on Thursday 9 June 2016 at 11.00am.

## Members present:

Emma Dorling

Anne Powles

Martyn Payne (Head)

Rachel Robson (Chair)

<u>Apologies:</u> Jill Adams, Yolanda Botham, Liza Cole, Bridget Fosten, Laura Humphrey, Marie Rodwell

In attendance: Karen Tallett-Pickess (Business Manager), Mel Parish (Clerk)

No	Item	Action
1	Attendance and apologies for absence	
	Apologies were received from Jill Adams, Yolanda Botham, Liza Cole, Bridget Fosten, Laura Humphrey and Marie Rodwell. The meeting had been arranged at short notice to approve the school's budget. It was noted that the meeting was quorate with four governors in attendance.	
2	Declarations of Interest	
	No governor reported a conflict of interest in terms of the agenda items before them.	
3	Budget for 2016-17	
	KT-P presented the budget for 2016-17 (this had been emailed to governors on 31 May).	
	KT-P advised governors that she had assumed 37 places for Nursery in the Autumn, Spring and Summer term. This may increase a little if a cohort start in January 2017 (those children that turned three in the autumn term). The budget has been balanced by taking the decision not to replace a member of staff who is leaving at the end of the summer term. KT-P advised governors that the changes made had resulted in a bottom-line surplus of £266.	
	Governors discussed the various options for configuring Nursery provision from September 2016; the morning session is full with 26 pupils, but the afternoon session only has 8 pupils currently. Governors went on to discuss the options for September 2017 as Nursery numbers have been falling for a few years. MP pointed out that pre-school providers are able to offer more flexibility for working parents and that the school may need to look at how it could offer more flexibility. A governor asked by when the school would need to make a decision on Nursery configuration for September 2017. Having considered the Nursery admission deadlines, it was agreed that a decision would need to be made by the end of October 2016.	
	A governor asked why there was a large deficit predicted for 2018- 19. KT-P advised that increments and on-costs had been included for staffing but that income had remained the same.	

The Chair asked if any responses and/or questions had been received from governors not present at the meeting. The Clerk confirmed that YB and BF had both emailed their approval of the budget. The Clerk confirmed that no questions had been received. Governors authorised the budget for 2016-17 and recommended its approval to the Trust Board.

The meeting closed at 11.18am.

Signed: (Chair) Date: 13-7-16

Name: LOCHEL LOSS