



Hillside Primary School

Minutes of Full Governing Body Meeting
Wednesday 28th November 2018 @ 5pm

		Governor Type	Initials
Present:	Bob Dool	Trust (Chair)	BD
	Lee Abbott	Headteacher	LA
	Sharon Greenhalgh	Staff	SG
	Duncan Carragher	Trust	DC
	Sarah Dadds	Trust	SD
Absent:	Fiona Scarlett	Staff	FS
	Rick Hanson	Trust	RH
	Liz Talbot	Clerk	LT
In Attendance:	Carrie Warnekey	Assistant Head (Acting Clerk)	CW
	Natalie Southgate	Year 3 Teacher & Maths Leader	NS
	Sarah Pettitt	School Business Manager	SP

Item	Discussion	Actions	
		Who	When
1.	Welcome from the Chair/Apologies		
	Apologies were received from FS, RH and LT owing to personal commitments. Consent to absence was given by Governors.		

2.	Declarations of Pecuniary Interest		
	No new or relevant interests were declared.		
3.	Guest Speaker – Power Maths		
	<p>Natalie Southgate (NS) (Yr3 teacher and Maths Leader) provided a presentation on Power Maths which covered the following areas:</p> <ul style="list-style-type: none"> ➤ The programme structure including Units and teaching sequence. ➤ The use of Practice books, Videos, Vocabulary and Teacher Tools. ➤ Explanation for the reason why the school are using this programme. ➤ What has been learnt so far (pupil/teacher voice and learning walks). ➤ Visitors – CASA project and Chantry High School. ➤ Feedback from ALT Hub Leader. ➤ What next? – Whole school questionnaire (pupils), differentiation, pace, challenge, gaps from previous year, ensuring planning is consistent and readers for questions to mimic KS2 SAT’s. <p>Governor Question: Is this programme being used for every year group?</p> <p>LA confirmed that this programme is being used for all National Curriculum Year Groups and added that the materials for EYFS are in development. However, some of the models from Power Maths are being taught in EYFS to support learning and match Year 1.</p> <p>Governor Question: Are other schools using it, so that there are other links and joint CPD opportunities?</p> <p>LA advised that the Power Maths materials are recognised by the DfE and supported through accessible match funding so some schools will be using the materials. He is aware that another Primary school in Ipswich uses the scheme so there may be scope for collaboration in the future.</p> <p>Governor Question: I believe there was a significant budget investment in this programme so are we confident that we can keep it going?</p> <p>LA confirmed that mathematics will always be a key area on the school development plan so the resource will be a priority. The start up costs and resources have been supported from investment in the Opportunity Area and SSIF.</p> <p>Governor Question: Is this programme approved by Ofsted? LA confirmed that this programme is approved by the DfE.</p> <p>Governor Question: What else do we need to respond to differentiation, mobility issues and improving parental engagement?</p> <p>LA advised that SLT, in collaboration with Miss Southgate, are in the</p>		

	<p>process of reviewing the implementation of the scheme. Common anecdotal issues relate to differentiating for children with gaps in their learning due to mobility or different starting points.</p> <p>Members thanked NS for attending the meeting today and providing her informative presentation.</p>		
<p>4.</p>	<p>Minutes of previous FGB meeting & Matters arising</p>		
	<p>The minutes of the previous meeting held on 10th October 2018 were agreed as a true and accurate record of the meeting. The following updates were noted:</p> <p>Recruitment of Parent Governor – There has been no interest to date so</p>		

	<p>the plan going forwards is to promote the vacancy at events e.g. Homework shares and performances.</p> <p>Recruitment of Trust Governor – There has also been no interest in this vacancy so BD will be seeing Gary Peile next week and will discuss this.</p> <p>Finance Link Visit & Report - SD has met with SP and completed her report which is stored in the appropriate folder for all governors to see.</p> <p>SMSC & Maths visits – These reports still need to be produced and stored.</p> <p>Governor Link Visit monitoring report – This form has now been revised and will be regularly updated with visits undertaken.</p> <p>All other Matters Arising were confirmed as completed prior to this meeting.</p>		
	<p><u>Actions Agreed:</u></p> <ul style="list-style-type: none"> • Update on recruitment of Parent Governor and Trust Governor. • SMSC & Maths link visit reports to be produced. 	<p>LA/BD</p> <p>RH</p>	<p>13/02/19</p> <p>ASAP</p>
5.	Chair's Actions		
	<p>There were no actions taken by the Chair since the last FGB that needed reporting at this FGB meeting.</p> <p>Following discussion around the limited powers of the Chair of Governors to act without the authorisation of the Trust, BD advised that he will be checking with them whether or not this agenda Standing item is now appropriate/necessary.</p>		
	<p><u>Actions Agreed:</u></p> <ul style="list-style-type: none"> • To check appropriateness of this agenda standing item for future reference. 	BD	13/02/19
6.	Headteacher's Report		
	<p>LA provided a copy of his Headteacher's Report to ALT Board which he is due to present to the Board on 13th December 2018, plus a copy of the</p>		

	<p>October 2018 Data Report and highlighted as follows:</p> <ul style="list-style-type: none"> ➤ Financial summary highlighting issues including reductions that have had to be made and showing how priority spend must be linked to SDP. ➤ Data for pupils with English as an additional language (EAL) was provided. BD recommended including information about the number of different languages spoken. ➤ Pupil Premium levels show that 30% of pupils at Hillside are on the 'poorest scale'. The number eligible would be higher when you look at IDACI. ➤ DSL caseload detailed. There is no National comparator available. ➤ Most significant issue is mobility. ➤ Attendance figures show attendance is up by 1% compared to Autumn 2017. ➤ Rates of absence nationally have risen including persistent absence but Hillside's continue to fall. ➤ Years 5 and 6 have the highest percentage of pupils entitled to Free School Meals (FSM). ➤ Free Breakfast Club linked to Pupil Premium strategy. ➤ Significant restructuring has been successfully managed by SLT. If this had been poorly managed the outcome could have been different. <p>Governor Question: What percentage of our staff are receiving CPD?</p> <p>LA explained that there is a continuous cycle of CPD for all staff; teaching and support staff. There are also additional programmes e.g. NPQ for middle leadership and NPQ for senior leadership. We are using funding well to tap into these programmes.</p>		
7.	Trust Business [Standing Item]		
	There was no Trust Business for discussion today.		
8.	Resources Items [Standing Item]		
	<p><u>Finance Update</u></p> <p>No papers were provided and SP advised there were no significant changes to report since the last FGB meeting.</p> <p><u>Premises & Health & Safety Update</u></p> <p>No papers were provided and SP advised there were no significant changes to report since the last FGB meeting.</p>		

	The Health & Safety Report is due and BD will be undertaking a link visit to assist with this.		
9.	Governor Visits for 2018/19 [Standing item]		
	The revised Governor link Visits Report was shared with governors. BD advised that he has been into school to see KS2 year leaders and will provide the report.		
	<u>Actions Agreed:</u> <ul style="list-style-type: none"> • Link visit report for visit with KS2 leaders will be produced. 	BD	ASAP
10.	Policies for Acknowledgement		
	There were no policies for review, acknowledgement or adoption at this meeting.		
11.	Any Other Business		
	Safeguarding Report – This has been produced and will be shared and discussed at the next FGB meeting. Invites for next meeting – Claire Mitchell to be invited to the next FGB meeting.		
	<u>Actions Agreed:</u> <ul style="list-style-type: none"> • Claire Mitchell to be invited to the next FGB meeting. 	LT	13/02/19
12.	Date and time of next meeting		
	Wednesday 13th February 2019 @ 5.00pm		

The Meeting closed at **6.30pm**.

Signed (Chair) Date.....

Part 2 - Confidential Minutes - Not for Public Copy

Signed (Chair) Date.....