



# 2026 Year 7 Admissions Criteria for Ada Lovelace CofE High School

## PROCEDURE FOR ADMITTING PUPILS TO THE ACADEMY

### Introduction

Ada Lovelace Church of England High School is a Church of England secondary free school, which opened in September 2018. It is part of the Twyford Church of England Academies Trust along with Twyford Church of England High School, William Perkin Church of England High School and Ealing Fields High School.

The Church of England character underpins all that happens in the school. However, this does not mean that all our pupils come from a Christian background, and children from all faiths and those with none are warmly welcome to apply.

### Admission Number

Ada Lovelace Church of England High School has an agreed admission number of 200 students for entry into Year 7. Of the 200 places available:

- 10% are designated as Music Scholarship places
- The remaining places will be allocated in accordance with oversubscription criteria a, b, c, d and e as set out below

These arrangements and the criteria listed below are reviewed annually by the governing body and should not be regarded as binding for future years.

### Process of Application

- Ada Lovelace CofE High School is part of the co-ordinated admissions process for entry to Year 7 in 2026. Parents should apply using their local authority's common application form for high school entry by deadline of 31<sup>st</sup> October 2025.
- The local authority will inform parents on National Offer Day in March 2026, about the outcome of applications made through the common application process.
- Any applicant wishing to apply for a Twyford Trust Music Scholarship Place should complete a Music Scholarship Place Application Form, which can be completed online. The deadline to apply for Music Scholarship Places is **4.00pm on Friday 26<sup>th</sup> September 2025**.
- Unsuccessful applicants have a statutory right to appeal for a place at the Academy. Parents wishing to appeal should request an appeal form by emailing the school at [admissions@adalovelace.org.uk](mailto:admissions@adalovelace.org.uk). The form and any attachments should be addressed to the Clerk of the Appeals Committee and returned to the school within twenty days of the notification not to admit. Appeals will be heard by a panel which is independent of the Academy and the Governors.

## **PROCEDURE WHERE ADA LOVELACE IS OVERSUBSCRIBED**

### **Admissions to Year 7**

In the event that there are more applicants than places available, and after the admission of pupils with an Education, Health and Care Plan or a Statement of Special Educational Needs naming the school, places will be allocated on the basis of the following oversubscription criteria which will be applied in this order:

- a. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order, including children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted (See note 1 below for definitions of children who are looked after or were previously looked after).
- b. Children of all staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or where the member of staff has been recruited to a post where there is a demonstrable skill shortage.
- c. 10% of places for children showing an aptitude for music places will be allocated in order of ranked assessment score. See Music Scholarship Admissions Criteria set out below.
- d. Children with a sibling already on-roll at Ada Lovelace CofE High School who will be on-roll when the child is admitted. See Note 2
- e. Other children, with priority given to those living closest to the school where distance is measured in a straight line from home to the nodal point which is the centre point of the school's permanent site, Park View Road, Ealing W5 2JX\*, using the Local Authority's computerised mapping system based on ordnance survey data. The distance is measured in a straight line from the unique address point for the applicants' Permanent Residence (the 'home address') to the nodal point. The home address must be the address where the parents and child normally live and they must be living there on the closing date for receipt of application. See Note 3

\*Easting 518492 Northing 181419

### **Tie-break**

In cases where applicants live equidistant from the school and places cannot be offered to both children, the available place will be allocated using a random computer selection. This process will be organised and supervised independently of the school by Ealing Local Authority.

Twins/triplets etc. applying at the same time will not be subject to random allocation (see below).

### **Twins and other multiple-birth children**

In cases where only one place is available (under criteria d) and twins or multiple-birth children tie for the last available place, then both or all will be offered even if this exceeds the planned admission number.

Where one twin has an Education, Health and Care plan or a Statement of Special Educational Needs that names the school, the other twin will be treated as having a sibling link for that academic year.

### **In-Year Admissions**

Applications for In-Year admissions are co-ordinated in-house by the school. If Ada Lovelace Church of England High School cannot offer a place you will be offered the opportunity of placing your child's

name on the waiting list by completing an online application form which can be found on the school's website.

### **Waiting List**

If Ada Lovelace Church of England High School cannot offer a place you will be offered the opportunity of placing your child's name on the waiting list. This waiting list will be maintained by the school strictly in the order of the oversubscription criteria and not in the order in which the applications are received. If a place becomes available, the child who is first on the waiting list will be offered a place. Whenever a child joins the waiting list the list will be reordered in accordance with the oversubscription criteria above. The waiting list will run until the end of the school year.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The process for requesting such an admission is as follows:

With the application, parents should request that the child is admitted to another year group (state which one), and the reasons for that request.

Parents will submit any evidence in support of their case with the application, for instance from a medical practitioner, headteacher etc. Some of the evidence a parent might submit could include:

- Information about the child's academic, social and emotional development,
- Where relevant, their medical history and the views of a medical professional,
- Whether they have previously been educated out of their normal age group, and
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The school will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal.

Requests for admission out of the normal year group will be considered alongside other applications made at the same time. An application from a child who would 'normally' be a Year 8 child for a Year 7 place will be considered alongside applications for Year 7.

### **Notes**

1. Children who are looked after or were previously looked after - A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order immediately following having been looked after. Adopted children are those who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders

replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. A special guardianship order is defined by s. 14A of the Children Act 1989 as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Governors will ask for written evidence from the responsible agencies.

2. 'Sibling' refers to brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, foster brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as the sibling. A sibling relation does not apply when the child currently on roll will leave the school before the sibling starts.
3. The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.

#### **MUSIC SCHOLARSHIP ADMISSIONS INFORMATION FOR PARENTS**

10% of places within Ada Lovelace CofE High School will be offered to students applying for a place in Year 7 with an identified natural aptitude for Music.

Children applying for a Specialist Music place must complete the Specialist Music Application form and attend the music assessment.

The application process is designed to test a child's natural talent and aptitude not their prior knowledge. As such, a child can be awarded a Specialist Music place based on musical aptitude, irrespective of any prior tuition or experience.

Applications for the 10% of places for children showing an aptitude for music must be made by completing the 'Specialist Music Application form' online by **4.00pm on Friday 26<sup>th</sup> September 2025**.

All 'Specialist Music Place' applicants will be invited to attend music assessments during October. These places are designed for children with a natural aptitude for music. The application process is designed to test a child's natural ability to hear and discriminate differences in pitch, rhythm, chord and melodies irrespective of any prior instrumental or vocal tuition.

Applicants' parents will be informed of their child's ranked position on the Specialist Music Place list. They will also be told the number of applicants that applied for a Specialist Music place. Letters containing this information will be sent out during October each year. Parents applying for a place under this criterion are reminded that they must also submit the PAN London Common Application form to the Council by the closing date.

If you feel the school needs to be informed of any special education need or disability that may affect the testing process, please let us know before the assessment date so that any necessary arrangements can be made.

#### **How to Apply:**

1. Apply to Ada Lovelace CofE High School in accordance with the Local Authority's co-ordinated admission arrangements using the Home Local Authority Common Application Form.
2. Complete the Music Scholarship application form online on the school website by the specified Music Scholarship closing date of **4.00pm on Friday 26<sup>th</sup> September 2025**.
3. All Music Scholarship applicants will be invited to attend **Round One** of the Music aptitude assessments in October.
4. Your child's score will be issued together with news as to whether they have been invited to attend **Round Two** of the process.
5. Your child's Round Two score will then be added to their Round One score and a ranked list of final results, in descending order, will be compiled. Those ranked in places 1-20 will be notified on National Offer Day (early March) that they have been offered a specialist music place (provided they have not received a higher preference offer).
6. Students who are not offered a Music Scholarship place in March will be placed on a Music Scholarship Waiting List, ranked according to their score. If a place becomes available, it will be offered to the applicant who is highest on the waiting list. In the case of a tie, on score, those students living nearer the school, measured in a straight line from a point in the property of the child's home address (including flats) to the nodal point which is the centre point of the school's permanent site Park View Road, Ealing W5 2JX\*, will be given priority. \* Easting 518492 Northing 181419
7. Those not successful in obtaining a Specialist Music place will still be considered for a general admissions place through the PAN London Common Application Form.

**Though this is not a condition of admission, students admitted to Ada Lovelace CofE High School under a Music Scholarship Place will be expected to:**

1. Make an active contribution to the school community through commitment to our extra-curricular rehearsal and performance programme.
2. Make outstanding musical progress across all three disciplines of performing, composing and listening as a result of both the Music curricular and extra- curricular programme.
3. Learn either a String, Woodwind or Brass instrument (including guitar) as either a first or second study instrument.

#### **Key Dates:**

**Music Scholarship Application Deadline:** 4.00pm Friday 26<sup>th</sup> September 2025

**Round One Assessment Date:** Thursday 2<sup>nd</sup> or Friday 3<sup>rd</sup> October 2025

**Round Two Assessment Date:** Thursday 9<sup>th</sup> or Friday 10<sup>th</sup> October 2025

**Results Date:** Friday 17<sup>th</sup> October 2025

**Main Application Deadline (through your Local Authority):** Friday 31<sup>st</sup> October 2025