

# Mobile Phones (Key Stage 3 & 4 students)

Parents who wish their child to carry a mobile phone to school should do so only according to the following:

- The phone must not have internet access and must not have a camera.
- Suggested phone models to meet our policy include the following types:  
**Nokia 105, Samsung E1200 or Alcatel 10.16G**
- It should be clearly marked with the student's name
- The phone should be switched off before the student enters the school site and placed in their school bag
- The phone should not be brought out at any point during the school day and should only be used after school when they are out of sight of the school entrances
- A school brand mobile phone remains the responsibility of the student at all times and the school will not take action if it is lost or stolen
- If a student is allowed to take a mobile phone on a school visit/residential trip it must be a school approved mobile phone.

There may be occasions where a member of staff is required to search a student's personal belongings to look for a mobile phone (this will be done in accordance with the DfE guidance on searching and screening).

- If during a search a 'school phone' is found it will not be confiscated provided it does not contain any evidence relating to an investigation AND when it is found it is switched off
- All non-school approved phones and school phones that are not switched off will automatically be confiscated as part of a search
- Any phone that is seen or heard during the school day (school approved or otherwise) will automatically be confiscated

When a phone is confiscated:

- If it is a school-approved mobile phone and does not contain information pertaining to an investigation, it may be collected by a parent at the end of the school day. It will not be returned to the student.
- If it is a non-approved phone, neither the phone nor the SIM card will be returned until the end of the full school term in which it is confiscated. **No exceptions** will be made to this rule so you must ensure your child does not bring a non-approved mobile phone onto the school premises under any circumstances.



**Nokia 105**



**Samsung E1200**



**Alcatel 10.16G**

---

I agree to abide by the mobile phone policy:

Student Print Name..... Tutor Group:.....

Parent Signature: ..... Student Signature.....

Senior Teacher Signature: ..... Date:.....

School: Ada Lovelace CofE High School