

Covid-19 Response: Detailed Risk Mitigation Measures at Ada Lovelace High School (Updated March 2022)

How measures described in the Trust Risk Assessment will be applied at the School. This will be reviewed regularly in line with Dfe and PHE guidance.

Trust Risk Assessment Measures	How they will be applied in the school
Keep students, staff and visitors informed about the risk of infection and how to minimise it, through assemblies and notices/signage or online communication.	The main messages are included in return to school assemblies/tutor times, signage at site entrances and across the site (see site plan below), emails to parents and a message/links to government guidance on the home page of the school website. Also the Trust's risk assessment is published on the website.
Inform students, parents and staff about when to stay at home and the latest rules on year group 'bubbles' and household-isolation and shielding of vulnerable people.	Updated communication of the attendance/absence systems in line with government guidance. The main messages are included in return to school assemblies/tutor times, emails to parents and a message/links to government guidance on the home page of the school website.
Support public health tracking measures (e.g. regarding regular testing, and use of tracking apps, recording those who come into close contact as far as possible).	<ul style="list-style-type: none"> • Seating plans for teaching rooms occupied by staff and students recorded on Go 4 schools. • Disposable face coverings are available for staff and students from the welfare room in each school as required. • Parents will continue to be reminded that students displaying any Covid symptoms (no matter how mild) must stay at home. Where a parent insists on a child attending the school has the right to take the decision to refuse them entry to protect other students and staff. • Remote education will continue to be provided for students who are required to self-isolate. <p>Continued use of control measures</p> <ul style="list-style-type: none"> • Maintain appropriate cleaning (as 2020-21) • Keep occupied spaces well ventilated - classrooms and corridors (minimise the number of doors students touch by keeping these open) • Follow PHE on testing, self-isolation & managing confirmed cases.
Permit home working for efficiency/convenience reasons where the job role allows it.	Policy applied.
Dis-apply social distancing measures in school in accordance with the latest DfE guidance <ul style="list-style-type: none"> • Timetable adjusted to provide for split lunch periods 	<p>Key points to note:</p> <ul style="list-style-type: none"> • All classrooms checked to ensure that they have desks facing forward • Staggered lunches <p>Transitions</p> <ul style="list-style-type: none"> • Strict dismissal of each class on the bell • Strict enforcement of one way system – classes leave in a line • Strict enforcement of sensible behaviour

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<ul style="list-style-type: none"> Continue to use strict one way system to ensure that student movement is all one way (no exceptions for 6th form/staff) Singing now allowed? <p>Break & Lunchtime arrangements to support smooth operation of the café and allow students access to different play spaces as a year group</p>	<ul style="list-style-type: none"> Corridor doors left open at all times if possible Teachers dismiss class sensibly Teachers get classes in straight away when they arrive unless last class has not left the room yet SLT/Wider SLT/HoDs/teachers on duty at the end of the period to manage a careful release from classrooms <p>Singing lessons (1 period for Year 7/8)</p> <ul style="list-style-type: none"> Singing lessons now take place again – forward facing (not face to face), ensuring spaces are well ventilated and students are as distanced as space allows (use of whole PC) <p>Break</p> <ul style="list-style-type: none"> Improved café facilities to ensure speedy movement through the café – students encouraged to move from the café to other outside spaces once they have purchased food. <p>Lunchtime</p> <ul style="list-style-type: none"> Split lunches across periods 5a and 5b Informal zoning of outside spaces to reduce mixing between year groups Students not eating sent outside immediately <p>Other arrangements</p> <p>Parent events</p> <ul style="list-style-type: none"> Expect to hold parents evening remotely until the end of the academic year <p>Staff work stations</p> <ul style="list-style-type: none"> Sanitisers in offices. Antiseptic wipes by all shared keyboards with instructions to clean BEFORE use
<p>Operate arrangements for students taken ill at school including providing isolation rooms for those displaying coronavirus symptoms or symptoms of other serious infectious diseases.</p>	<p>Isolation Room in place while students wait to go home. The room is cleaned after use.</p>
<p>Encourage and provide for regular handwashing or use of hand sanitisers. Inform</p>	<p>We encourage good hygiene at all times and hand sanitiser is available from the facilities team upon request.</p>

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staff and students about handwashing and avoiding touching your face – but probably no need to provide for handwashing/sanitising in the timetable.	
Focus cleaning during the day and other hygiene measures – eg regular cleaning of high risk surfaces including table tops, door handles, keyboards, toilets and deep clean/disinfection of isolation rooms when required. Cleaning of classroom surfaces between lessons for different year groups.	Cleaner has a schedule of high traffic / high contact areas to clean. Wipes provided for students to wipe down equipment such as computer keyboards before and after use. Wipes for teachers to use if required (using different classrooms)
Provide required protection/PPE for welfare staff and others at particular risk in the event that a case arises in school. Protection will probably not be required for reception staff.	PPE stocks in place.
Take the current level of risk and DfE/FCO/insurer advice into account when deciding whether to undertake/cancel school trips. UK non-residential trips should be OK but and limited overseas trips may be possible.	Day trips and residential as per government guidance.

