

Monday 19 May 2025

Dear Parent/Carer,

### Confirmation of timings of school day from September 2025

This letter is a follow-up to my letter sent at the start of February including details of changes that we are making to the school day at Ada Lovelace, Ealing Fields and William Perkin. These changes will be in place from the start of the new academic year in September 2025. The schools' Local Governing Bodies have now approved these changes following meetings of their Student Committees last week.

The new school day timings will be:

- **Students must be in school no later than 8.30am.**  
The school gates are open at least 15-20 minutes before this to allow students to arrive in plenty of time for a punctual start.
- **There will be 6 teaching periods during the main school day.**
- **The main school day will end at 3.10pm Monday – Thursday.**  
Students will be dismissed at this time unless they are staying in school for part of the extended day (period 7) offer.
- **The period 7 offer** will include wider learning (such as Music and Sport clubs), intervention and study support sessions, or taught lessons for some students (for example for additional GCSE courses for some students in Years 10-11). **Period 7 will end at 4.00pm.**
- **On Friday**, the schools will continue to have an earlier finish time for students to allow time for staff training. **The school day on Friday will end at 2.15pm**

Details of lesson and break timings are on the next page of this letter. As part of these changes in the school day there may also be some changes to the way each school structures its timetable (for example, the way setting is arranged).

#### CEO

Dame Alice Hudson

**Associate Headteacher**  
Twyford CofE High School  
Mr Phil Bennett

**Associate Headteacher**  
William Perkin CofE High School  
Miss Amy Newman

**Associate Headteacher**  
Ealing Fields High School  
Ms Jo Trewin

**Headteacher**  
Ada Lovelace CofE High School  
Mr Keir Smith

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#### Twyford Church of England Academies Trust

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Further details of the efficiency savings we are having to make, including a set of Frequently Asked Questions are available [here on our website](#). We remain confident that, despite these slight reductions in the school day, our careful planning and close collaboration between the 4 schools in the Trust, we will be able to sustain our exceptional standards.

Yours sincerely,



**Dame Alice Hudson**  
CEO  
Twyford CE Academies Trust

### School Day Timings from September 2025

Ada Lovelace CE High School				
Years 7, 8 and 9			Years 10, 11, 12 and 13	
	0810	Gates open for students	0810	Gates open for students
Main school day from 0830 - 1510	0830	AM Reg	0830	AM Reg
	0900	Period 1	0900	Period 1
	0950	Period 2	0950	Period 2
	1040	Break	1040	Break
	1100	Period 3	1100	Period 3
	1150	Period 4	1150	Period 4
	1240	Lunch a	1240	Period 5a
	1320	Period 5b	1330	Lunch b
	1410	Period 6	1410	Period 6
	1500	PM Reg	1500	PM Reg
	1510	End of day / Period 7	1510	End of day / Period 7
	1600	End of extended day <i>All students off site by 1630</i>	1600	End of extended day <i>All students off site by 1630</i>
<u>Friday early closure for Staff Training:</u> 1410 – 1415: PM Registration Followed by Staff Training				

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