

Ada Lovelace CofE High School Parent Teacher Association (PTA)
Minutes of the Ada Lovelace PTA's AGM on Thursday 18th September 2025 at 19:00 in Room 101, Ada Lovelace CofE High School, Ealing, W5 2JX
Minutes by RW

- **Attendees:** Rais, Busayo A, Elisabeth L, Nimo R, Igor K, Diana K, Nitya K, Zehui W, Angavan, Ava M, Anchal P, Anna J, Marie P, Samira A, Paris F, Dimitra M, Barbara F, Rechel M, Luciana Chamberlain (LC), Marianne Ellis (ME), Ian Robinson (IR), Francesca Busca (FB), Joanna Bobrowska (JB), Rachel Win (RW).
- **Welcome:** Marianne Ellis (Chair) opened the meeting and congratulated the PTA on another successful year. Miss Catlin, Trust Literacy Lead thanked the PTA for fundraising for the new library, which is due to be opened shortly. Mr Cowing, SLT Deputy Head, thanked the PTA for their support at events throughout the year.
- **AGM agenda:**
 - Apologies for absence – Karine / Mya
 - Overview: intent and purpose of the Ada Lovelace PTA
 - Impact Report: 2024/2025
 - Treasurer's Report – overview of financial status
 - Chair's Report – overview of planned activities
 - PTA approach to agreeing school funding requests (bidding process)
 - Roles and election of Officers & Trustees of the Committee
 - Chair
 - Deputy Chair
 - Secretary
 - Treasurer
 - Ordinary Committee members:
 - Partnerships Lead
 - Volunteer roles for a wider PTA Management Committee:
 - Social Media Lead
 - PTA Grants Officer
 - PTA Volunteer Coordinator(s)
 - Year Group Representatives (Reps)
 - Any other business



- Overview: intent and purpose of the Ada Lovelace PTA

- ME introduced the aims and purposes of the PTA:
- An active community of parents, teachers and friends of Ada Lovelace CofE High School, who work together to support all children to thrive, whilst also making meaningful and positive contributions to the wider community in Ealing.
- Aims: community building, fund raising, personal and social development of students.
- ME introduced the roles, duties and key jobs in the current PTA and the PTA Committee from 2024/2025: Marianne Ellis (Chair), Ian Robinson (Deputy Chair), Francesca Busca (Secretary), Joanna Bobrowska (Treasurer), Rachel Win (Partnerships Lead) and Luciana Chamberlain (Social Media Volunteer) and the Year Reps.

- **Impact Report 2024/2025:** ME described what we achieved in 2024/2025:

OUR EVENTS AND ACTIVITIES

1 AGM 3 SOCIAL MEETINGS 100 EASYFUNDRAISERS

7 REFRESHMENT SALES 1 RAFFLE 1 QUIZ & CURRY NIGHT

2 DISCOS 306 INSTAGRAM FOLLOWERS 4 UNIFORM SALES

1 CHOCOLATE TOMBOLA 1 BOOK GRANT 400 ADA BARS SOLD

1 CHOCOLATE TOMBOLA 1 BOOK GRANT 400 ADA BARS SOLD
1 BOOK COLLECTION & SALE 1TE500 STRONGER STARTS AWARD

DONATIONS TO SCHOOL

DEBATING – PROFESSIONAL DEVELOPMENT & STUDENT WORKSHOP WITH AUTHOR

WORKSHOP WITH AUTHOR
TREE RESTORATION PROJECT FURTHER MATHS BOOKS

PROM DONATION **FURTHER MATTIS BOOKS** **PHOTO CANVASES OF YEAR 7**

VIDEO CAMERA, TRIPOD AND SUBSCRIPTION FOR PICTURE CANVASES OF YEAR

BEE HOUSE, BIRD FEEDERS, BIRDHOUSE,
WILD FLOWER SEEDS, BIRD FOOD

**WILD FLOWER SEEDS, BIRD FOOD
ADA LOVELACE LIBRARY PROJECT**



NEARLY £12,000 WORTH OF DONATIONS TO SCHOOL

○ Chair's Report:

- Despite tough economic conditions impacting parents and friends of the PTA, we raised significant funds and were able to keep costs the same as previous years for events and second-hand uniform.
- Quiz & Curry Night and the Christmas Raffle remain our biggest money earners, although most profitable (as well as good for lots of other reasons) are our very popular Uniform Sales.

- This year was a 'fallow year' for Ealing Half Marathon sponsorship/ fund raising – although that returns at the end of this month (counting towards our outturn next financial year).
- Yr 7 Welcome & Discos return lower profit but are hugely popular, and good for building social bonds and positive memories.
- We have focussed our efforts on the impactful events that do good and return good revenue (no break time sweet sales this year!). We have established a good, repeatable pattern of delivery.
- We will continue to split our focus between fundraising and support to careers awareness/ support (careers fair, T-levels, work experience).
- Year Reps helped us massively this year – making communication much easier.
- We will try out a new approach to organising the Christmas Raffle/ Christmas Concert this year, by forming a Sub-Committee who can help to manage the work.
- PTA Socials were popular last year, and a good way of encouraging people to get involved. They worked particularly well at Ealing Cricket Club, as nearby and relatively quiet (with reasonably priced drinks!). We will aim to do one per term.
- ME explained that in addition to these fundraising and community activities, the PTA had developed a keen interest in supporting the school and the students with careers. RW explained how the PTA were also able to help in practical ways such as preparing some of the set for the Bugsy Malone Production.

- **Treasurer's Report:** ME summarised the Treasurer's Report.

- Revenue from fundraising events and grants 2024/2025 and donations to the school 2024 / 2025

Revenue from fundraising events / grants 2024 - 2025	£
Opening balance (funds raised 2023-2024)	1,791.18
Uniform Sale 30/08/2024 - SumUp	643.93
Y7 Welcome Social 12/09/2024	132.97
Uniform Sale 30/09/2024	668.40
ADAM SINTON LTD - Donation of a cash prize for AL PTA Christmas Raffle on 16/12/2024	150.00
Sinton Andrews Lettings Ltd - Donation of a cash prize for AL PTA Christmas Raffle on 16/12/2024	150.00
Uniform Sale 04/11/2024	164.34
Easy Fundraising 12/11/2024	293.79
Christmas Raffle 16/12/2024	2,402.00
Christmas Concert 16/12/2024	1,066.68
CAF - Charities Aid Foundation 23/01/2025	100.00
Easy Fundraising 11/02/2025	371.38

Ada Lovelace CofE High School
 **PTA**
 PARENT TEACHER ASSOCIATION

Registered Charity Number 1202208

CAF - Bentley Advancing Life Chances Small Grants programme	£500.00
World Book Day - Ada Bar Sale 07/03/2025	£804.25
World Book Day - Book Sale 07/03/2025	£56.00
Spring Concert 20/03/2025	£506.84
Uniform Sale 28/03/2025	£940.65
School Production Bugsy Malone 30 April & 01/02 May 2025	£1,808.42
Easy Fundraising 13/05/2025	£170.69
Quiz and Curry Night 16/05/2025	£2,628.11
Disco 20/06/2025	£1,803.93
Summer Concert 01/07/2025	£381.11
Uniform Sale 15/07/2025	£1,555.55
Easy Fundraising	£474.09
Uniform Sale 29/08/2025 - cash sale	£210.00
Income 2024 - 2025	£17,983.13
Cost of fundraising events	£5,590.32
Funds raised 2024 - 2025	£12,392.81

Donations to the school 2024 - 2025

English – Debating Club

CPD for PMG	£120.00
Julian Bell's The Debating Book: everything you ever need to know about debating	£20.00

Workshop for students

£500.00

Commemorative Tree Restoration

£1,000.00

Further Maths run after school

10x AQA Certificate Level 2 Further Mathematics for PP students in Y11	£282.00
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AL Y11 Prom 27 June 2025

£500.00

7 x photos of Year 7's first day each year since we opened in 2018

£546.00

PE

Veo Cam 3	£699.00
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Vevo tripod 5.2 meter

£229.00

Team 12 months subscription

£699.00

Drama - Bugsy Malone Show 30 April & 01/02 May 2025

£1,000.00

Eco Club

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Ada Lovelace CofE High School

 PARENT TEACHER ASSOCIATION

Registered Charity Number 1202208

Eco-Friendly Bee House Bug Hotel for Bees, Butterfly, Insect	£18.99
2 x Bird Feeders Hanging Station	£39.98
4 x Wooden Birdhouse	£35.60
Wild Flowers Seeds	£9.49
3 x Premium Wild Bird Food	£15.08

Library

Accessit software	£2,350.00
Books - The Pitshanger Bookshop (Bentley Advancing Life Chances Small Grants)	£523.00
Books	£2,500.00
Tensa Barrier to protect books	£600.00
50 adjustable book jackets	£120.00
2 x Clip on plastic shelf signs (pack of 20)	£30.00
Barcodes for Library books	£43.00
	£11,880.14

Closing balance / Funds available	£5,691.85
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£13,185.86

Closing funds available **£5,179.18**



- **Chair's Report – overview of planned activities:** ME described the events currently planned for 2024 / 2025:



- PTA events are already on the school calendar. RW explained that the PTA calendar is fixed in line with the school calendar in July of every year.
- Next event is the Christmas Raffle and Concert Refreshments. PTA plan to create a sub-committee of parents keen to support with this event. Games were introduced last year to occupy the children before the concert and volunteers were encouraged to start thinking of fun things to do in the café space.
- The PTA are keen for any additional ideas for future events.
- **PTA approach to agreeing school funding requests (bidding process):** IR described the process for funding requests:
 - Requests for funding support should be submitted on the relevant PTA Funding Request Form with supporting evidence

- Requests may be submitted at any time of the year to the PTA via email
- The PTA funding committee will meet 3 times per year usually in the 2nd half of each term to determine approvals. This is to allow time for the goods to be ordered and delivered before the commencement of the next term.
- Occasionally ad-hoc approvals out of this cycle may be made with a consensus of the PTA leadership and may be authorised by a email.
- Approvals may be in full or part with payouts also determined by the amount requested and the total funds available.
- Requests for items which can be covered in school/departmental budgets will not normally be approved.
- The PTA have generally approved all of the funding request from the school with the occasional caveat depending on the funds in the PTA bank account.
- 2024 / 2025 there were funding requests for the library, the PE department, after school clubs and general resources.

- **Nominating and voting in the Committee:** Joanne, Marianne, Francesca and Luciana resigned from their PTA Committee roles and Ian thanked them for all their hard work. The PTA Committee (Charity Trustees) were voted in:

- Ian Robinson as Chair
- Deputy Chair – no volunteers
- Rachel Win as Secretary
- Marie Paiser as Treasurer
- Barbara Faulkner as Partnerships Lead

- **Volunteer roles to form part of a wider PTA Management Committee:**

- Social Media Lead – Karine T
- PTA Grants Officer – Samira A
- Vice Treasurer - Dimitra M
- PTA Volunteer Coordinator – Paris F
- PTA Volunteer Coordinator - Anna J
- Year 7 reps – Ava / Anchal
- Year 8 reps – Rechel / Maryam
- Year 9 reps – Barbara / Liz
- Year 10 reps – Nimo / Nitya
- Year 11 reps – Sonia / Hayley

• **Any other business:**

- The Ealing Cricket Club proposed as possible venue for future social on the 9th October 2025.
- Parent attendees introduced themselves and joined the PTA supporters' Whatsapp group.

Meeting ended ~ 8pm

Minutes submitted by: Rachel Win

Minutes approved by: PTA Committee