

Aims of the Policy

At Alder Community High School our COVID 19 behaviour policy has been created to ensure that:

- all staff and students in the building are safe;
- all government guidance on social distancing and hygiene are followed (see implementing protective measures in education and childcare settings);
- all students and staff feel comfortable in the school environment;
- vulnerable students, and the students of critical workers can be supported in school and can complete their set work.

COVID 19 Student Expectations

To ensure that our school adheres to ‘COVID 19 - Implementing protective measures in education and childcare settings’, students will be expected to:

- remain in their allocated groups at all times during the school day.
- remain in the classrooms and allocated rooms as directed by staff at all times.
- remain in the seating plan as directed by the staff.

For cleaning and hygiene purposes, students will be expected to:

- wash their hands frequently with soap and water for 20 seconds and dry them thoroughly;
- clean their hands on arrival at school, before and after eating, and after sneezing or coughing;
- use a tissue or elbow to cough or sneeze and use bins for tissue waste (‘catch it, bin it, kill it’);
- use the toilet at allocated times and queue as directed by staff. Students will not be allowed to use the toilet in the middle of a session.

In outdoor spaces students will be expected to:

- remain in their allocated outdoor space;
- follow all instructions given by any member of staff.

Any student who fails to adhere to the government guidance on protective measures in school will, in the first instance, be given a warning. If a student continues to ignore the protective measures, parents/guardians will be contacted and the student will be sent home.

Classroom Management – applicable to all students in school

We are hopeful students in school will have a positive experience. Where problems do arise, staff should always try to respond calmly. Many potentially difficult situations can be avoided by:

- A simple warning look
- A quiet word outside of the classroom
- Using the student's name when you are talking to the class

However, if low level disruption persists follow the procedure below

STRIKE 1



Name of the student on the board or traffic light with a '1', this needs to be visible for the students. Expectations will be reinforced.

STRIKE 2



Name of the student on the board or traffic light with a '2', this needs to be visible for the students. The name of the student will be placed in the classroom behaviour book. Students will be kept in an isolated detention at break or lunch (staffed by Progress Leaders.) A text message will be sent home to parents.

STRIKE 3



Supervising staff will contact reception who will contact a member of SLT to remove the student from the classroom. The student's name will be placed in the classroom behaviour book next to Strike 3 with a short description of their behaviour. The student may be isolated with a member of staff for the remainder of the day or if the behaviour persists, may be sent home. A telephone call will be made to parents. Progress leaders will be informed.

Certain extreme behaviours may result in an immediate strike 3 and students may be sent home. Parents will be contacted when students are persistently disruptive by progress leaders. The daily sessions will be divided into three – session 1 (up to break), session 2 (between break and lunch), session 3 (after lunch). Each session will be a fresh start for students. The strike system will start from strike 1 again. Progress leaders will monitor the behaviour book in each classroom on a daily basis.

Equipment

All students should bring their equipment to school including their exercise books and their reading book. We will not be selling any equipment in school at present.

School Uniform

Students should attend school in their full school uniform or their full Alder PE Kit. They may wear their Alder Hoodie underneath their blazer to keep warm within the ventilated classroom. Students can bring their trainers to change into for the physical activity session.

If a student attends school without full school uniform/PE Kit, a conversation will take place with a member of staff and the student. Parents/guardians will be contacted and informed of this issue.

Mobile phones/Smart Watches

Students may need to use their mobile phones in school to photograph their work. When doing so, they must request permission from the staff in their classroom. All students are aware that if they are seen with a mobile phone at break or lunch or if one goes off in a lesson, then it will be confiscated and placed in the school office until the end of the day when it will be returned to the student.

Students should bring headphones into school. This will enable them to hear the live lessons and pre-recorded information from lessons. They should not be used at break or lunch.

Break and Lunchtime

Students are not allowed off the school site at either break or lunchtime.

Break and lunchtimes will be supervised by progress leaders. Students will be allocated some outdoor time during the day to get some fresh air and exercise. If a student has received a strike 2 detention during one of the sessions, students will be isolated at break or lunch time.

Respect to other students

Students should respect the other students who are in their classroom. Students are mixing with other year groups and students who they may not usually work with. All students should be supportive of each other and their different situations. When students fail to show respect to others, they will be sanctioned accordingly.

Selling

Although entrepreneurial flair is to be applauded, students should not sell any item in school. In the event of a student being caught:

- Parents will be informed via a phone call
- Any confiscated items must be collected by a parent

Punctuality to school

Key worker/vulnerable students should arrive at school for 8.30. Students should arrive through the main entrance where they will sanitise their hands and a register will be taken. They will then move to their allocated rooms.

Smoking

Smoking of cigarettes or e-cigarettes is not allowed on school premises (including the car park and drive).

Students caught smoking or in the company of smokers on school premises will be sent home.

Prohibited Items

The following items are prohibited in school:

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- e-cigarettes and vaping fluid
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.

If we suspect a student is carrying any of the above, we will contact parents/guardians and the child will be sent home.

To maintain the safety of children and staff at all times, students who repeatedly cause disruption, who fail to comply with the instructions from staff or are involved in a serious incident will be sent home. If any child is sent home due to their behaviour, we will evaluate their access to school and their provision may be removed. This applies to key worker/vulnerable students.

Review date 19th February 2021.