

COVID 19 Behaviour Policy



(Updated 2nd June 2020. To be applied from 8th June 2020.)

Aims of the Policy

At Alder Community High School our COVID 19 behaviour policy has been created to ensure that:

- all staff and students in the building are safe;
- all government guidance on social distancing and hygiene are followed (see implementing protective measures in education and childcare settings);
- all students and staff feel comfortable in the school environment;
- vulnerable students, and the students of critical workers can continue to be supported in school;
- all Year 10 students can be offered some face to face support with their teachers.

COVID 19 Student Expectations

To ensure that our school adheres to ‘COVID 19 - Implementing protective measures in education and childcare settings’, students will be expected to:

- remain in their allocated groups at all times during the school day.
- remain in the classrooms and allocated rooms as directed by staff at all times.
- remain in the seating plan as directed by the staff.
- remain socially distanced at all times (minimum 2 meters)
- be accompanied on site by a member of staff at all times. Students should never be unaccompanied in the school building or outside.

For cleaning and hygiene purposes, students will be expected to:

- wash their hands frequently with soap and water for 20 seconds and dry them thoroughly;
- clean their hands on arrival at school, before and after eating, and after sneezing or coughing;
- use a tissue or elbow to cough or sneeze and use bins for tissue waste (‘catch it, bin it, kill it’);
- use the toilet at allocated times and queue as directed by staff. Students will not be allowed to use the toilet in the middle of a session.

In outdoor spaces students will be expected to:

- remain in their allocated outdoor space;
- maintain social distancing at all times;
- follow all instructions given by any member of staff.

Any student who fails to adhere to the government guidance on protective measures in school will, in the first instance, be given a warning. If a student continues to ignore the protective measures, parents/guardians will be contacted and the student will be sent home.

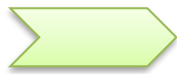
Classroom Management – applicable to all students in school

We are hopeful that a return to school will be a positive experience for all students. The experience for all students will be slightly more relaxed than normal school. However, where problems do arise, staff should always try to respond calmly. Many potentially difficult situations can be avoided by:

- A simple warning look
- A quiet word
- Using the student's name when you are talking to the class

However, if low level disruption persists follow the procedure below

STRIKE 1



Name of the student on the board or traffic light with a '1', this needs to be visible for the students. Again expectations can be reinforced.

STRIKE 2



Name of the student on the board or traffic light with a '2', this needs to be visible for the students. Again expectations can be reinforced. Parents will be informed that they have reached strike 2.

STRIKE 3



Staff will contact reception who will contact a member of SLT to remove the student from the classroom and arrange for them to be sent home. We are unable to safely staff any in-school inclusion unit at this time.

Certain extreme behaviours may result in an immediate strike 3.

Equipment

All students should bring their own pen to school. Key worker/vulnerable students should ensure they have a reading book with them. Year 10 students will be provided with an exercise book which can be used during their face-to-face sessions for all subjects. Students will need to bring this exercise book in every day that they attend. We will not be selling any equipment in school at present.

School Uniform

To enable students to maintain strict hygiene measures and wash all clothes after a day in school, students **do not** have to wear school uniform.

However, students should wear clothes which are appropriate and sensible for a school environment. Students should not wear the following:

- tops which reveal their torso or midriff;
- clothes which reveal their underwear;
- shorts/skirts which are of an inappropriate length (short fashion shorts/skirts should not be worn);
- hats/hoods inside the school building.

If a student attends school in something deemed inappropriate, a conversation will take place with a member of staff and the student. Parents/guardians will be contacted and informed of this.

Mobile phones/Smart Watches

Students must not use mobile phones in school. All students are aware that if they are seen with a mobile phone or if one goes off in a lesson, then it will be confiscated and placed in the school office until the end of the day when it will be returned to the student.

Smart watches are also not allowed in school. The same confiscation rules apply to smart watches.

Students can bring headphones into school as they may be required for live lessons or for a certain subject. However, they should not be used at break or lunch time and students should ask a member of staff when they need to use them.

Break and Lunchtime

Students are not allowed off the school site at either break or lunchtime.

Break and lunchtimes will be staggered and students will be supervised at all times. Students will have to wash their hands after break and lunchtime. Students will be allocated some outdoor time

during the day to get some fresh air and exercise. This will be supervised at all times and students must maintain social distancing expectations.

Selling

Although entrepreneurial flair is to be applauded, students should not sell any item in school. In the event of a student being caught:

- Parents will be informed via a phone call
- Any confiscated items must be collected by a parent

Punctuality to school

Key worker/vulnerable students should arrive at school between 8.15-8.30 through the front door. Any Students arriving after this time will have to wait outside until 9.15 to access the building. This is to ensure all year 10 have been accommodated in their rooms.

As the entrances and exits of school need to be safely managed, we ask that Year 10 students arrive between 8.45 and 9.00. They will queue outside in the designated spaces by the G wing door. Students who arrive after 9.00 will not be guaranteed access to their face to face teaching timetable on that day.

Smoking

Smoking of cigarettes or e-cigarettes is not allowed on school premises (including the car park and drive).

Students caught smoking or in the company of smokers on school premises will be sent home.

Prohibited Items

The following items are prohibited in school:

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- e-cigarettes and vaping fluid
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.

If we suspect a student is carrying any of the above, we will contact parents/guardians and the child will be sent home.

To maintain the safety of children and staff at all times, students who repeatedly cause disruption, who fail to comply with the instructions from staff or are involved in a serious incident will be sent home. If any child is sent home due to their behaviour, we will evaluate their access to school and their provision may be removed. This applies to Year 10 students and key worker/vulnerable students.

Review date 1st July 2020.