




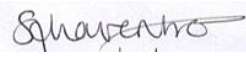
Single Central Record SCR **Aldermaston CE Primary School**

Version: 1

Reviewed by: Full Governing Board

Date adopted by FGB: July 2022

Review by: July 2023 (1 year)

Role	Signature	Date
Headteacher	Mrs M Higgs 	July 2022
Chair of Governing Board	Mrs S Chaventre 	July 2022

Single Central Record of Recruitment and Vetting Checks (SCR)

The school maintains a live document which contains the records of all adults in the school, employees, supply teachers, volunteers, governors, regular contractors, peripatetic staff and project visitors. The SCR includes identity checks, DBS checks, employment checks and training records.

The SCR is updated regularly by the Office Manager and reviewed by the Headteacher to ensure compliance.

It is reviewed periodically by the Safeguarding Governor.

It is in a format supplied by West Berkshire Council.

Reviewed May 2022