



## People Committee ToR (terms of reference) Aldermaston CE Primary School

Version: 1

Reviewed by: People Committee

Date adopted by FGB: June 2020

Review by: June 2021 (1 year)

Role	Signature	Date
Headteacher	Mrs M Higgs	
Chair of Governing Board	Mrs S Chaventre	



## **People Committee Terms of Reference**

### **MEMBERSHIP**

Membership of the Committee will be no fewer than three Governors plus a member of Senior Leadership Team (SLT).

### **QUORUM**

The quorum for each meeting will be four Governors, including one SLT member.

### **MEETINGS**

The Committee is to meet termly, and otherwise as required using the Terms of Reference as a guide to setting the agenda. The Chair will be responsible for arranging meetings, taking and distributing Minutes and relevant papers if required, and for following up agreed actions.

### **FUNCTIONS**

**To evaluate and improve the impact of the Spiritual, Moral, Social and Cultural development across the school community and wider community, Continuous Professional Development and Marketing.**

- To advise the FGB on developing and maintaining a high quality of communication and engagement between the school, parents, Church, the Oxford Diocese and the wider community.
- To ensure that every member of our community can fulfil his/her full potential

#### **To monitor, develop and evaluate:**

- The wellbeing of pupils and all stake holders.
- Training, CPD and all Professional development and Staff Wellbeing
- Allocated Policies annually as delegated by the FGB.
- Provision regarding **Spiritual, Moral, Social and Cultural including British Values**
- A positive approach to Marketing the school to all stakeholders.

### **POWERS**

The committee has delegated powers to make its own decisions on behalf of, and without reference to, the Full Governing Body, except where the subject matter requires the FGB's consideration by Law or in accordance with the FGB's Standing Orders.

### **REPORTING BACK**

The Chair will report back to each meeting of the FGB.

### **REVIEW**

These TOR will be reviewed annually by this Committee and submitted to the Full Governing Body for ratification.