Aldryngton Primary School

Remote learning policy - Sept 2020

Statement of intent

At Aldryngton Primary School, we understand the need to continually deliver high quality education, including during periods of remote working - whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

Through the implementation of this policy, we aim to address the key concerns associated with remote working, such as online safety, ensuring quality learning, data protection, and safeguarding.

This policy outlines the school's aims for remote learning:

• Minimise the disruption to pupils' education and the delivery of the curriculum.

• Provision is in place so that all pupils have access to high quality learning resources.

• Pupils are protected from the risks associated with using devices connected to the internet.

• Staff, parent, and pupil data remains secure and is not lost or misused.

• Robust safeguarding measures continue to be in effect during the period of remote learning.

• Pupils are supported to complete their work to the best of their ability during periods of remote learning.

When remote provision will be made

Remote provision will primarily take the form of online learning, but alternative forms will be provided for those without access to online learning.

It will be triggered in the following circumstances:

Linked to Covid 19:

- Whole school closure
- Classes / groups sent home due to a positive case
- Self-isolation e.g. linked to CV19 testing or quarantine periods linked to travel

Other circumstances such as:

- Extreme weather and loss of services causing a closure of more than one day
- Exclusion
- Long term absence due to illness or treatment plans if the child is well enough

A flexible approach:

We understand that everyone's circumstances at home will be different. Some families have one child to support while others have several. Some families have one device to share while others may have more - and some things may work differently on different devices. Some parents will have time to help their children learn, while others will be working from home and may have

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much less time and some children will be able to work more independently than others or need greater levels of support.

Due to this we are providing a flexible approach to remote learning. The government's emergency legislation lifts curriculum requirements for schools, giving flexibility to provide support, activities and education in the way they see fit.

Remote learning - the school will endeavour to:

- Set learning that is meaningful, covering a range of subjects linked to on-site learning;
- Teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally;
- Provide clear explanations of new content through a variety of means;
- Offer a balance of onscreen and off-screen work;
- Plan learning that is relevant and interesting, using a variety of means to engage pupils;
- Provide feedback and opportunities for other forms of assessment, such as self-assessment;
- Take into account assessment processes to determine curriculum planning;
- Cover any aspects of learning that cannot be converted to remote learning when pupils return to school, if it is key for ongoing learning;

Access to learning:

- School will support families with issues accessing technology, providing devices through DfE and LA schemes and technical assistance from the school's IT technician;
- Where online access issues cannot be resolved, hard copy means will be used in conjunction with telephone calls;
- Learning will be differentiated, including meeting the needs of those pupils with SEND;
- Feedback will be provided to address misconceptions;

Principles of effective learning will be applied to set learning:

1. Previous learning will be reviewed
2. New learning will be introduced in small steps
3. Pupils will be provided with opportunities to plan and refine their work over time
4. Examples, guidance and support materials will be provided
5. Elements of planned independent practice
6. Opportunities to make connections with prior learning - e.g. through quizzes

Delivering remote learning linked to Covid 19

Self-isolation work is located on Teams in the assignments sections on each class page. This work is for the use of those required to self-isolate whilst awaiting the outcome of a Covid test or completing a quarantine period for example after returning from a holiday abroad.

Should it be necessary to close a school Bubble work will be provided on Teams. A range of work will be uploaded in the assignment sections and returned using this area. Use will be made of presentations, worksheets, video clips and visual prompts

Teachers will upload work over the course of the week being mindful of the need to help pupils pace themselves so as to produce higher quality work.

To address the additional complexity of teaching writing, teachers will set up video calls with groups of pupils Invites will be sent out by the teachers who will provide feedback and facilitate discussion based on the set task. Whilst it is hoped pupils will be able to accept the invites, it is understood that it may not always be possible.

Succeeding in a remote learning environment

The school acknowledges that online / remote learning presents some pupils with additional challenges, which in turn can impact negatively on attainment, progress, mental health and well-being.

'Students who thrived in the remote environment during the pandemic demonstrated competencies such as critical thinking, creativity, resilience, independence as learners, self-regulation, cognitive flexibility and perseverance.

These are the attributes that are noted as critical for future employability across industries and geographies.'

Education Reimagined: The Future of Learning - Michael Fullan, Joanne Quinn, Max Drummy, Mag Gardner

The school is therefore committed to developing the competencies listed above, not only to serve our pupils for the challenges of current / future school and remote learning, but to better prepare them for the workplace.

Safeguarding

With the increased use of digital technologies that comes with remote learning, safeguarding implications need careful consideration.

Online safety is a key element of the school's computing curriculum which is re-visited each term. Parents are advised to spend some time speaking with their child(ren) about online safety and reminding them of the importance of reporting to an adult anything that makes them feel uncomfortable online.

At Aldryngton, parents are provided with a safe use of MS Teams code of conduct, which is to be shared with their child(ren), see Appendix 1. In order to provide the desired level of interactivity, it is necessary that pupils, parents and school work with a shared commitment to online safety as outlined in this document.

Staff will continue to be vigilant at this time and follow our usual online safety and safeguarding / child protection policies and procedures, contacting a safeguarding lead directly by phone in the first instance.

Safeguarding concerns linked to working online at home should be shared with school using the Team email address eyfs@aldryngton.wokingham.sch.uk, lowerschool@aldryngton.wokingham.sch.uk, middleschool@aldryngton.wokingham.sch.uk & upperschool@aldryngton.wokingham.sch.uk.

For technical issues, please contact swindisch@aldryngton.wokingham.sch.uk

A wide range of online safety resources is listed in Appendix 2.

Appendix 1

Online Remote Learning Responsible User Agreement

Expectations and requirements during temporary closure of a class bubble

During a class closure, functions within MS Teams which are usually locked, will be unlocked to allow for increased interactivity between a teacher and their class.

There will be times that your child will be invited to join a meeting with other class members to receive an input from their teacher and share their learning.

Due to children being able to use more functions within MS Teams, please find a list of rules for your child to follow:

- ✓ I will only use MS Teams for school purposes as directed by my teacher
- ✓ I will only use MS Teams when there is an adult in the house and they know I am using it
- ✓ I will not reveal my passwords to anyone
- ✓ I will make sure that all my communication with peers & teachers on the class page is responsible and sensible
- ✓ I will only use the chat function to send a message to my teacher which is work related
- ✓ I will not use the chat function to send private messages to my peers
- ✓ I will not upload material which is not school appropriate
- ✓ I will be the only one in my household on screen during a video call
- ✓ I will not record or take photos/screenshots of my classmates or teachers during video sessions
- ✓ I understand that when using MS Teams my use is monitored and logged
- ✓ I understand that these rules are designed to keep me safe and if they are not followed, I will lose all access to MS Teams and my parents contacted
- ✓ I understand that MS Teams is an extension of the classroom and that I should behave as I would in a classroom environment

I have discussed the above rules with my child and will follow the above rules when using MS Teams.

Signed_____ (parent)   date_____

<u>Appendix 2</u>

Websites offering useful safeguarding support:

• Childline - for support

https://www.childline.org.uk/

• UK Safer Internet Centre - to report and remove harmful online content

https://www.saferinternet.org.uk/

• CEOP - for advice on making a report about online abuse.

https://www.ceop.police.uk/safety-centre/

In addition, the following sites are an excellent source of advice and information:

• Internet matters - for support for parents and carers to keep their children safe online

https://www.internetmatters.org/

• London Grid for Learning - for support for parents and carers to keep their children safe online

https://www.lgfl.net/default.aspx

• Net-aware - for support for parents and careers from the NSPCC

https://www.net-aware.org.uk/

• Thinkuknow - for advice from the National Crime Agency to stay safe online

https://www.thinkuknow.co.uk/

Additionally there is a bank of Online safety resources on the school website that can be located at
https://aldryngton.wokingham.sch.uk/home/our-parents/online-safety/