

Access Plan (Building and Facilities) April 2018

ref	area	action to be taken	timescales	Priority	resources	responsibility	monitoring and evaluation
1	Approach to School	letters to Highways to provide improved lighting, and safe road crossing point	As neded	A	LCC	SO	DGW/SO
2	Car Parking	provide suitable car parking bay for disabled visitors (mark out)	Complete	A	Building Improvements	SO	DONE
3	External Ramp and Steps	Provide suitable handrails	Complete where needed	A	Building Improvements	SO	DONE
4	Entrance / Reception	Fit suitably positioned communication bell. Replace worn mat in matwell	Complete	A A	Building Improvements	SO	Done
5	Corridors	Remove storage from corridors	Ongoing	D	None required	SO	Done
		Improve tonal contrast at next redecoration cycle	ONGOING	C	Building Maintanance	SO	Done
6	Doors	Ensure all doors are maintained and easy to use, including removal of all signs from vision panels	ONGOING	A	None required	SO	SO/DGW
7	Vertical Movement	N/A					
8	Stairs	Fit handrails to both sides of stairs, fit contrasting nosings.	Complete	C	Building Improvements	SO	DONE
9	Lifts	Lifts available in all multystorey building except the Science block. Long term plan to install lift when funds available.	Ongoing	C	Funding	SO	SO/DGW
10	WCs General	Provide suitable tonal contrast at next redecoration cycle	ONGOING	C	Building Improvements	SO	SO/DGW
11	Accessible WCs	install accessible wc / improve existing accessible wc	Complete	A	Building Maintanance	SO	Done

Access Plan (Building and Facilities) (Continued)

ref	area	action to be taken	timescales	Priority	resources	responsibility	monitoring and evaluation
13	Bathrooms	N/A					
14	Fixtures and Fittings	Provide suitable induction loop (portable?) at entrance suitably signed, and ensure all staff know how to use it. Ensure space always for wheelchair users in reception	Complete	B	Building Improvements	SO	DGW/SO
15							
16	Signs and Information	Adopt Way finding and signage strategy and inform all staff, including adoption of good print guidelines for temporary signs. Implement over time	Ongoing	A	varies	SO	DGW/SO
17	Means of Escape	Review means of escape Strategies to include disabled students/staff and visitors	ONGOING	A		DGW/SO	DGW/SO
18	Building management	Staff Training in User Needs, the DDA, Send Act, and maintaining accessible environments for all facilities staff, and consultants/contractors	Ongoing	A	Staff Training Budget	SO	DGW/SO
19	Building management	Introduce rigorous briefing process for refurbishment, small works and new build, for example BS 8300:2002. "All work to assist school in meeting its obligations under DDA 1995 and Send Act 2002	ONGOING			SO	DGW/SO

School Access Plan - Curriculum

ref	area	action to be taken	timescales	Priority	resources	responsibility	monitoring and evaluation
20	Differentiating the curriculum	Training for some teachers who could benefit from this training on differentiating the curriculum	ONGOING	A	Inset session / Work Packs	HOF's	NLB
21	Deaf Awareness	Training for some teachers who could benefit from basic deaf awareness training and an basic introduction to deaf culture	ONGOING	B	LEA Hearing Support	NLB/DGW/PSM	
22	Training to teach and support disabled pupils	Raise awareness. Provide training for as wide a range of disabilities as school budget allows	ONGOING	B	Inset Training	SJD/DGW/PSM	NLB
23	Classroom optimally organised for disabled pupil	Room size limitations, consider reorganisation to suit disabled pupils.	Ongoing	B	Building Improvements	DGW/SO	DGW
24	Specialist equipment-IT	Seek to provide modifications, specialist equipment	Ongoing	C	Budget	DGW/SO	DGW
25	Removal of all barriers to learning and participation	The ultimate aim! As far as reasonably possible within restrictions of building, knowledge, budget, impact on other student, etc	Ongoing	A	Personnel / TA's / Budget / Pupil Premium	SJD/PCH/KSB	NLB
26	To recognise pupil diversity through lesson delivery and techniques.	Lessons show awareness of diversity through differentiation, groupings etc.	Ongoing	A	Preparation / Organisation	HOF/KBU	HOF/NLB
27	To access training and improve awareness of Dyslexia	Whole school training including governors and support staff to improve access for dyslexic pupils.	Ongoing	B	Inset Day - None	DGW/SJD	NLB

School Access Plan - Alternative Formats

ref	area	action to be taken	timescales	Priority	resources	responsibility	monitoring and evaluation
28	Alternative formats	The school makes itself aware of the services available through its LEA for converting written information onto alternative formats	ONGOING	A	Budget	HOF/HOY/SLT	SO/DGW
29	Alternative formats	School can provide written information in alternative formats	AS NEEDED	A	Budget	HOF/ SMT / HOY	SO/DGW
30	Good Print Guidelines	School to adopt Good Print Guidelines	ONGOING	A	IT Budget	HOF/SMT/HOY	SO/DGW
31							
32	Insert into policies the footnote. 'Alternative formats available on request' when reprinting.	Policies have footnote.	ONGOING		None	All Co-coordinators	BG
33	Set up system for getting alternative formats.	Easy access to appropriate material for adults and children.	ONGOING		None	SO	SO/DGW
34	Review and update systems.	Systems reviewed.	Autum term 2013		None	SMT	SO/DGW