



# ALSTON MOOR FEDERATION

## Acceptable Use Policy - Key Stage 2

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New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet, tablet devices and other digital information and communications technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- that children will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.

The Federation will try to ensure that pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

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This is how we stay safe when we use computers:

- I will ask a teacher or an adult if I want to use the computers.
- I will use child friendly search engines when using the computers to search for websites, unless my teacher has already approved that site.
- When logging into a computer, I will use my own login and password, which I will keep secret.
- I will only carry out activities that a teacher or an adult has told or allowed me to do. I will not use internet chat.
- When communicating online, I will not give out my home address, phone number, or arrange to meet anyone. I will only chat to people I know, or my teacher has approved and my messages will be polite and sensible.
- If I see anything that I am unhappy with or I receive messages I do not like, I will turn off the screen and tell a teacher immediately.
- I know that the school will check my computer files and will monitor the internet sites I visit.

- I understand that if I deliberately break these rules, I could be stopped from using the internet or computers.

Pupil.....

Signed.....

Date.....

### **Monitoring Arrangements**

This policy will be reviewed every three years by the Governing Board.

<b>Version Control</b>	
Owned by:	Headteacher
Approved by:	Education, Pastoral and Curriculum Sub committee
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