



Person Specification – Canteen Cook/Manager

QUALIFICATION, TRAINING AND EXPERIENCE

The person appointed will have:

	Essential	Desirable
NVQ 3 Support Staff (with school kitchen modules), or similar	√	
Food Hygiene certificate OR equivalent experience or equivalent qualification	√	
Experience of relating well to people at all levels	√	
Experience of preparing healthy and nutritionally balanced menus	√	
Full working knowledge of policies and procedure relation to child protection, health & safety, confidentiality and security	√	
Experience of maintaining specialist equipment		√
Experience of obtaining materials by local purchase		√

PROFESSIONAL KNOWLEDGE AND UNDERSTANDING

Applicants should be able to demonstrate a good knowledge and understanding of the following:

	Essential	Desirable
Experience of preparing and cooking a variety of dishes	√	
Experience of monitoring stock and supplies	√	
Experience of basic record keeping	√	
Experience of managing staff		√
Awareness of health & hygiene procedures	√	
Knowledge of moving and handling procedures	√	
Ability to work as part of a team	√	
Willingness to use relevant equipment	√	

OTHER REQUIREMENTS

	Essential	Desirable
The ability to work constructively as part of a team, understanding settings, roles and responsibilities and own position within these	√	
Effective communication skills, both oral and written	√	
Willingness to contribute to whole school initiatives and support school improvement	√	