**Anson PTFA Meeting Minutes**

**Monday 25th September 2023**

**Attendees**

 Hannah Forrester (HF)

Jayne Leeming (JL)

Rebecca Johnson (RJ)

Gemma Willis (GW)

**Apologies**

Victoria Eades (VE)

Caitlin Greaves (CG)

Neil Whitfield (NW)

Gabbi Woodhouse (GW)

Sarah Baiter (SB)

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|  |  | **Action Required** |
| 1. | * **Updates –**
* ‘Raisin Pot’ fundraiser to be given out the 13th October and handed back into school by the Wednesday 18th for the class winner to be announced on the Friday 20th
* Cauliflower Cards Fundraiser will be given out to all parents start of October to be able to purchase items with their child’s drawing / painting on. A donation is made for every purchase, these will be sent back to be printed on the 25th October before half term ready to be dispatched and returned for November.
* Christmas Fayre Thursday 14th December - more details to follow at the next meeting for this event.
* School Disco – Friday 17th November 3.30-5.30 (next meeting we will discuss this event in more detail)
* **AGM Meeting** – Friday 20th October 3.30pm School Hall (after celebration assembly) for any parents wanting to join and for those that would still like to be apart of the School’s PTFA.

**Next Steps –** * Gemma is going to help with designing a simple newsletter that the school could attach when sending out their ‘what’s on’ email.
* Rebecca is going to get in contact with a lights company for some different lights for the School disco. Also to design a poster for new members ‘We Need You’ relevant with the class 3 World War Topic.
* Jayne is going to purchase another hot drink flask and also a milk jug for future events.
* Hannah is going to look into the Facebook page/group login details and hopefully be able to advertise through that too. Also ask Miss J about a letter box for Christmas Santa letters in School.
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| **4.** | **Any Other Business-** * N/A
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| **5.** | **Next Meeting** **Monday 6th November 8.45 in School Hall (1hour)**  | ALL |