



Provider Access Policy

Applebee Wood School is an inclusive school where we work together to provide a caring and supportive environment to meet and celebrate the diverse abilities and needs of all our pupils, enabling them to fulfil their personal, social, moral and academic potential.

School aims:

- Every child is unique we aim to create a special place where children feel happy, safe and loved.
- We believe that successful learning thrives in a fun, creative and stimulating environment.
- We strive for excellence and enjoyment in everything we do.
- We believe that that the individual matters. We are committed to breaking down barriers and providing equal opportunities for everyone.
- We value effective partnerships with our families and friends and firmly believe that together we can help every child reach their dreams.

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- Careers guidance for pupils with SEND should take into account the full range of relevant education, training and employment opportunities.
- Careers guidance is differentiated and based on high aspirations and a personal approach, taking into account the pupils' own aspirations, abilities and needs
- Statutory guidance on the SEND duties is provided in the 0-25 Special Educational Needs and Disability Code of Practice

Management of provider access requests Procedure

A provider wishing to request access should contact:

Miss Holly Hall

Telephone: 01772 336976

Email: hhall@applebeewood.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents.

Pupils are invited to attend the annual Parents evening and/or the careers fair in the Autumn Term with their parents/carers to explore and discuss their post 16 options with local providers.

Discussions also take place during their ECHP review during Key Stage 4.

Miss Hall provides all year 10 and 11 pupils with the dates of open days at the colleges and supports pupils with visits to the providers when needed.

Miss Hall also completes the college applications to ensure the correct qualification data is put on the application form and arranges taster sessions at the colleges.

	Autumn Term	Spring Term	Summer Term
Year 7	Skills Builder Weekly careers lesson	Skills Builder Weekly careers lesson Celebration of National careers Week	Skills Builder Weekly careers lesson
Year 8	Skills Builder Weekly careers lesson Provider visits and workshops with local Community Services	Skills Builder Weekly careers lesson Life skills – assembly and Tutor group opportunities Provider visits and workshops with local Community Services Celebration of National careers Week	Skills Builder Weekly careers lesson Life skills – assembly and tutor group opportunities
Year 9	Skills Builder Weekly careers lesson Provider visits and workshops with local Community Services Visit Runshaw College weekly	Skills Builder Weekly careers lesson Life skills – assembly and tutor group opportunities Mock Interviews Reviews with PLP selection Celebration of National careers Week	Skills Builder Weekly careers lesson KS4 Pathways Discussions PLP Taster sessions
Year 10	Skills Builder	Skills Builder	Skills Builder

	Weekly careers lesson Careers Fair Look at apprenticeship opportunities	Weekly careers lesson Provider workshops with Employers Mock Interviews Celebration of National careers Week	Weekly careers lesson LCC Independent Travel Training
Year 11	Skills Builder Weekly careers lesson Careers Fair Visit The Apprenticeship Show Manchester LCC Independent Travel Training Transition Reviews with Post 16 placements/parents Post 16 FE taster sessions	Skills Builder Weekly careers lesson Provider workshops with Employers Mock Interviews LCC Independent Travel Training Work Experience preparation and interviews 1 Week Work Experience Placements Celebration of National careers Week	Skills Builder Weekly careers lesson Post 16 FE taster Sessions Transition days at chosen post 16 placements CV writing

Please speak to our named Careers Leader, Miss Hall, to identify the most suitable opportunities for your son/daughter and discuss the above provisions in further detail.

The school policy on safeguarding must be followed by all visitors to school.

Premises and facilities

The school will make the main hall, library, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers section of the school library. The Careers Library is available to all students and staff to inform and support their Careers Guidance and Education.

Next review: September 2025