

Archbishop Temple School



Full Opening Guidance for parents March 2021

Pupils will commence a staged return to Archbishop Temple on March 8th, then two weeks of mass testing will commence. School will look very similar in its structure and working practice, at least for the next few weeks before Easter. Below is a reminder of the current procedures and some new information **in red**. The major change is the suspension of split break and lunch, with all pupils now taking break (**10.40 – 11.00am**) and lunch (**1.00 – 1.30pm**) at the same time. Details of how this will work are to be found within this document. It is envisaged that regular review will be taking place over the next few weeks, and depending on the local and national picture, the intention will be for lessons to take place in specialist rooms after the Easter break.

How will the pastoral set up be when pupils return?

Due to the need for year group bubbles to be maintained, the pastoral system will continue to be a year group system, and not the vertical House based structure

- **Year 7 – Ms Dean**
- **Year 8 – Mr Haslam**
- **Year 9 – Ms Walsh**
- **Year 10 – Mr Gray**
- **Year 11 – Ms Bridges**

Assemblies will continue to be suspended for now

What will be the procedures for the start and end of the day, break time and lunchtime?

Start of the day:

If possible, pupils should not to arrive at school **before 8am**. This will reduce the amount of time we need to keep them in their bubbles. A sanitation station will be situated part way up the drive which **all pupils must pass through**. Here pupils will quickly use sanitiser, which will be dispensed using several automated machines.

Pupils will then assemble in five distinct areas before the start of school.

- **Year 7 – In the Main Hall – Due to the testing taking place in the Sports Hall. Pupils should walk down the drive, enter through the front door, and turn left in to the Hall.**
- **Year 8 – On the courts.** Pupils use the Maths block doors to enter their bubble in the Maths block
- **Year 9 – On the junior yard.** Pupils leave the Junior Yard by the gates next to the Gym and will be escorted round and down to the basement door where they will enter their bubble in the English department.

- **Year 10 – On the lower section of the senior yard.** Pupils will use the bottom door to enter their bubble in the humanities department
- **Year 11 – On the upper section of the senior yard.** Pupils will use the upper door next to Rm 39 to enter their bubble in the technology department.

Will pupils be required to wear face coverings at all times?

In line with Government guidance, pupils should wear their face coverings in all indoor situations, including when they have finished eating in the canteen. **Please provide information to us stating if your child has mitigating circumstances, which prevents them from wearing a face covering**, in this case pupils will be required to provide their own lanyard with a face covering exempt card.

These can be purchased online at various outlets including Amazon:

https://www.amazon.co.uk/Exemption-Lanyards-Lanyard-Waterproof-Vertical/dp/B08TGZK2YX/ref=asc_df_B08TGZK2YX/?tag=googshopuk-21&linkCode=df0&hvadid=488359742569&hvpos=&hvnetw=g&hvrand=3325101902892650031&hvpon=&hvptwo=&hvqmt=&hvdev=c&hvdvcmid=&hvlocint=&hvlocphy=9046582&hvtargid=pla-1158369637624&psc=1

Break time and lunchtime

After we return in March, break and lunchtime will look quite different. This is to ensure we have the time to complete the necessary mass testing of pupils, whilst trying to maintain bubbles. All pupils will be on their break and lunch simultaneously, and this poses logistical issues, which are manageable as long as the following is adhered to. It is inevitable that there will be some cross over between pupils from different bubbles; however, these will be transitional and should not involve pupils from different bubbles spending any time together at all. Whilst queuing for food, pupils from two different year groups will inevitably be in the queue together. Again, this should not be a problem as social distancing will be maintained and pupils will be wearing masks whilst queuing. Pupils will be encouraged to line up single file, using the markings on the ground as a guide.

As was the case before Christmas, there is no requirement for pupils to wear masks whilst on the yard and eating their lunch. However, those pupils in the canteen should be asked to wear their masks once they have finished eating. This specifically affects Yr7 and Yr9.

Yr7 Break

Pupils will walk down the main corridor to the canteen, where they will be situated for the entirety of break.

Yr7 Lunchtime

Yr7 pupils will leave their classrooms and go up the stairs to the main corridor. At the junction, they will turn right and walk down the PE corridor to the doors and access the junior yard. Here they will head for the gates and walk down the service road to the entrance to the courts. They will be situated on the courts for the entirety of break once they have used the food pod.

Yr8 Break and lunchtime

Year 8 are on the junior yard. They will stay there for the entirety of break and lunchtime and will use the food pod at will.

Yr9 Break

Year 9 will be situated on the courts for the entirety of break once they have used the food pod.

Yr9 Lunchtime

Canteen for the entirety of lunchtime.

Yr10 Break and lunchtime

Year 10 will use the outdoor dining area and the bottom yard. They can access the food pod along with Yr11 at any given point

Yr11 Break and Lunchtime

Year 11 will use the middle section of the yard. They can access the food pod along with Yr10 at any given point. Once they have their food, they should head back down to the middle section.

End of school

At the end of school, pupil dismissal will be slightly staggered. At **2.45pm** one bell will ring and this will be the signal for Year 7 staff to release their pupils in an orderly fashion. Two minutes after this, two bells will sound for Year 8 and so on.

Year 7 – Dismissed at 2.45pm

Year 8 – Dismissed at 2.47pm

Year 9 – Dismissed at 2.49pm

Year 10 – Dismissed at 2.51pm

Year 11 – Dismissed at 2.53pm

What about extracurricular activities?

During this phase, extracurricular activities will not take place.

What will happen when pupils enter a classroom and move between lessons?

When entering a classroom pupils will sanitise their hands using the liquid at the door. Each classroom will have a full and ongoing supply of sanitiser. This should happen each time a pupil re-enters a room. In many cases pupils will be in the same room for consecutive lessons, however there will be some movement within bubbles to accommodate the differing sets in each subject. Classrooms are arranged to ensure all pupils are facing forward in rows and staff must maintain a two-metre distance between themselves and others.

PE

During this phase, pupils will be walking to their PE lessons unsupervised in the regular (pre-Covid manner). This will be the first time pupils have moved around school unaccompanied for a year. Pupils should not go anywhere other than directly to the PE department where they will be greeted by staff. Any pupil arriving late will be questioned and face sanctions.

Can pupils share equipment?

Ideally sharing of equipment should be kept to a minimum and pupils encouraged to have their own basic equipment as is always the case

What about the use of lockers and the Library?

The use of lockers will continue to be suspended for now

What happens if a pupil displays symptoms of Covid-19?

Pupils displaying symptoms will be removed from the bubble immediately and parents/carers contacted for collection

What will mass testing look like?

Pupils will be collected from classrooms and walked to the gym where they will carry out their lateral flow test. Then they will return to classrooms. Any positive cases will be dealt with as above. We have produced a video giving more detail about the testing procedure, which we have sent out to pupils on firefly to allow them to better anticipate the format of testing.