



Archbishop Temple Church of England High School



April 2022

Dear Parent/Carer

YEAR 11 LEAVERS' PROM

I am delighted to share with you that we are organising a Leavers' Prom for our Year 11 pupils at Barton Manor Hotel (formerly Barton Grange Hotel) on Wednesday 13th July 2022. The evening will commence with guests arriving from 6.30pm; dinner will be served at 7.30pm prompt, and a disco will follow. The evening will finish at 11.00pm. Please note that it is the parents' responsibility for transport arrangements on the evening.

The meal consists of three courses and a menu is attached for students to make their main course selection. The cost for the evening is £28.50 which includes fruit juice on arrival. We are hoping to secure a photographer to take informal photographs which will be made available to download from the school website shortly after the event.

If your son/daughter would like to attend please make full payment of £28.50 via the ParentPay portal Scopay by Friday 20th May 2022. Should you need assistance setting this up please email the Finance Office on finance@archbishoptemple.com. Payment indicates your child has your permission to attend this event. The menu should also be returned by Friday 20th May 2022 to Mrs Simpson.

We hope that this will be an enjoyable event providing a memorable end to the Year 11's school days at Archbishop Temple Church of England High School.

The event is by invitation only; students who have seriously contravened school rules will not be invited, nor will students who break school rules leading up to the event.

All payments are non-refundable. Dress code is strictly smart clothing only.

Yours sincerely,

Mrs C Simpson
Head's PA/Office Manager

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