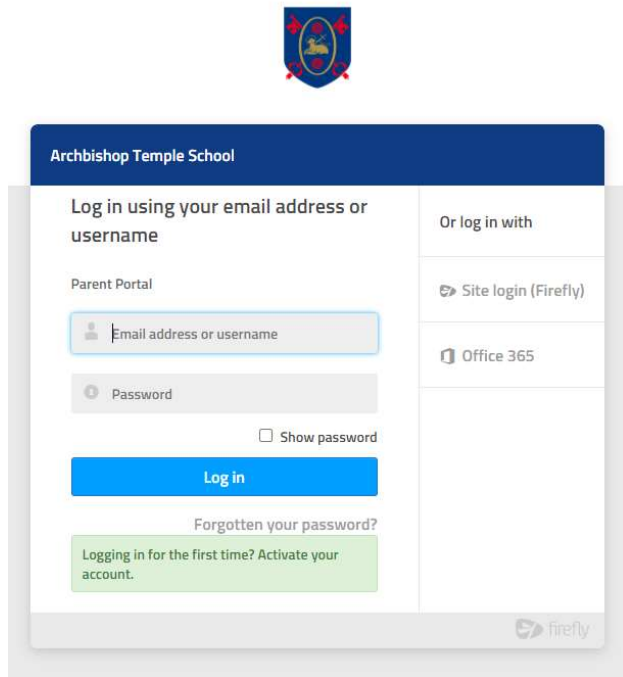


Accessing Firefly Parent Portal

To access firefly from home you need to visit the following web address:

<https://archbishoptemple.fireflycloud.net> (alternatively you can click on the link from the school website).

You will then be directed to the following page:

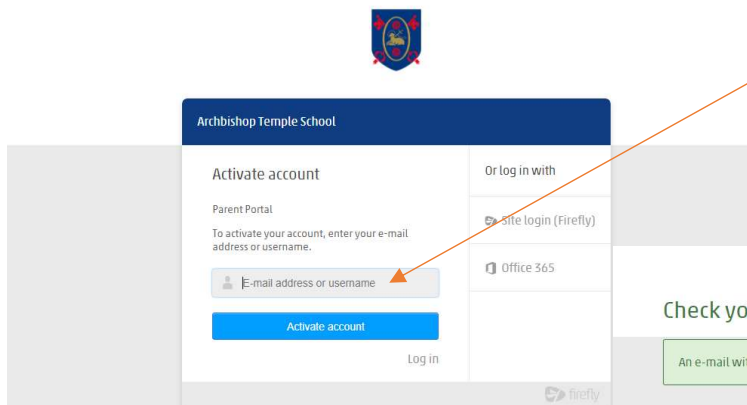


The screenshot shows the login page for Archbishop Temple School's Firefly Parent Portal. At the top is the school crest. Below it is a blue header with the school name. The main content area is divided into two columns. The left column is titled 'Log in using your email address or username' and contains a 'Parent Portal' section with input fields for 'Email address or username' and 'Password', a 'Show password' checkbox, a blue 'Log in' button, and a green box with the text 'Logging in for the first time? Activate your account.' The right column is titled 'Or log in with' and contains links for 'Site login (Firefly)' and 'Office 365'. At the bottom right is the Firefly logo.

Click on the green icon 'logging in for the first time? Activate your account'.

Logging in for the first time? Activate your account.

You will then be directed to a new page:



The screenshot shows the account activation page for Archbishop Temple School's Firefly Parent Portal. It features the school crest and a blue header with the school name. The main content area is divided into two columns. The left column is titled 'Activate account' and contains a 'Parent Portal' section with the instruction 'To activate your account, enter your e-mail address or username.' and an input field for 'E-mail address or username'. Below the input field is a blue 'Activate account' button and a 'Log in' link. The right column is titled 'Or log in with' and contains links for 'Site login (Firefly)' and 'Office 365'. At the bottom right is the Firefly logo.

To activate your account enter the primary email address that you have provided as contact for the school.

Check your mailbox!

An e-mail with details of how to access your account has been sent to your registered address.

You should be directed to a message that asks you to check your mailbox. To complete the activation, login to your email account and complete the registration process by following the email instructions.

Once you have registered your account return to the homepage: <https://archbishoptemple.fireflycloud.net>

Log in with your details and view your child's tasks by clicking on their profile picture and name.

If you have any issues with Firefly Parent Portal please email Mrs McLean, on h.mclean@archbishoptemple.com

The new 'Firefly for Parents' app is available to download from the Google Play and Apple App stores. Once downloaded you will need to enter the code **ARCHBISHOPTEMPLE**

