



**Archbishop Temple**  
Church of England High School

# Year 7 Parent Handbook

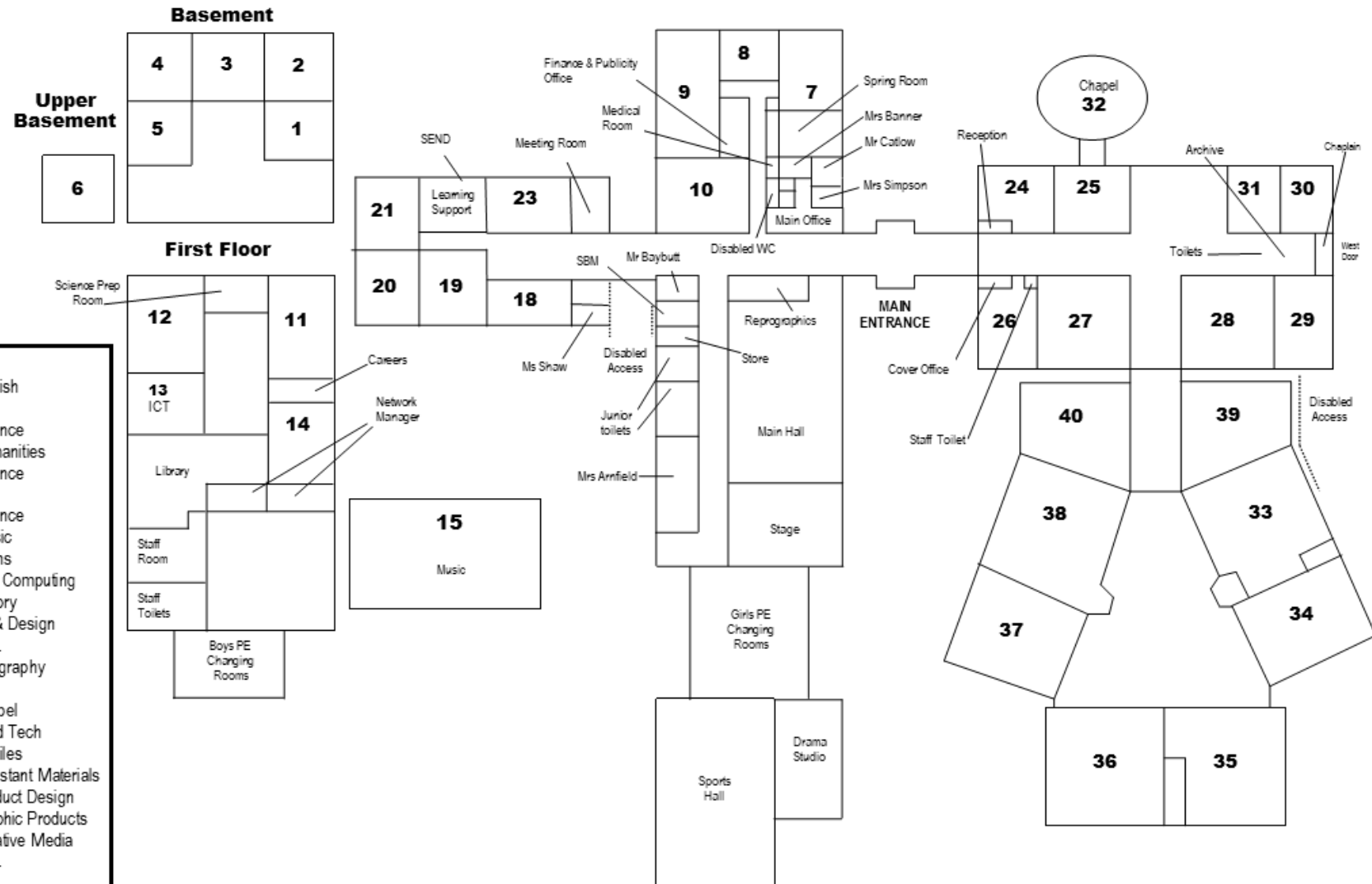


**September 2023**

**May we shine God's Light through  
Faith † Nurture † Service**



# ARCHBISHOP TEMPLE CHURCH OF ENGLAND HIGH SCHOOL



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## **Contact Information**

Archbishop Temple Church of England High School

St Vincent's Road

Preston

PR2 8RA

## **Telephone**

01772 717782

## **Email contact**

Contact form via the school website

## **Website**

[www.archbishoptemple.com](http://www.archbishoptemple.com)

# Welcome & Mission Statement

Archbishop Temple Church of England High School is distinctive because of its Christian ethos. Our purpose is to provide the highest quality of education to all pupils within the context of Christian faith. Our ethos of *Faith, Nurture, Service* is at the very heart of the school, linked to the aspiration that every single pupil reaches their full potential not just academically, but spiritually, morally, socially, and culturally. We offer a balanced curriculum and expect excellence in all subject areas as well as all other aspects of school life. We are proud to be a school of high aspiration and achievement.

We are enthusiastic to profess our beliefs and your child will participate in prayer at the beginning and end of each school day. Each week we engage in collective acts of worship. Pupils and parents will be invited to participate in acts of Communion throughout the year.

## Our Principles and Values

- We treat each other with trust and dignity, and we expect all in the school to value each other's rights and beliefs.
- We support and care for pupils with special educational needs.
- We educate all pupils in accordance with the requirements of the National Curriculum.
- We seek to instil in pupils a sense of excitement and curiosity about learning.
- We prepare pupils for the world of work, and for life in the community beyond school.
- We provide a supportive and stimulating environment in which all staff can grow and gain a sense of fulfilment.
- We strive to preserve and develop the religious character of the school.
- We encourage an understanding of the meaning and significance of faith.
- We promote Christian values through the experience offered to all pupils.
- We build and maintain links with the primary schools from which our pupils come, and with the educational institutions to which pupils may go.

# School Term Dates

<b><u>Autumn Term</u></b>	<b><u>Spring Term</u></b>	<b><u>Summer Term</u></b>
<p><b>Inset Day 1 (no pupils in school) -</b> Friday 1st September 2023</p> <p><b>School Reopens for all pupils</b> Monday 4th September 2023 8.20am Year 7 10.40am Years 8 – 11</p> <p><b>Y7 Information Evening:</b> Monday 2<sup>nd</sup> October 2023</p> <p><b>Open Evening -</b> Thursday 5th October 2023 - pupils finish at 12.30pm</p> <p><b>Inset Day 2 (no pupils in school) -</b> Friday 20th October 2023</p> <p><b>Half Term -</b> Monday 23rd - Friday 27th October 2023 (inclusive)</p> <p><b>School Closes -</b> Friday 22nd December 2023 at 12.30pm</p>	<p><b>School Reopens -</b> Monday 8th January 2024 at 8.20am</p> <p><b>Half Term -</b> Monday 12th - Friday 16th February 2024 (inclusive)</p> <p><b>School Closes -</b> Wednesday 27th March 2024 at 12.30pm</p> <p><b>Inset Day 3 (no pupils in school) -</b> Thursday 28th March 2024</p>	<p><b>School Reopens -</b> Monday 15th April 2024 at 8.20am</p> <p><b>May Bank Holiday -</b> Monday 6th May 2024</p> <p><b>Half Term -</b> Monday 27th May - Friday 31st May 2024 (inclusive)</p> <p><b>School Closes -</b> Thursday 18th July 2024 at 12.30pm</p> <p><b>Inset Day 4 (no pupils in school) -</b> Friday 19th July 2024</p> <p><b>Inset Day 5 (no pupils in school) -</b> Monday 22nd July 2024</p>

# The School Day

8.20-8.50am	Registration
8.50-9.50am	Period 1
9.50-10.50am	Period 2
10.50-11:05am	Break
11:05am-12:05pm	Period 3
12:05pm-1:05pm	Period 4
1:05-1.50pm	Lunch
1.50-2.50pm	Period 5
2.55pm	School buses depart

Your child's individual timetable will be found on Firefly. They will be given a paper copy of this on their first day. It is always useful to keep a copy of this in a prominent place at home in the early days of organisation.

# Staff you are likely to meet



Mrs Parkinson  
Head of Year 7  
and Transition



Mrs Banner  
Assistant Headteacher  
(Behaviour & Attitudes)



Ms Shaw  
Assistant Headteacher  
(SENDCO)



Mrs Bridges  
Wellbeing and  
Mental Health Lead



Mr Barnett  
School Chaplain

## Year 7 Form Tutors



Ms Lewis



Mr Taberner



Mrs Murphy



Mrs Jimenez



Miss V Walsh



# Uniform

Our school uniform plays an important role in ensuring pupils feel equal and part of our school community. Whilst in uniform, we expect all pupils to conduct themselves in a manner that represents the school positively and reflects our core values of *Faith, Nurture, Service*. We want pupils to wear their uniform with pride and have high standards when it comes to ensuring pupils adhere to our policy on uniform and appearance. In 2021 we introduced the school blazer, which our current year 7 and 8 pupils are very pleased with and has been adopted by many pupils across other year groups in school. Uniform can be purchased from local shops such as 'Monkhouse', 'Smart Clothing', and 'Bang, Bang'.

## School Uniform

- Navy blazer with school badge
- Plain, pale blue shirt with collar
- Navy-blue, knee length, pleated skirt (we recommend you get slightly longer to ensure you get more time out of the skirt)
- Dark grey tailored trousers
- School tie
- Socks worn with a skirt must be knee length, and navy blue
- Socks worn with trousers should be dark in colour
- Black school shoes
- Dark/navy outdoor coat
- Dark/navy backpack
- Navy, V-necked, long-sleeved jumper with school badge (optional)

**Make up (including fake tan), false eyelashes, nail varnish, gel polish, false nails, and jewellery are NOT permitted.**

**Hairstyles should be smart and neat, with no extreme colours or patterns.**

**Handbags/fashion bags are NOT permitted.**



# Uniform

## Physical Education Uniform

Essential	Optional (highly recommended)	Optional
<ul style="list-style-type: none"><li>• navy-blue short sleeved top with red insert</li><li>• navy-blue skort with red insert <b>or</b> navy-blue football shorts with red insert</li><li>• gym shoes <b>or</b> trainers</li><li>• towel</li><li>• football boots</li><li>• navy-blue football socks</li><li>• shin pads</li></ul>	<ul style="list-style-type: none"><li>• navy-blue base layer (<i>no other colours to be worn</i>)</li><li>• long sleeved mid layer - blue with red insert and school badge</li><li>• navy-blue gym leggings with red insert and school badge.</li></ul>	<ul style="list-style-type: none"><li>• navy-blue track suit bottoms</li><li>• long sleeved, navy-blue shirt with red inserts</li></ul>

## Additional items

Technology apron – blue and white horizontal striped

# Home School Partnership Contract

Children achieve more when schools and parents work closely together. The Home School Partnership Agreement is our way of providing a framework that clearly sets out our promises to, and expectations of, pupils and their families and we encourage and support parental involvement with this. The key points of the contract are outlined below:

## As a school, we agree to:

- Provide a safe, well ordered, challenging and caring environment within the Christian aims of our Church School, and values each child as an individual with talent.
- Make parents welcome in school and work in close partnership with them.
- Provide high quality teaching and wherever possible make use of the latest technology.
- Provide work of a suitable standard for each child and provide opportunities for each child to progress and succeed.
- Set regular homework according to the school policy and timetable and see that it is marked promptly.
- Keep parents informed on school matters and communicate with them on a regular basis, providing information on their child's progress, attendance, and behaviour in written reports and at Parents' Evenings.

## We expect pupils to agree to:

- Abide by the Christian ethos of our Church of England School.
- Be on time for school and for each lesson, aiming for at least 96% attendance.
- Wear correctly, the listed full school uniform in and out of school.
- Bring all necessary equipment to school.
- Work hard to the best of their ability and allow all other pupils to work properly in lessons, as well as complete homework on time.
- Follow the school's Code of Conduct and obey all school rules. Be polite and kind to everyone in school and respect school and other people's property.
- Use school buses with respect and conduct themselves sensibly when travelling to/from school.
- Keep parents informed of how they are doing at school and ensure any letters or other information is brought home and returned to school promptly, where necessary.

## We ask parents/carers to agree to:

- Remain in sympathy with the aims of a Church of England School, value its Christian ethos and practices and support and encourage your child to take a full part in Religious Education and the corporate worshipping life of the school.
- Fulfil the obligation to ensure your child aims for at least 96% attendance.
- Communicate promptly any unavoidable absence and take any holidays during school holiday time only.
- Make sure your child has the correct uniform and equipment.
- Support the school and your child in maintaining high standards of work and conduct.
- Attend Parents' Evenings.
- Help your child take an interest in work and in extra-curricular opportunities.
- Support the school policy on discipline, particularly with regards to after school detentions.
- Treat all members of the school with respect and respond promptly to school requests for information, returns or appointments.
- Inform the school promptly of any concerns or any home difficulties that may affect work or behaviour.
- Support the school wherever possible with regards to meetings and events, and other academic, social or fund-raising functions.
- Support and adhere to the school ICT Acceptable Use Policy, particularly regarding the misuse of social media.

# Attendance and Punctuality

Good attendance underpins a happy and successful school life. For our young people to gain the greatest benefit from their education it is vital that they attend regularly, and your child should be at school, on time, every day the school is open unless the reason for absence is unavoidable. Good attendance is pivotal to the success of all our pupils at Archbishop Temple Church of England High School, and is vital in achieving a full, enriched education. It is our expectation that, unless there are exceptional medical circumstances, your child will be at school and learning. All pupils are expected to achieve at least 96% attendance throughout the academic year; this equates to seven days of absence.

Helping to create a pattern of regular attendance is a collective responsibility. Our Attendance Officer and Pastoral team will closely monitor your child's attendance and share with you any concerns that might arise. It is our duty of care to ensure the Education Authority are informed of all cases of poor attendance.

**If your child is absent from school, please telephone the school office before 8.20am (01772 717782) and leave a message including your child's name, form and reason for absence. You must contact school each day that your child is not in attendance.**

If you do not contact us, we will contact you to request a reason for your child's absence.

Lateness to school is not condoned. If your child arrives to school after 8.20am they must report immediately to reception, to be signed in and provide a reason for their lateness. Pupils who arrive to school late will serve a lunchtime detention on that day if their lateness is not due to a medical appointment.

**In order to maintain a satisfactory attendance record, we request that all medical appointments are scheduled out of school hours or during school holidays. If this isn't possible, we request that you provide a letter evidencing the appointment, so we are able to record the absence as authorised.**

The school calendar incorporates 13 weeks of pupil holidays each year and we expect that our learners will take their family holidays during these weeks. The Headteacher is unable to authorise leave of absence for holidays during school time. All absences of this type will be recorded as unauthorised. Absence requests for religious observance must be requested in advance by completing a holiday request form.

# Getting in touch

Communication between home and school plays an important role in ensuring the needs of our children are met and any concerns or queries are shared, so that your child makes the most of the opportunity to thrive. We appreciate the difference between getting in touch with us, and what many parents have been used to at Primary school, so our aim is to make this clear, so that we build positive relationships to support your children.

If you wish to contact school, we request that you use the **contact enquiry form** on our school website.

This will ensure your query is directed to the most appropriate member of staff. Given that the majority of staff time is spent teaching, it is not usually feasible for teachers to respond immediately. **Please allow a minimum of 48 hours (two school days) for a response.**

**Please ensure you have provided up to date details of both email addresses and contact numbers.**

Unfortunately, it is not possible for parents to meet staff without first making an appointment.

You will also be notified of parents' evening which is an opportunity to meet face to face with your child's teachers to discuss their progress.

# Behaviour and Attitudes

At Archbishop Temple Church of England High School, we expect the conduct of pupils to be exemplary at all times. Our Christian faith is the foundation of all we do and therefore we promote pupils to develop an honest and responsible set of values by respecting themselves, each other, and the wider community in which we live. You and your child are asked to read carefully the **Home-School Partnership Contract** and in accepting your place with us, we acknowledge your agreement of this. We aim to foster a positive home-school partnership that supports our happy and successful young people. When a pupil breaches the school rules, engages in inappropriate conduct, or disrupts teaching and learning, they can expect to be challenged and sanctioned. There operates an escalating series of sanctions: detention, monitoring and report cards, internal exclusion in our Spring Room, fixed term exclusion, managed moves, Governors' disciplinary panel hearing and permanent exclusion from school. At any point, we place great emphasis on restorative work and forgiveness.

Our school will recognise hard work and achievement. Light points are awarded to individuals for attendance, effort and progress, participation in extracurricular activities, and for service to the school. A variety of prizes and privileges are awarded each term by heads of year and form tutors.

## Tutor Groups

We have a team of specialist Year 7 form tutors who will support your child throughout their first year with us and will be the first port of call, in offering support and guidance on their arrival. Your child's form tutor will see them every day and will be responsible for monitoring welfare, progress, and behaviour. Your child will be placed in one of five groups, of approximately 30 year 7 pupils. Each morning, they will participate in a variety of activities, encompassing our ethos of Faith, Nurture, Service, including collective worship. We encourage pupils to get involved in all aspects of school life, including extracurricular clubs and activities, to serve both the school and wider community. In the first few weeks, pupils will be introduced to daily routines and other activities to enable them to settle in. **You child's form tutor is also the first port of call for parents and can be contacted using the contact enquiry form on our school website.**

## ClassCharts

ClassCharts is a system that allows us to monitor, analyse and track all pupil behaviours across the school. This allows us to reward the achievements of pupils, but also intervene where behaviour is not meeting expectations. This system is used by all staff to support pupils and ensure their learning experience is positive, both in and out of the classroom. Pupils themselves are also able to access ClassCharts on their iPads and will be provided with log-in details shortly after starting with us in September. This is to allow pupils to monitor their own progress; to motivate pupils to excel and encourage them to take responsibility for their actions. Parents also get access to ClassCharts, early in September. Our expectation is that parents use the Parent App to monitor the pupil's achievements and discuss the information with their child to forge supportive and positive links between home and school.

## Bullying

A zero tolerance approach to bullying is operated and we reinforce the fact that it is the responsibility of everyone in the school community to look out for and report any incidents of bullying. Our Anti-Bullying Policy, which has been written in consultation with parents and pupils, can be found on our school website.

## Further Pastoral Support in School

We have a team of reliable prefects who are available around school to assist at break and lunchtimes, as well as our Head Prefect team.

In order to maintain good communication, we require up-to-date contact names, telephone numbers, addresses and e-mail addresses. **Please ensure your child's data collection sheet is completed and returned promptly in September.**

# Supporting your child

At Archbishop Temple Church of England High School we believe that the assessment of your child's work ought to facilitate and promote their future progress. The progress of each pupil is monitored by subject teachers, subject leaders, form tutors, Heads of Year, and the Senior Leadership Team.

On arrival at Archbishop Temple Church of England High School, your child will be placed in a teaching group based on their Key Stage 2 SAT scores and the information provided by the primary school teachers on the transition visits. During the first week, all year 7 pupils will undertake assessments in reading, writing, spelling, and Maths, as well as some online cognitive ability tasks. Attainment in these assessments, alongside class sizes, will inform any finetuning of groupings. At this point some pupils will change classes and their new timetable will be available on Firefly for them to view. Please note, we will not change, pupil's classes because of friendship issues or parental requests.

We have high expectations of all our pupils, and it is anticipated that your child will work hard to make good progress in all subject areas during Key Stage 3. Working hard at home as well as in school is essential for success. We believe that homework develops the skills for independent learning that will be imperative to your child's academic success. The government's guidelines - 'Homework: Guidelines for Primary & Secondary Schools' - gives homework a high profile.

[Homework | EEF \(educationendowmentfoundation.org.uk\)](https://www.educationendowmentfoundation.org.uk)

Learning at home is an essential part of supporting a pupil's progress and achievement, and we expect parents to work with us in ensuring that homework is completed, and deadlines are met. It is essential that your child establishes a homework routine and that you regularly review your child's homework with them via the school Firefly. There is also a Homework Club which runs in the library after school from 2.50pm-4.30pm, Monday-Thursday, supervised by a member of staff at all times.

# Reporting your child's progress

Each academic year you will receive three reports: one in each of the autumn, spring, and summer terms. These will set out your child's current progress and a judgement of the effort they are putting into homework and classwork.

We appreciate that starting secondary school is a huge change for both the parent and child. Therefore, we have planned a full induction week for your child to help them settle into school. The week will end with a Welcome Service which you are invited to attend, at St Cuthbert's Church in Fulwood. To support parents, we have a Year 7 information evening planned in October to show you how to access your child's learning on Firefly, remind you about school procedures, share some top tips, hand out pupil iPads and talk you through progress reports that you will receive through the year.

An annual Parents' Evening is also scheduled for each year group. Appointments will be made available for you to book with your child's subject teachers to discuss attainment and progress.

**At Archbishop Temple Church of England High School we believe that positive home-school partnerships underpin your child's academic success; all parents are expected to attend Parent's Evenings to maintain good communication and strong links to support your child.**

## School Facebook

To keep you up to date with what is going on day to day in school, we post regularly on our Archbishop Temple High School Facebook Page. If you have not already done so, we recommend that you follow us.

[Archbishop Temple Church of England High School](#)



# School Dining

High School catering can be very different to primary school, it can be very exciting for some pupils but for others very daunting. The catering department are very patient with our new pupils and your child should not be afraid to ask for help. Archbishop Temple Church of England High School has been awarded Healthy Schools status and the school has received accreditation for the healthy eating policy that is as follows:

- Your child can purchase a healthy breakfast from the canteen from 7.30am–8.10am.
- At morning break toast, bagels, fruit, etc., are available along with pre-ordered packed lunches.
- At lunchtime a full range of hot and cold food freshly prepared on the day in the school kitchen is served; vegetarian and vegan options are always available.

All food complies with strict government guidelines on school meals. If you prefer, your child may bring a packed lunch. We ask that packed lunches meet the same high standards of nutrition as those of the canteen and that crisps, sweets and chocolate are not part of your child's lunch. High sugar and energy drinks are not allowed on the school premises and will be confiscated if brought in.

Pupils are not permitted to leave the school site during lunchtime. There is full staff supervision in the dining room and communal areas of school throughout break and lunchtimes; we aim to ensure the highest standards of behaviour at all times of the school day. As a Healthy School, we encourage pupils to stay hydrated and drink plenty of water. We have a water fountain in the canteen which can be used at breaks and lunchtimes for refilling drinks bottles. We want to reduce the use of single use plastics in school, so every pupil should bring their own refillable drinks container. Drinking of water in lessons is permitted at the discretion of individual teachers. Pupils are not allowed out of lessons to access water or visit the toilet.

The school operates a **cashless dining system** where pupils are issued with a PIN number. Once accounts are topped up via Scopay, the pupils are free to purchase food from the canteen. **It is advised that parents set a daily spend limit on each account, which can be done on your Scopay account.**

## Frequently Asked Questions

### How do I know how much is in my account?

By typing your PIN into one of the machines located around school it will display your name and the current balance on your account.

### Can I purchase items for friends?

Only one meal per PIN per day can be purchased. We do not allow pupils to purchase food for other pupils. If you are worried that your friend has not got any lunch, please let a member of staff know and we will help them.

### What should I do if I forget my PIN?

If your child forgets their PIN they should see a member of the canteen staff in the school canteen during tutor time only. PINs cannot be reissued at any other time. If your child has any problems they should speak to their form tutor.

Any further enquiries can be made via the contact us section on the school website.

## Free School Meals

Pupils who are entitled to free school meals will have a voucher added to their account, equivalent to the cost of a meal deal (lunch, drink and cake). If the allowance is not used on that day it will automatically be removed and not carried forward to the following day. This voucher is not reflected on their balance when checked at the till. Pupils will be able to top up their accounts via Scopay if they wish to purchase food at break time or extra items at lunch. Please be aware that when your child enters their PIN number at the till their FSM status will not be visible to others.

**It is parents' responsibility to access their right to free school meals and further information on this can be found on the Lancashire County Council website:**

[Free school meals - Lancashire County Council](#)

## School Travel - Cycling to School

Your child is actively encouraged to cycle to school in a safe and responsible manner. If you would like your child to cycle to school, please complete and, in September, return the request for a bicycle permit. Pupils who do cycle must ride a roadworthy bicycle, **wear an appropriate helmet** and, as necessary, have adequate lighting and reflectors fitted to the bike. We strongly recommend that your child wears high-visibility clothing for all journeys. Whilst we seek to do all that we can to ensure the safety of your child, the final decision as to the ability of your child to cycle and the roadworthiness of cycling equipment remains with you; the school will not accept responsibility in this respect. Similarly, as with all personal items, school cannot accept responsibility for bicycles and cycling equipment left on the school premises. In the interests of safety, pupils must never cycle along the school drive.

## School Travel – School Buses

The school is served by four special bus services. Passengers arrive at 8.10am on St Vincent's Road at the end of the school drive. The buses leave from the school grounds at 2.55pm. We expect pupils to show excellent conduct and behaviour on the buses at all times so the journey to/from school is pleasant for all. We especially know this can be a daunting experience for new pupils. All services are run independently of school and vehicles are fitted with CCTV for the safety of drivers and passengers. Action may be taken to ban pupils from using the school bus service if standards of conduct are not met.

You may be in a position to claim travelling expenses if the shortest distance between your home and school is more than 3 miles.

[Free and partially subsidised transport to school - Lancashire County Council](#)

## School Travel – By Car

If there is no other alternative transport to school other than by car, we ask that parents car share whenever possible. Cars parked on St Vincent's Road at the beginning and end of the school day are a hazard to your child. Please drop off and pick up your child away from the school gate. Parents are not permitted to drive up to the school building.

# School Travel - Bus Services

536	\$	RED	0740 Nog Tow - Fulwood Archbishop Temple CEHS (0810) - via Tanterton Hall Rd (0745), Cottam Ancient Oak (0750), Cadley Causeway (0755) & Fulwood Black Bull (0800)	1455 Depart
656	\$	RED	0725 Broadgate Penwortham Old Bridge - Fulwood Archbishop Temple CETC (0810) via Fylde Rd (0735), Tulketh Rd (0740), Lea Aldfield Avenue (0745), Savick Estate (0750) & Ashton Lane Ends (0755) and Cadley Causeway	1455 Depart
820	\$	LOC	0730 Preston New Hall Lane/London Road - Fulwood Archbishop Temple CEHS (0810) via Farringdon Park Tudor Ave (0738), Brookfield Layby (0745), Fulwood Anderton Arms (0750) & Fulwood Asda (0755)	1455 Depart
822	\$	LOC	0730 Goosnargh Langley Lane - Archbishop Temple (0810) via Goosnargh the Grapes Inn (0733), Longridge PO (0745), Longridge Stone Bridge (0748), Grimsargh Plough Inn (0755), Ribbleton Gamull Lane (0801) & Fulwood The Garrison (0804)	1455 Depart

For more information about school bus service contact Travel line on 0870 200 2233 open 9am-5pm

\$ - School service operated on behalf of LCC  
 Bus Operators  
 LOC Longridge coaches 01254 820400  
 RED Redline travel 01772 747877



# Important documents for completion

## School Lockers

All items of value, including cash, are brought onto the school premises at the owner's risk. **The school is not liable for the loss, damage or theft of personal items.**

Your child is discouraged from bringing a mobile phone into school as **mobile phones are not allowed**. The office will contact you in the event of an emergency. If you need to contact your child during the school day, please telephone the school office to leave a message. If a child's mobile phone is observed anywhere in school grounds by a member of staff it will be logged as a negative on ClassCharts and if it is between 8.20am and 2.50pm, the mobile phone will be confiscated and held securely until the end of the school day, where it can be collected from the IT office. Further sanctions will be put in place for persistent mobile phone use (see Behaviour Recovery Policy).

All personal property must be indelibly named, and your child must not leave their belongings unattended. Your child must take it upon themselves at break, lunchtimes or after school to look in lost property for misplaced belongings. Each term, unclaimed items will be donated to charity.

Your child may rent a locker annually from [Locker](#) in which to store their personal belongings. The lockers will be secure, located in covered open spaces, cleaned annually and in an emergency, school will be able to gain access to them. Please note that we are not able to provide coat hooks for pupils so outer wear must be kept in lockers or carried with the pupil at all times.

# Bicycle Permit Request Form



Pupil Name.....

Year Group .....

Form Group .....

I agree:

- ✓ to ride a roadworthy bicycle
- ✓ to wear an appropriate helmet
- ✓ to have adequate lighting and reflectors fitted to my bike
- ✓ to take responsibility for any bicycle and cycling equipment left on the school premises
- ✓ not to ride my bicycle up the school drive/pathway

I understand that if I do not adhere to the terms above, sanctions will be put in place and my permit may be removed.

Signed (pupil) .....

Signed (parent/carer) .....

## Lancashire Libraries

Reading is an essential part of developing lifelong skills both academically and culturally. We encourage pupils to make use of our school library at break/lunch times for reading and study. We have also been very fortunate that our local library has agreed to register all pupils so that they have full membership with all libraries belonging to Lancashire County Council. This will allow your child to make use of library facilities during the holidays, as well as in term time.

**Please complete the registration form below, regardless of whether your child already has a library card and return to Mrs Rigg in the school library in September.**



### Lancashire Libraries Registration Form



Name	
Address	
Date of Birth	
Email	
Telephone	



Archbishop Temple Church of England High School  
St Vincent's Road  
Fulwood  
Preston  
PR2 8RA

Tel: 01772 717782

[www.archbishoptemple.com](http://www.archbishoptemple.com)