Archbishop Temple
Church of England High School

Job Advertisement:

Number of posts: 1
Permanent – Part-time
Grade: Grade 6 SCP 11-19
Salary: £29,071 - £33,119 FTE *(Actual £23,864- £27,187)*
Term: 35 hours per week, term time plus 5 days
Required from: ASAP

"Faith, Nurture, Service" – A school where every child is known, valued, and supported.

About Us

At Archbishop Temple Church of England High School, we believe that every child has the right to thrive in a safe, inclusive, and supportive environment. We are a high-achieving, non-selective secondary school based in Preston, Lancashire, which supports 950 pupils aged 11–16. Our ethos is underpinned in Matthew's Gospel 5:14-16 and in the Christian values of the Church of England and the vision of the Blackburn Diocese. We are proud to be a diverse community where difference is welcomed and celebrated.

We offer a traditional academic curriculum enriched by outstanding provision in sport, music, technology, and the creative arts. Our school community reflects a wide range of backgrounds and cultures, and we are committed to ensuring every pupil—whatever their starting point—receives the support they need to succeed.

As an expanding school, it is important to us that no child is ever overlooked. Every pupil is known by name, and every teacher teaches every pupil. We invest significantly in pastoral care, employing a full-time chaplain and a large, experienced team dedicated to nurturing the whole child. Our children with additional needs—especially those with SEND or SEMH challenges—are among our greatest success stories.

About the Role

The role of the Cover Supervisor will be to support the cover team in cover administration and complete cover for absent colleagues, ensuring that the work set by the teacher is completed by the pupils. This is a facilitating role and not a teaching role. They will also be responsible for the behaviour management of classes within the school's behaviour management system.
When not needed for cover supervision, the Cover Supervisor will provide in-class support where the school deems it necessary, or may be asked to assist in the completion of duties listed below.

How to Apply

If you are committed to supporting young people and share our belief in the power of Faith, Nurture, Service, and inclusion, we would love to hear from you. An application form can be downloaded from the school's website – www.archbishoptemple.com. Electronic applications are fully acceptable, and these should be emailed to head@archbishoptemple.com marked for the attention of Miss Holden.

Deadline for applications: Tuesday 17th November 2026 at midday

Interview Date: Thursday 26th November 2026

Safeguarding Statement:
Archbishop Temple Church of England High School is committed to safer recruitment and CVs will not, therefore, be accepted. The position is subject to satisfactory DBS checks and excellent employment references. In line with Keeping Children Safe in Education 2024, an online search will be carried out as part of our due diligence on shortlisted candidates.