



Armathwaite School  
ARMATHWAITE  
Cumbria  
CA4 9PW  
016974 72296  
head@armathwaite.cumbria.sch.uk

Headteacher: Mrs Helen Hepworth

16-11-18

Dear Parents,

### Bus Organisation

Safety is always our top priority. To make sure that all bus children are in the right place at the right time ..... and that we put the right people on the bus and keep the right ones off it we have made a rota. This will help our staff and Pam to be clear and will avoid confusion.

Please will you complete the form below and return it to school at the beginning of next week. We will then collate the timetable for all the children on the list and check children off each day at hometime. If you need to change what your child is doing on a particular night please let us know in advance. We need to know directly, either when the register is being taken or by phone (we can't always pick up emails immediately).

Unfortunately the bus is not insured to carry children other than those eligible. If you think you are eligible for school transport please contact the school transport team on 01228 226427

Thank you in advance for completing the form promptly and returning it to school on Monday.

Yours sincerely,

	Monday	Tuesday	Wednesday	Thursday	Friday
Home on the bus					
Staying for after school club					
Being collected from school					

