



# Armathwaite Community School

Armathwaite School  
ARMATHWAITE  
Cumbria  
CA4 9PW

01697 472296

[admin@armathwaite.cumbria.sch.uk](mailto:admin@armathwaite.cumbria.sch.uk)

**Headteacher:** Mrs Aimee Stamp

**Job Title:** Cleaner

**Salary:** OP1 £25,183 – PCD7 £24,413 pro-rata, £12.65ph

**Hours:** 15 hours per week, with 3 hours worked each day at any time outside of 8:30am–3:30pm

**Contract type:** Permanent, Term time only + 2 weeks

**Start date:** ASAP

**Employer:** Westmorland and Furness Council

We are seeking to appoint a cleaner who will help us maintain a safe, clean and welcoming environment for all children, staff and visitors. This is a fixed term contract.

Armathwaite Community Primary School is a friendly and vibrant workplace with high standards of cleanliness and care. We have an exciting opportunity for you to join our dedicated team and contribute to the smooth, efficient running of our school.

## Responsibilities

- Be aware of and comply with policies and procedures relating to child protection, health, safety, security and confidentiality, reporting all concerns to an appropriate person
- Contribute to the overall ethos, work and aims of the school
- Appreciate and support the role of other professionals
- Attend relevant meetings as required
- Participate in training and other learning activities and performance development as required
- Treat all users of the school with courtesy and consideration
- Present a positive personal image, contributing to a welcoming school environment which supports equal opportunities for all
- Comply with health and safety policies and procedures at all times
- Promote and ensure the health and safety of school users at all times

Armathwaite Community Primary School is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. We will ensure that our recruitment and selection practices reflect this commitment. Appointments will be subject to satisfactory references; an enhanced Disclosure and Barring Services check and other relevant employment checks.

Visits to school are welcome by appointment.

Application packs can be obtained via the school office 01697472296 or email:

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#### **Tasks – Operational**

- Clean all surfaces, fixtures and fittings
- Clean floors, walls, partitions and internal woodwork as appropriate
- Clean toilets, changing rooms and other sanitary areas
- Clean equipment after use
- Undertake special cleaning programmes during school closure or other designated periods in compliance with the specification for the premises
- Collect and bag up waste
- Clean and maintain waste bins

#### **Tasks - Resources**

- Ensure the maintenance of a clean and orderly working environment
- Timely & accurate preparation of routine equipment/resources/materials as set out in instructions
- Undertake basic record keeping if required
- Refill and replace consumables
- Report faulty equipment & other maintenance requirements to appropriate person
- Maintain the security of school premises by securing entrances/exits as appropriate and reporting potential security breaches
- Ensure lights and other equipment are switched off as appropriate

#### **Tasks - Organisational**

- Maintain and arrange orderly and secure storage of supplies
- Ensure cleanliness of equipment, check for quality and safety - reporting any faults to an appropriate senior person
- Operate everyday equipment in accordance with instructions
- Maintain specialist equipment, check for quality and safety and report damage to the appropriate Person
- Ensure compliance by self and others with all health and safety policies and procedures.
- Ensure safe use by self and others of equipment and materials.
- Create and maintain a purposeful, orderly and productive working environment
- Promote and ensure the health and safety of pupils, staff and visitors

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