

Under discussion : Playtime equipment and shed organisation

The shed has been repaired and is going to be repainted soon. Now is a good time to reorganise the shed before we put the new equipment we have bought outside. We spent £90 on new playtime sending and receiving equipment so we need to take care of it and store it so that it lasts a long time and provides good value for money. How can we do this?

One problem is that playtime games and equipment gets mixed up with all the gardening resources.

Action:

- ◆ Buy a storage bench to put in the garden and keep all the gardening equipment in so there is no gardening equipment in the shed. (Mrs H)
- ◆ Put the gardening things in the storage bench.
- ◆ Take photographs of the equipment and stick them on the boxes, then put them in place in the shed. (Tyan)
- ◆ Signs would be good too. (Ty M)
- ◆ Make a list of all the equipment. Catalogue it. (Keira)
- ◆ Check and replace broken things.
- ◆ Think about where the best place is to play with things.
- ◆ Tidy away when you have finished playing with something.
- ◆ Make sure that at the end of playtime everything goes back in the shed. (Thea)
- ◆ Whoever is out on duty will check that the shed is tidy and lock up on last duty.

Action: Action review and date: