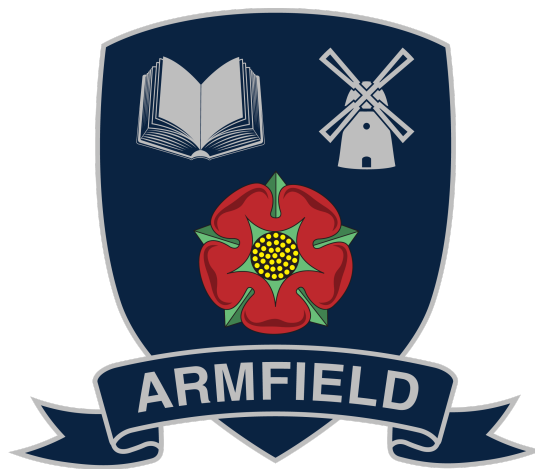


# Provider access policy statement



Approved by:	Mr M. Height - AHT	Date: May 2025
Last reviewed on:	May 2025	
Next review due by:	May 2026	

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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

### 2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
  - o All pupils must attend
  - o Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
  - o All pupils must attend
  - o Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

## 2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

## 3. Pupil entitlement

All pupils in years 8 to 13 at Armfield Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies, taster events, careers fair.
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact Mr A. Hill or Mr M. Height, Careers lead, AHT - Personal Development.

Telephone: 01257 207702

Email: [a.hill@armfield.fcat.org.uk](mailto:a.hill@armfield.fcat.org.uk) // [m.height@armfield.fcat.org.uk](mailto:m.height@armfield.fcat.org.uk)

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

September 2024	Event:
Monday 16 <sup>th</sup> 14:50-15:20	NHS Careers Assembly year 11
Monday 23 <sup>rd</sup> 14:50-15:20	B&F College Year 11 Next Steps Assembly
Thursday 26 <sup>th</sup> 08:45-12:00	NHS Careers Roadshow in Mem Hall
Monday 30 <sup>th</sup> 14:50-15:20	Blackpool 6 <sup>th</sup> Year 11 next Steps Assembly

October 2024	Event:
Monday 7 <sup>th</sup> 14:50-15:20	Preston College Year 11 Next Steps Assembly
Wednesday 9 <sup>th</sup> October 09:00-15:20	Blackpool Sixth Form Yr10/11 Health & Social Care Careers & Volunteering event
Monday 14 <sup>th</sup> 14:50-15:20	Cardinal Newman Year 11 Next Steps Assembly

November 2024	Event:
Thursday 7 <sup>th</sup> November 17:00-19:00	Year 11 Parents Evening
Tuesday 12 <sup>th</sup> 10am – 12pm	Gangster and Police real life talk Year 8 & at risk
Monday 18 <sup>th</sup> November 14:50-15:20	Vicki Webster Training2000 – Apprenticeships – Year11 talk
Tuesday 19 <sup>th</sup> 14:50-15:20	Myerscough College Year 10 Assembly
Monday 25 <sup>th</sup> November 14:50-15:20	Myerscough College Year 11 Next steps Assembly
Thursday 28 <sup>th</sup> 10:30am-16:30pm	Armfield Academy Careers Fair 2024/25

December 2024	Event:
Monday December 2 <sup>nd</sup> 14:50-15:20	UCLAN Higher Education talk year 11
Wednesday December 4 <sup>th</sup> 12:05-12:50	NHS info drop in session library
Monday December 9 <sup>th</sup> 14:40-15:20	Year 10 & 11 Armed Forces talk in Mem Hall
Monday 16 <sup>th</sup> December 14:50-15:20	Cath Robinson Ask Apprenticeships WBL

January 2025	Event:
Tuesday 14 <sup>th</sup> 14:50-15:20	B&FC year 10 Assembly
Friday 17 <sup>th</sup> January 08:45-09:45	Peter Wright in to talk to year 11 about Excellence programme at Bpool Sixth
Friday 17 <sup>th</sup> January 12:50-14:50	Molly Warburton Mental Health/Discrimination gig and Q&A
Wednesday 22 <sup>nd</sup> 09:00-11:00	Town Wide Y9 Careers Event Winter Gardens

February 2025	Event:
Tuesday 4 <sup>th</sup> February 09:30-14:30	Year 10 Cyber Event at Blackpool & Fylde College
Tuesday 4 <sup>th</sup> February 14:50-15:20	NHS info drop in session library.
Friday 7 <sup>th</sup> February 12:50-14:50	Y11 Mock Interview guidance session with Georgia Thomas from Victrex
Friday 7 <sup>th</sup> February 14:50-15:20	Georgia Thomas Year 8 pre Victrex project Assembly
Monday 10 <sup>th</sup> February 11:05-12:05	Georgia Thomas Year 8 lesson carousel introducing Victrex project
Thursday 13 <sup>th</sup> 09:00-11:00	Armfield Academy Yr11 Mock Interviews

March 2025	Event:
Thursday 6 <sup>th</sup> 17:30-19:30	Year 11 Progress Evening/Yr10 pre-work experience night
Thursday 13 <sup>th</sup> 18:00-19:30	Year 9 Options Evening
Tuesday 18 <sup>th</sup> 14:50-15:20	Year 10 Cardinal Newman Pre Taster Day Assembly
Tuesday 18 <sup>th</sup> 12:30-15:30	NHS behind the scenes trip year 10/11

April 2025	Event:
Friday 4 <sup>th</sup> 9am-11am	Year 8 Victrex project Dragon's Den Finals
Wednesday 23 <sup>rd</sup> 09:30-12:00	Year 8 Victrex project final winners trip

May 2025	Event:
Thursday 15 <sup>th</sup> May 09:30-12:00	Victrex PP/SEN/NEET trip

June 2025	Event
Tuesday June 24 <sup>th</sup>	Year 10 Blackpool & Fylde College Taster Day
Monday 30 <sup>th</sup> – Friday July 4 <sup>th</sup>	Year 10 Work Experience

July 2025	
Thursday 3 <sup>rd</sup> July	Year 10 Cardinal Newman Taster Day (30)
Tuesday 8 <sup>th</sup> July	Year 10 Blackpool Sixth Taster Day
Thursday 10 <sup>th</sup> July	Year 10 parents evening

Please speak to our AHT - Mr M. Height to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

A number of events are integrated into the school careers programme which would potentially offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. Access to students and/or parents will be granted on the understanding that information and guidance offered by providers is related to technical courses and apprenticeship opportunities only. Providers will be expected to meet the school's safeguarding requirements, which can be found in the Safeguarding Policy Statement accessible on the school website.

## 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 4.5 Premises and facilities

The school will make the memorial hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Library which is available to all students at lunch and break times.

## 5. Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Cardinal Newman  
Lloyds Group  
BFCCT  
Rosscon  
Blackpool Pleasure Beach  
NHSBSA  
UCLAN  
DES Group  
De Puy – Johnson & Johnson  
Stafford RS  
Vitrex  
Vinci Construction  
Enveco NW  
NHS  
Moore & Smalley  
Blackpool Sixth Form  
Hunters  
Inspira  
EBPNW  
Great Places Housing Group

## 6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after

school: The most recent destination data is from 2021. Armfield Academy during this time had no leavers of school.

## 7. Complaints

Any complaints related to provider access can be raised following the [school complaints procedure](#) or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## 8. Links to other policies

Outline any links to other policies you have, such as:

- [Safeguarding/child protection policy](#)
- [Careers guidance policy](#)
- [Curriculum policy](#)
- [Complaints policy](#)

## 9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to pupils are monitored by the headteacher, Mr M. Kilmurray.

This policy will be reviewed by Mr M. Height annually.

At every review, the policy will be approved by the governing board.