



'An Academy to be Proud of'

Executive Headteacher | Mr C. Lickiss BSc (Hons), NPQH
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Lytham Road | Blackpool | Lancashire | FY4 1TL
t: 01253 207702 | e: admin@armfield.fcat.org.uk

Dear Parent/Guardian,

Groupcall Xpressions provides school with an easy way to give parents updates via the Xpressions app on their phone or tablet. School is able to send updates regarding school closures, trip updates, exam reminders, and absences etc.

Parents can set their Xpressions account up in a matter of minutes. All that is required is your email address and mobile number (*these must be the same of the details provided to school*). A breakdown of how to use, download and set up the app have been attached to this letter. Updates from the school will be sent out via this app.

If you are having difficulty/problems in downloading or setting up the app or have an issue with access to the app, please contact school on 01253 207702.

Kind regards,

Armfield Academy Administration

The app is available to download from the iOS Apple Store and **Google Play Store**. Please ensure that you are running an up to date operating system on your mobile device. All users can also





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access their Xpressions accounts via the website: xpressions.groupcall.com from an up to date internet browser.

Once the app has been downloaded:

1) Parents need to enter their email address which school has stored for them. Then tap **NEXT**.

2) Parents will also be asked to enter their mobile number and then click next. This needs to be the mobile number that your school has stored for them.

3) Parents will receive a 6 digit code via SMS (text message). They will need to enter this code on screen and tap **Login**. A. If parents have any difficulty receiving a code after a short period of time, they will see the option to **Resend Code**.

4) On the next screen, parents will need to create a password.

5) Parents will be asked to set a **4 digit passcode**. It is strongly recommended to complete this step so that parents can stay logged into the app while ensuring their accounts remain secure.

6) If parents log out of the app, they will be asked enter a new passcode upon logging in (with their email and password).

a. If parents have a fingerprint authentication feature on their mobile device, they can use this in place of a passcode. Parents can enable fingerprint authentication via their phone's settings area.



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Top Tip: Parental reminder: You are able close the app without needing to log out. Parents should stay logged in to ensure that they continue to receive push notifications whenever school sends them an Xpression. Setting a 4 digit passcode ensures accounts remain secure without needing to log out.

The website

The setup process is almost identical if parents choose to use the website instead of the app. The main difference is that parents **won't** be asked to set a 4 digit passcode before they get logged in.

- 1) To set up a parent account via the website, parents need to visit www.groupcall.com.
- 2) Click **Login** to display the email field.
- 3) From the right, the parent needs to enter the email address stored for them.
- 4) Parents will then need to enter the mobile number stored for them. Then click **Next**.
- 5) Once they have received their **6 digit code**, enter this on the page and click **Login**.
- 6) Parents will then be asked to create a password.

