

# Mock Examinations



Information for Students  
2023/24



Dear Student

This booklet has been written to help you prepare for your Mock Examinations. The school takes mock examinations very seriously and we adopt the same rules and regulations that we have to follow for the "real" exams – that way, you are well prepared and nothing comes as a surprise in the summer of 2024.

At the end of the booklet are the statutory notices that we are required to give you prior to you sitting any external exam – we have enclosed them now so that you have the time to read them and are fully aware of the rules and regulations well in advance.

If you have any questions, please ask your subject teacher in the first instance, and if they cannot help you, then please ask Mrs Sherwood Assistant Headteacher or Miss Staples Exams Officer.

## **EXAMINATION TIMETABLE**

You will receive your PERSONAL TIMETABLE before the exams start. Write down your exam dates in several places and keep checking them. It is often a good idea to take a picture of it on your phone! Please check your timetable carefully and if you have any queries about which papers you are taking, see your subject teacher.

## **ROUTINES**

Check your timetable for your exam, room and seat number. As a reminder of your seat number, there will be a notice outside of your allocated room on the day of your exam.

**Exams start at 9.00AM and 1.30pm. Students MUST stay for the duration of the exam.**

**• You need to arrive at the Memorial Hall at 8.50am for a morning exam and 1.20pm for an afternoon exam, in readiness to start your exam as shown on your timetable.**

- Your bags should be placed in the dance studio before you enter the exam hall.
- If you wear a wrist watch, you will be asked to remove it and place it in your bag.
- **Bring your black biros, pencils, ruler and rubber to the examination in a clear plastic bag or pencil case. No other kind of pencil case is allowed.** Make sure that you have everything you need for that particular examination paper, especially Maths – calculator, ruler, protractor, compasses. Pencil should **only** be used for drawing – remember to return to using a pen after finishing a drawing. It is your responsibility to come with the correct equipment.
- Water bottles are permitted in the exam room, but ALL labels are to be removed and any sports type drinking bottle must be transparent with no logo's or writing. You are only permitted to bring water/clear liquid into

the examination, no coloured cordial, carbonated drinks or sports drinks are allowed.

- Correction fluid of any kind e.g. Tippex, is not allowed.
- You must not bring any un-authorized material into the examination room.
- You are not allowed to leave the exam before the finish time.
- Air Pods, Earphones, Earbuds, Mobile phones, I-pods, smartwatches, watches, headphones, or any technological/web enabled devices (such as a Fitbit) etc. are NOT allowed in the exam room. If you find that you have forgotten to put these away safely before entering your exam room, **do not remain silent and keep them in your pocket.** There will be an opportunity for you to hand anything un-authorized to the invigilators before the exam starts.

**PLEASE ENSURE ALL ELECTRONIC DEVICES ARE SWITCHED OFF COMPLETELY BEFORE HANDING THEM IN.**

- You must not talk, or try to communicate with other students in the exam room.

**WHAT TO DO IF...**

*You are delayed*

Telephone the School (01253 207702) and then come to school as quickly as possible and report to reception without speaking to other students. You **may** still be able to go into the exam.

*You are unwell in the exam room*

Let the invigilator know.

*You are unwell & unable to sit the exam*

Telephone the school and to let us know why you are absent. You will need to arrange with the subject teacher of the paper that you have missed to sit it at an alternative time.

**BEFORE THE EXAMINATION**

To be at your best for the examination:

- Get a good night's sleep THROUGHOUT THE EXAMINATION PERIOD
- Get plenty of exercise THROUGHOUT THE EXAMINATION PERIOD – it helps your concentration
- Get all of your things ready the night before
- Eat a good breakfast
- Please make sure that you are in your school uniform
- Don't try to cram at the last minute - it rarely helps
- Think positively and don't underestimate yourself

**DURING THE EXAMINATION**

Make sure you read all the instructions on the FRONT of the question paper so that you know which parts of the paper you should answer and whether you need any equipment (e.g. calculators etc. in a Maths and Science exams) and sign the top of each exam paper (AQA exam papers only).



Please write clearly in block capitals.

Centre number  Candidate number

Surname \_\_\_\_\_

Forename(s) \_\_\_\_\_

Candidate signature \_\_\_\_\_  
I declare this is my own work.

Write your name here

Surname  Other names

Pearson Edexcel  
Level 1 / Level 2  
GCSE (9-1)

Centre Number  Candidate Number

**Mathematics**  
**Paper 1 (Non-Calculator)**

## GCSE ENGLISH LANGUAGE

The examination is NOT finished until you have left the examination room. You must remain silent throughout.

### Time

- Make full use of all the exam time; don't finish too early
- Allow enough time for each question
- Use the clock in the exam room to avoid a last-minute rush
- Answer the correct number of questions. Attempt all the questions you are required to answer
- Read through and check all your answers at the end

### Which Questions?

Read all the questions first, slowly and carefully. If you have a choice then:

- Decide which you are going to do - choose those that will earn you the most marks
- Sort the order in which you want to do the questions.

### Planning the answers

- Check carefully what the question asks for:
  - What knowledge and facts does it need?
  - Is it testing a skill e.g. comprehension?
  - Is it asking you to make comparisons and highlight differences?
- Could you improve your answer by using diagrams or sketches?
- Start your answer only when you are sure of your plan
- Don't worry if you see others starting to write, just concentrate on your planning

### AFTER THE EXAMINATION

After your exams you are required to go back to your lesson.

Look forward positively to the next examination. What have you learnt from this one that will help you for the next examination? Try to identify those things that you did well and those you need to improve the next time.

Do not waste time worrying about the examination you have just done - you cannot do anything about it!

Good luck!

# Exam Equipment

You are expected to bring the following equipment with you to your exam



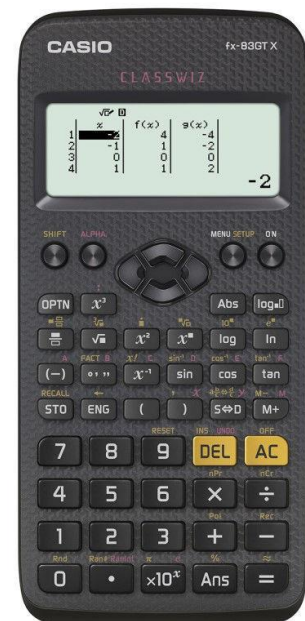
## Calculators

Some subject papers, especially Mathematics, explicitly prohibit the use of calculators for certain papers.

You must not have on you or attempt to use any form of calculator for these.

Also, calculators with any of the following facilities are prohibited:

- Data banks
- Dictionaries
- Language translators
- Retrieval of text or formulae
- Built-in symbolic algebra manipulations
- Symbolic differentiation or integration
- Capability of remote communication with other machines or the internet



The use, or attempted use, of any such calculators will be regarded as malpractice.

Calculators with graphic displays and programmable calculators are permitted if information and/or programs stored in the calculator's memory are cleared before the examination. Retrieval of information and/or programs during the examination is an infringement of the regulations. Candidates are responsible for clearing any information and/or program before the examination.



AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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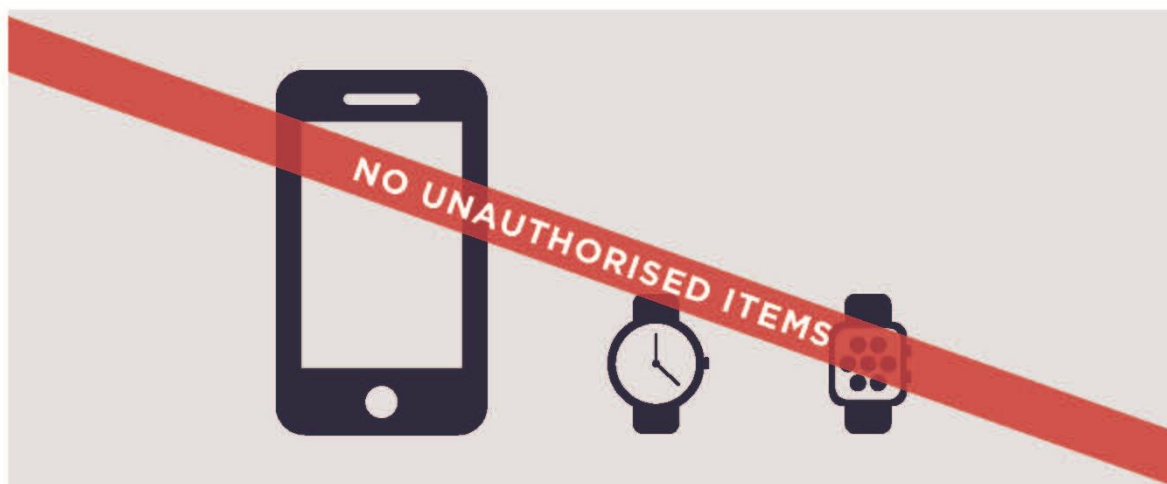
## Warning to Candidates

1. You **must** be on time for all your examinations.
2. **Possession of a mobile phone** or other unauthorised material **is not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.
3. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
4. You **must** follow the instructions of the invigilator.
5. You **must not** sit an examination in the name of another candidate.
6. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
7. If you are confused about anything, only speak to an invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

# NO MOBILE PHONES NO WATCHES

NO POTENTIAL TECHNOLOGICAL/WEB  
ENABLED SOURCES OF INFORMATION



Possession of unauthorised items, such as a mobile phone  
or any watch, is a serious offence and could result in

# DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.