



Arnold Mill Primary School

Head Teacher Mrs J Oldfield B.Ed (Hons)
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May 2025

Dear Parents/Carers

Class 1b Assembly - Thursday 30th April 2026 (booking essential)

We would like to invite Class b parents/carers to join us for the above assembly.

Due to health and safety reasons relating to the number of people in the Hall we have to limit the number of guests for the assembly to two per child. To ensure that we set out the correct number of guest chairs on the day please complete/submit a booking form by midnight on Wednesday 29th April via this [1b assembly form](#)

We will not be issuing physical tickets as the booking form enables us to produce the guest list.

We would like to clarify the arrangements for the day as follows:

- On the morning of the assembly we will set out the number of seats as requested via the electronic booking form.
- Doors open for guests at approx. 9.05am and the assembly is due to start at 9.10am
- No buggies/pushchairs in the Hall during the assembly please (they can be left in the lobby area but please make sure they do not block the Emergency/Fire exit route)
- Please note that the pedestrian gate on Bestwood Avenue is locked at 9.15am and will remain locked until 3.15pm.
- The main vehicular access gates leading to the staff car park remain closed during the day, if the vehicle gate happens to be open please do not park in the car park as you risk being locked in (the gates will remain locked between 8.30 and 9.10am).

REMINDER - in line with our Safeguarding Policy and Social Media Parental Agreement, there should be no phones out during the assembly.

Thank you.
Miss Spencer.

