



Arnold Mill Primary School

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July 2026

Dear Parents/Carers

Year 6 Leavers' Assembly - Friday 24th July 2026 at 2.00pm (booking essential)

We would like to invite parents/carers along to join us for the year 6 leavers' assembly on Friday 24th July at 2.00pm.

Due to health and safety reasons relating to the number of people in the Hall we have to limit the number of guests for the assembly to two per child. To ensure that we set out the correct number of guest chairs on the day please complete/submit a booking form by midnight on Thursday 23rd July via the [link to booking form](#)

We will not be issuing physical tickets as the booking form enables us to produce the guest list.

We would like to clarify the arrangements for the day as follows:

- On the day of the assembly we will set out the number of seats as requested via the electronic booking form.
- Doors open for guests at approx. 1.55pm and the assembly is due to start at 2.00pm.
- The assembly will last for approximately 30 minutes, once it has finished you may take your child home. If there are siblings in school you are also welcome to collect them from their classrooms (via the outside classroom doors please).
- Please note that the pedestrian gate on Bestwood Avenue is locked at 9.15am and will remain locked until 3.00pm.
- No buggies/pushchairs in the Hall during the assembly please (they can be left in the lobby area but please make sure they do not block the Emergency/Fire exit route) .
- The main vehicular access gates leading to the staff car park remain closed during the day, if the vehicle gate happens to be open, please do not park in the car park as you risk being locked in.

There will be chance to take photos of your child at the end of the day- but can we remind you not to post pictures on to social media if they contain other people's children without their consent. (The children will not be allowed their phones in school - but adults will be allowed to use their phones outside of the school building). **In line with our Safeguarding Policy and Social Media Parental Agreement, there should be no phones out during the assembly.**

Thank you.

The Year 6 Team