



Arnold Mill Primary School

Head Teacher Mrs J Oldfield B.Ed (Hons)
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Dear Parents and Carers,

Welcome back! I hope you have had a great summer break. The children have come back looking very smart and I'm sure they have all grown. Our welcome back assembly was a real treat- the children were so well behaved. I can tell they are ready for the term ahead.

Communication reminders:

- We are a paperless school and so my weekly letter and important information is sent out via email. Over the next few weeks there will be letters going out about coffee mornings, clubs, trips and PTA meetings. Please keep an eye on your emails to make sure you don't miss anything (*please make sure we have your most up to date contact information, or you might miss something*).
- We post information on the school website - Please check the school website (www.arnoldmillprimary.co.uk) for up-to-date news. Each class has its own page, so look out for updates on there too.
- We have an official school Facebook page, where we share news and links to interesting or useful things. Please like/follow the page if you use Facebook <https://www.facebook.com/arnoldmillofficial>. Comments are moderated and often not allowed. If you have any questions, please contact the office instead of adding comments.
- The children will have Teams accounts set up in the next few days. We use Teams for home school communication. Work can be set on here and messages can be sent out, so please make sure you have access to these accounts. Login details are kept in the children's reading diaries. ParentPay and SIMS Parent login details will also be sent to new children.

If you have any questions, please feel free to contact the office on 0115 9669730 or office@arnoldmill.notts.sch.uk. All class teacher emails can also be found on the school website. Communication is key to our children's success so please read the emails from us and feel free to email if you have any concerns.

General reminders:

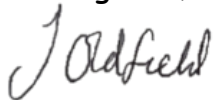
- We are no longer providing drinks as an option for tuck. If there were any balances on your tuck drinks account, this will have been transferred to your food account. Please remember tuck, Breakfast Club and school meals should be paid in advance or on the day (*payments should be made via your child's ParentPay account*). We politely request that your child's ParentPay account does not go into arrears - please see attached sheet for tips on how to set up a low balance alert, auto top up payment etc.
- If you haven't already done so, please ensure that you write names in all uniform, lunchboxes, PE kit etc. Last year we had a huge amount of lost property without names in which couldn't be returned to its owner.

Finally....

I wanted to say thank you to the anonymous person that sent the lovely note and box of chocolate Flakes for the staff. It made our day so thank you again.

We are really looking forward to a fun filled year.

Kind regards,



Jackie Oldfield
Head Teacher



Parentpay – Helpful Tips to Manage your Account



You should check your Parentpay account weekly to see when your child has had a school meal and check how much they have spent. In order to keep your account in credit, you can set up an email alert for a low balance or an auto top up payment as detailed below.

Parentpay Account – How to set up an Alert

1. Login to your Parentpay account
2. Go to Communications
3. Go to Alert Settings
4. Select the type of Alert (low balance and/or new item) and select how you want to receive alerts, email and/or SMS Text.

Email alerts are free of charge. If you opt for SMS text alerts there is a small charge per text. For more information go to <https://www.parentpay.com/parent-account-faqs/>

Parentpay - Auto Top-up Payment

Auto top up assists' parents and carers in ensuring their child's school meal balance is always in credit. It does so by allowing you to set a minimum balance which, when breached automatically credits your child's meal balance by a fixed amount using a balance transfer payment.

In order to use auto top-up, you are required to set up the bank transfer facility detailed below on your Parentpay account. As soon as this is authorised and completed by your bank, you will be able to use the auto top-up facility.

For more information visit www.parentpay.com/bank-transfer-and-auto-top-up/

Bank Transfer

You can pay for items directly from your bank without having to use a debit or credit card. Bank Transfer enables you to pay for any school item directly from your bank account and is guaranteed by the Direct Debit service.

It requires a Direct Debit mandate to be authorised by your bank before payments can be collected (up to 3 working days normally or 6 working days for initial setup). Payments will be processed instantly in ParentPay. **This is not a recurring direct debit.** You need to manually action this payment each time you wish to pay.

To set up Bank Transfer?

1. Log in to your Parentpay account
2. Select one of the following locations to set up your bank transfer
 - The Basket (when making a payment)
 - The Payment Item Overview page
 - The Bank Transfer option on the Parent Account tab (Optional)
3. Follow the onscreen instructions to complete the setup process

Zoom out (Ctrl+Minus)



**Nottinghamshire
County Council**

Do not park on school keep clear markings

Our CCTV car is now
out patrolling
Nottinghamshire schools
to help discourage
dangerous and
inconsiderate parking.

Motorists caught parking on
restricted areas near schools
or in bus stops will be
issued with a Penalty
Charge Notice (PCN)
of £70.



**Parking on school
keep clear markings can
seriously endanger road safety
for children. Please only park in
marked areas and help us keep our
school children safe.**

nottinghamshire.gov.uk/roadsafety

