

Headteacher
Mr N Sharp

**ARNSIDE NATIONAL
CHURCH OF ENGLAND SCHOOL
CHURCH HILL
ARNSIDE
CARNFORTH
LANCS
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ARNSIDE NATIONAL SCHOOL IS AN ACADEMY
Company number 07840925

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Minutes of Arnside National C of E School Governing Board Meeting (GBM)

held Tuesday 7 July 2026 at 5.00pm

Key: highlighted areas in yellow = action point highlighted areas in blue = impact measure highlighted areas in green = question

Present:

Mrs Catherine Firth, Mrs Carla Hartropp, Mrs Janice Lee, Mrs Jane Madeley, Revd Andrew Norman, Mr Nick Sharp HT, Mrs Gillian Singleton, Mrs Lynnae Taylor.

In attendance:

Mrs Sue Glendinning Governance Professional to the Governing Board

GBM 30/26 Welcome

Mrs Glendinning welcomed governors to the meeting and invited Revd Norman to open the meeting in prayer.

GBM 31/26 Election of Chair of Governors

Mrs Glendinning then informed governors that Mrs Taylor, Chair of Governors, had tendered her resignation from the governing board with immediate effect from the 30 June 2026. The role of Vice Chair of Governors was vacant, as Mr Service's term of office expired in June and the GB determined to appoint at this meeting. Therefore, the first agenda item was to elect a Chair of Governors and Vice Chair of Governors.

Mrs Singleton stated that she would be prepared to take on the role. Her nomination was proposed by Mrs Taylor and seconded by Mrs Hartropp. All governors present, were in favour of appointing Mrs Singleton. Mrs Singleton was thanked for taking on the role.

GBM 32/26 Election of Vice Chair of Governors

Nominations were then taken for the role of Vice Chair of Governors

Revd Andrew Norman self-nominated and his nomination was proposed by Mrs Hartropp seconded by Mrs Lee. All governors were in favour of this appointment. Revd Norman was thanked for taking on the role and for supporting Mrs Singleton and the governing board.

GBM 33/26 To receive apologies for absence

Mr Adam Bramley – work commitment

Revd Hannah Wallace – work commitment

The meeting was declared quorate with 8 governors present.

GBM 34/26 Declaration of conflict of interest in agenda items

Mr Sharp, related to staff member.

Nil else declared

GBM 35/26 To receive the minutes of the previous meeting held 14 May 2026

The minutes were agreed to be an accurate and true record of the meeting held on 14 May 2026. Proposed by Mrs Firth seconded by Mrs Lee and duly signed by the chair.

Authorised by Chair: *Gillian Singleton*

Date: 22 September 2026

GBM 36/26 Action points progress

GBM 21/26: Outstanding governor pen portrait to be completed by GS. Action OUTSTANDING

GBM 22/26: TOR top be updated at next GB meeting. Agenda item

GBM 37/26 Headteachers report

NOR 105 pupils

Attendance

Overall: 95.9% (Authorised: 3.85% Unauthorised: 0.53%)

EY Data

- 11 Pupils / EYFS profile showed in 2026 showed that 82% of pupils made a good level of development (GLD)
- Pupil Premium GLD (not applicable) / 80% girls & 83% boys

Year 1 Phonics check

- Phonics check 2026 Year 1 pupils (7) 86% passed
- 1 pupil disapplied / EHCP
- No Year 2 pupil retakes

KS2 data

Key Stage 2 Year 6 (17 children)	Working towards the expected standard WTS	Working at the expected standard EXS +	Working at greater depth GDS
Maths	-	100%	47%
Reading	-	100%	59%
Grammar	-	100%	59%
Science	-	100%	NA
Writing	12%	88%	18%

KS2 data will be released on 16 July 2026.

SPAG: National expectations for SPAG results are very high. Cohorts with pupils who have dyslexia face issues with spelling results. Our spelling data has been impacted by pupils within the cohort with dyslexia. Spellzone is being used as a resource and support offered to pupils for spelling who need assistance.

Leadership and management

CPD

- Leanne Sharp & Roxanne Pearce completed the final PTI training day – EYFS updates and future development. As a result of the training, the EYFS environment has been adapted and simplified.
- Future curriculum developments to be implemented Autumn 2026. Roxanne Peace is midway through a 5 day RE development course. All staff to receive First Aid training as part of the September INSET day.

Staffing

- School will retain current staffing levels with the usual 5 class format.
- Tara Thompson, EYFS TA, has requested to reduce her hours.
- Lucy Denney will start on a FT permanent contract.
- Karen Morris will continue with the additional 0.2 in addition to her permanent 0.6 contract.

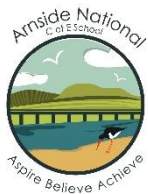
2-year old consultation

- Leanne Sharp and Adam Bramley are co-ordinating the consultation process. An expression of interest has been submitted to the Local Authority. School, with the help of Adam, is considering how the building and existing areas could be adapted to create suitable provision.

Diocesan review & support

Authorised by Chair: Gillian Singleton

Date: 22 September 2026



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- Peter Barfoot completed a summer term review visit on the 2 July 2026. The Headteacher discussed current issues and challenges, plus developments to meet the SIAMS action points.
- Roxanne Pearce discussed the new Statement of Entitlement. Peter also delivered a whole school Collective Worship.

Finance

- The government have awarded teaching staff a 6.5% pay rise over 2 years. 3.5% in 2026 – 2027 & 3% in 2027 – 2028. School has to fund 1% of the pay rise.
- School has submitted a balanced 3yr budget, staying within the minimum 3% surplus recommendation.
- School will have to reduce teaching & TA staffing levels in 2027 – 2028 due to the 4 class structure being implemented.
- The Headteacher is reviewing school meal options and IT support to ensure best value.
- An external finance review with Jo Hamer will take place on Thursday 9 July 2026.

Attendance

- See attendance 360 report.

CIF bids

- The successful roof bid has been confirmed, and initial statutory returns have been submitted. The proposed time scale is October for scaffolding and November / December for roof works.
- Lea Hough has explained how the roof works will be completed during winter months and have worked on several similar projects in the last few years.

Website

- School has selected the new design, and Leanne Sharp is co-ordinating the refreshed site.
- Staff are currently collating new photographs and reviewing current content before the official switch.

SEND

- A new EHCP has been confirmed in Year 4.
- An EHCP application is currently in place for a child in Year 6 who is planning to repeat the year. Alternative provision placements are pending for 2 pupils. Until the LA confirm the placements, both pupils will stay at Arnside.
- School may have to utilise temporary agency TA support to ensure appropriate EHCP provision.

Class structure

- The split for Y4 pupils has been done on age but with one exception, as the pupil has an EHCP.
- As a result of this, all classes will have one or more EHCPs.

Staffing

All staff will be retained this coming academic year, with Lucy Denny starting on a full time permanent contract.

Parental questionnaire

Positive response to the demand for 2 Year old provision. There was a 50% return rate.

Governor identities for Companies House

Revd Wallace and Mr Bramley need to supply their identity codes to Mr Sharp for verification purposes.

Mr Sharp was thanked for his report.

Authorised by Chair: Gillian Singleton

Date: 22 September 2026

GBM 38/26 Finance update

- School have a balanced 3 year budget, but this has been achieved by emptying various post to cover rising costs. Pupil numbers continue to fall in line with running school with 4 classes. The plan going forward is to reduce the class structure from 5 to 4 classes, which in turn will lead to a reduction in TA (Teaching Assistant) staff as 3 pupils with EHCP (Education Health Care Plans) are leaving school. Some staff have offered to reduce their hours.
- ARNIES have implemented a reduction in hours and feedback from 1 parent stated that this is discrimination against working parents. The reduction in hours is not something that the headteacher wishes to do, but he needs to balance the books and cannot allow a service to be a financial loss on school's resources.
- Breakfast club remains the same provision.
- School are looking for a new IT provider.
- School meals provision is also under review with various options available.
 - Aperitivo: provide ready made meals that require heating up, which is not a provision of choice.
 - Orian: cook additional meals for Storth and charge for 18-19 meals per day. This is beneficial for Storth, and school are happy to provide this service. Storth provide allergen details and Orian provide an additional member of staff for 2 hours to cover this provision. The meals are transported to Storth via taxi, with Storth responsible for serving, washing receptacles and returning equipment to school. Orian area manager will visit school on 13 July 2026 to discuss options. ANS can charge whatever price for school meals and as this would be deemed a dual school hub system, Hannah is able to see what she is providing.
 - Mr Sharp has checked contracts and there is no conflict of contractual obligation.
 - There is a 2 week opt out clause.
 - This system will be trialled in the Autumn term.

GBM 39/26 Governance

a) To receive committee minutes and note contents

The standards, curriculum, pupil welfare committee minutes were received and circulated to all governors.

Jo Harmer will meet with Mr Sharp to carry out a finance review.

b) Review the terms of reference

The dates for the governing board and committees for the academic year 2026-27 were agreed. It was agreed that the responsibilities be held over until the vacancies are filled and these can be reviewed at the first meeting in the autumn term.

c) Governor vacancies

There are three foundation governor vacancies.

One position has been filled by Revd Tiras Dainty Share, a methodist minister in the locality. Mrs Sue Fletcher who works for the NHS has been approached and agreed to fill another vacancy.

Revd's Norman and Wallace are considering suitable candidates for the third vacancy and were thanked for securing the two nominations above.

Action point:

Both nominated candidates require a DBS check and added to Companies House.

d) To receive governor monitoring reports

Monitoring reports are circulated amongst governors on receipt.

e) Governor e-training

Governor training is ongoing and governors are asked to complete 2 modules per half term, if possible, as part of their continuous professional development.

GBM 40/26 Safeguarding matters

Safeguarding review has been completed by Revd Andrew Norman and Mr Sharp.



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GBM 41/26 Policy review

No policies for review. The AI policy will be reviewed over summer and sent out for ratification at the September meeting

GBM 42/26 Chair's report

There was no Chairs report.

GBM 43/26 Items deemed confidential

No agenda items were deemed to be confidential at this meeting.

GBM 44/26 Date of next meeting Tuesday 22 September 2026 at 5.00pm

Governors were thanked for their attendance, involvement and continued support of the school and Revd Norman was invited to close the meeting in prayer at 6.10pm.

Authorised by Chair: *Gillian Singleton*

Date: 22 September 2026