



**ARNSIDE NATIONAL
CHURCH OF ENGLAND SCHOOL
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ARNSIDE NATIONAL SCHOOL IS AN ACADEMY
Company number 07840925

Minutes of Arnside National C of E School Governing Board Meeting (GBM)

held Tuesday 26 April 2022 at 5.00pm

Key: **highlighted areas in yellow**= action point **highlighted areas in blue** = impact measure **highlighted areas in green** = question

Present: Mr David Adair, Miss Clare Addison, Mr Graeme Armstrong, Mrs Judith Bratt, Mrs Steph Griffiths, Mr Chris Hargreaves, Mr Steven Henneberry, Mr Chris Myers, The Revd Andrew Norman, Ms Jacki Piper, Mr Ian Service Chair of Governors, Mr Nick Sharp Head.

In attendance:

Mrs Sue Glendinning Governance Professional to the Governing Board

GBM 14/22 Welcome

Mr Service welcomed governors to the meeting, and started by wishing Miss Addison all the very best in her new job, working with people with mental health issues for an art charity in Kendal, commensurate at the end of April

GBM 15/22 To receive apologies for absence

Mr Henneberry would be late arriving as he had a Senior Leadership Team meeting at work to attend prior to the GB meeting.
The meeting was declared quorate with 11 governors present

GBM 16/22 Declaration of conflict of interest in agenda items

Standard declarations from Mr Sharp, Mr Adair, and Mr Henneberry with regard to being related to members of staff. Nil else declared.

GBM 17/22 To receive the minutes of the previous meeting held 22 April 2022

The minutes were agreed to be a true and accurate record of the meeting, proposed by Mr Adair seconded by Mr Myers and signed by the chair.

GBM 18/22 Action points progress

GBM 6/22 Pen portraits: two left to be submitted. **Action OUTSTANDING**

GBM 7/22 Card and flowers to be sent to SR: Mr Sharp reported that Ms Reynolds is back to full strength and now back at work. **COMPLETED**

GBM 8/22 Tree surgeon: The tree surgeon condemned 3 out of 4 trees, the ash, elder and rowan. These will be removed during May half term. Replacement trees will be planted.

GBM 8/22 E- training: glitch in system has been sorted out. All governors advised to carry out 2 training modules between GB meetings. **Action Ongoing**

GBM 8/22: Governor Monitoring: Effective governance is being carried out in school but requires evidence it is happening. Governors to submit their monitoring forms to Mrs Glendinning for the file.

GBM 9/22: Safeguarding audit and finance audit: Mr Henneberry to meet with Ms Piper to carry out the safeguarding audit and arrange a date for the financial audit. **Action OUTSTANDING**

Authorised by Chair:

Date:

GBM 19/22 Headteachers report

Mr Sharp reported that attendance for pupils had remained constant; however, staff attendance had taken a hit during the past half term.

Mr Service and Mr Sharp had carried out a school review with the DfE and the Schools Commissioner. This had been a very bland review, with no great assistance coming from either party.

Mr Henneberry arrived at 5.20pm.

Governor monitoring in school is picking up again, following the restraints during the pandemic.

The curriculum committee had received feedback from Roxanne Pearce and The Revd Norman on RE provision in school.

Staffing

Confidential item, minuted separately.

Governor vacancy created by Miss Addison leaving school, will be filled by Mrs Carla Hartropp following a staff election. There were two candidates; however, in order to remove any further conflict of interest to existing governors one candidate stepped down.

There have been no major incidents reported in school. Pupil behaviour has been exceptional, and at church school, the Year 6 pupils looked after the nursery children in a very caring manner. The pupils are to be complemented on their behaviour as it clearly demonstrates that they are living the school vision and ethos: *“Let all that you do, be done in love”*

Pupils in Year 5 & 6 attending swimming lessons last week with excellent feedback received from the instructor, which again highlights that the children are living examples of the school vision.

Q: The Year 5 camp: why were parents only notified of the cost a week ago?

A: The providers were late sending the information through to school as the instructors' availability was only confirmed after Easter. There has been no parental pushback as a consequence.

Mr Sharp was thanked for his report.

GBM 20/22 Governance

a) To receive committee minutes

i) Finance, Premises, Health, and Safety Committee

Governors were informed by Mr Adair that a three-year fixed contract with the gas supplier has been signed.

All action points have been completed.

The sports equipment for the school yard is going well and will be ready for September 2022.

Thanks, were expressed to Mrs Shipperd.

The lighting will be replaced during May half term and the library is now finished.

Q: Do school use e-books?

A: School uses the Oxford Owl scheme.

ii) Curriculum committee

Mr Myers spoke to the minutes and informed governors that at the last meeting Mrs Pearce had shared with the committee the curriculum map for RE in school. This had been most informative.

Monitoring reports have been disseminated to governors and stored in the governors' file.

Curriculum mapping is now understood by governors.

Mrs Griffiths will visit the Early Years Foundation Stage (EYFS) to review the EY curriculum, then feedback to the committee and governors.

Authorised by Chair:

Date:



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b) Foundation governor vacancy update

The recruitment process is ongoing. The PCC meet on 4 May and will receive nominations for the vacancy. Revd Wallace will attend the next meeting, following her ordination in June.

c) Governor monitoring

Monitoring reports are being sent through upon completion of the visit in school for the file.

d) Governor e-training

Governors are sending through their certificates upon completion of modules.

e) School vision statement

The vision statement has been reviewed by The Revd Norman. The statement was approved by governors, proposed by The Revd Norman seconded by Mr Service.

The statement will be added to documents as a strapline. "Let all that you do be done in love" I Corinthians 16 vs 14. All school documents as they are reviewed and updated will have the strapline applied.

GBM 21/22 SEND

Mr Sharp reported to governors that IEP's (Individual Education Plans) and Teaching Assistant cover has recently been reviewed. School are applying for two more Education Health Care Plans (EHCP) for pupils in Year 1 and 3. Education Psychology have rubber stamped the move for one pupil and will hopefully accept the other pupil in a similar manner.

Play therapy cover continues until the end of term. This has been most beneficial for pupils and parents and has been offered at a very competitive price. The school website has been updated with the play therapy information, it is endorsed by the education endowment and will be reviewed at the end of the summer term.

Pupils on the tutoring programme receive 15 hours, which is funded by the grant school receives and this will be reviewed by the finance committee.

GBM 22/22 Safeguarding matters

There are no safeguarding matters to report.

GBM 23/22 Policy review

There are no policies to review at this meeting.

GBM 24/22 Chair's report

Mr Service commented that the staff have all gone far and beyond all that is required and are to be praised. The recent staff absences have been covered by a few to keep continuity going and grace has been shown by all.

Governors were informed that in the recently released White Paper, government are insisting that schools provide 32.5 hours per week. Arnside School are short by 10 minutes per day. It was therefore proposed to start the school day with registration at 8.50am, with school ending at 3.20pm. This will ensure we comply with what is required. The new times will start from September 2022.

Proposed by The Revd Norman seconded by Mr Armstrong and approved unanimously.

GBM 25/22 Items deemed confidential

Staff item under headteachers report, which is minuted separately.

GBM 26/22 Date of next meeting Tuesday 5 July 2022 at 5.00pm

Governors were thanked for their attendance and continued support. The meeting was declared closed at 6.10pm.

Authorised by Chair:

Date: