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**ARNSIDE NATIONAL SCHOOL IS AN ACADEMY
Company number 07840925**

Minutes of Arnside National C of E School Governing Board Meeting (GBM)
held Wednesday 26 April 2023 at 5.00pm

Key: highlighted areas in yellow = action point highlighted areas in blue = impact measure highlighted areas in green = question

Present: Mr David Adair, Mr Graeme Armstrong, Mrs Judith Bratt, Mr Chris Hargreaves, Mrs Carla Hartropp, Mr Chris Myers, Revd Andrew Norman, Ms Jacki Piper, Mr Ian Service Chair of Governors, Mr Nick Sharp Headteacher, Revd Hannah Wallace, Mrs Steph Woodburn.

In attendance:

Mrs Sue Glendinning Governance Professional to the Governing Board

GBM 15/23 Welcome

Mr Service welcomed governors to the governing board meeting.

GBM 16/23 To receive apologies for absence

Mrs Steph Griffiths: recovering from surgery and granted leave of absence until September to aid recovery.

The meeting was quorate with 12 governors present.

GBM 17/23 Declaration of conflict of interest in agenda items

Standard declarations from Mr Sharp and Mr Adair, about being related to members of staff.

Nil else declared.

GBM 18/23 To receive the minutes of the previous meeting held 28 02 2023

The minutes were agreed to be a true and accurate record of the meeting; proposed by Mrs Woodburn seconded by Revd Wallace and duly signed by the Chair.

GBM 19/23 Action points progress

GBM 07/23: Revised SIAMS framework to be discussed. **This is an agenda item.**

GBM 08/23: Governors to make an appointment with their subject lead, for monitoring purposes. Reports to be forwarded to Mrs Glendinning, for dissemination and filing. **ACTION ONGOING**

GBM 08/23: The Reverend Norman to consult with Mr Sharp and Mr Service prior to meeting with the PCC to nominate a replacement governor. **ACTION COMPLETED. Next PCC meeting is 9 May 2023**

GBM 08/23: Safeguarding audit, to be conducted. **ACTION COMPLETED**

GBM 20/23 SIAMS update

An overview of the revised SIAMS inspection framework was given to the board by Revd Norman.

This covered the SIAMS document that had been distributed to governors on 3 November 2022.

Governors were informed that school will be given 1 weeks' notice of an impending SIAMS inspection, and that the Church of England publish an inspections calendar.

The context of the framework was shared using PowerPoint and is divided into seven areas.

Governors were informed that:

- Judgements replace grades.
- Each school needs to have a theologically rooted Christian vision.
- High level inspection questions with a focus on impact, which replace exhaustive lists of criteria.

Authorised by Chair: I. Service

Date: 4 July 2023

- Each school's specific context plays a greater role than at present.
- The accountability of the Trust (for academies) is brought to the fore.

The initial telephone call with the headteacher will cover the following areas:

Context 1: Who are we? (factual information)

- a) What sort of School are you? - so as to make fair and accurate judgements within the course of the inspection.
- b) What characterises the school community?
- c) What partnerships do you have?

Context 2: What are we doing?

- a) What is the vision of the school?
- b) How is the school's vision a clearly articulated **theologically rooted Christian vision**?
- c) How do the specific needs of the school community inform the theologically rooted Christian vision? Do leaders understand the school's context, and do they know how to respond it theologically?
- d) Why have school leaders decided that the school should be a maintained school or academy? How does this status enhance the effectiveness of the school as a Church school?
- e) As a result of the school's Christian vision, original foundation, and current context, why are school governance structures as they are.
- f) What are the school's arrangements for collective worship? Why are these arrangements in place?
- g) How is RE structured and organised? Why have these decisions been made?
- h) What is the relationship between the school and the Diocese - how does this enhance the school's ability to live out its Christian vision and live up to its foundation as a Church school, enabling people to flourish.
- i) What is the relationship between the school and the local church - how does this help the school's ability to live out its Christian vision and to live up to its foundation as a Church school, enabling people to flourish?

Questions asked during the inspection process in school, of staff, governors, and pupils.

- 1) How does the School's theologically rooted Christian vision enable pupils and adults to flourish?
- 2) How does the curriculum reflect the schools theologically rooted Christian vision?
- 3) How is collective worship enabling pupils and adults to flourish spiritually?
- 4) How does the schools theologically rooted Christian vision create a culture in which pupils and adults are treated well?
- 5) How does the schools theologically rooted Christian vision create an active culture of justice and responsibility?
- 6) Is the Religious Education curriculum effective?
- 7) What is the quality of Religious Education?

Judgement 1 - Through its vision and practice, the school is living up to its foundation as a Church school and is enabling pupils and adults to flourish.

Judgement 2 - The school's vision and practice are not enabling it to fully live up to its foundation as a Church school.

SIAMS Framework 2023 - Radically Different, radically the same

Action points:

- The SIAMS SEF, will need to be completed by school , which is the basis of the evidence that will be presented at inspection.
- The remaining agenda for this academic year will have a section linked to SIAMS, so that governors can input into evaluating the school's role; therefore, discharging their responsibility for ensuring school embed the theologically rooted Christian vision.
- Governors are to link the SIAMS vision with their curriculum area when carrying out their monitoring role in school.

The Revd Norman was thanked for his explanation of the SIAMS process.

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GBM 21/23 Headteachers report

The headteacher report had been circulated to governors prior to the meeting. These are the highlighted areas that were discussed.

- Attendance sits at 95.94%
- This month has seen no dropping in the attendance rate. Authorised absence was granted for the Ukrainian pupils who returned to the Ukraine. Authorised absence was granted for a pupil with medical needs.
- The trade union action has so far unaffected school during the strike, as adequate provision is in place to cover those staff who are taking industrial action.
- The interview date for the maternity leave post is 19 May 2023. This will be for a temporary member of staff.
- The audit carried out by Kym Allam for the single central record (SCR) has been completed, and Revd Norman carried out the governor audit.
- The buildings maintenance programme continues;-
 - school have a shiny new hall floor
 - Mrs Henneberry is in the process of obtaining final quotes for the playground equipment.
 - FOANS had a very productive working day in school carrying out various maintenance tasks including painting internal structures in school.
- KS1 targets are on track, with pupils working really hard to ensure they meet their expected targets. Data will be shared at the next curriculum committee meeting on 24 May 2023.

A confidential staffing matter was raised, which is recorded separately from these minutes.

Mr Sharp was thanked for his report.

GBM 22/23 Governance

a) To receive committee minutes

The committee minutes from meetings held in the spring term were received and the contents noted. The action point referring to the DBS check on staff providing Jujitsu in After School Club, has been resolved.

The finance committee are due to meet again in June, when it is hoped that the school bursar can give an updated financial statement.

- Intruder alarms have been installed in school.
- The carpet will be replaced in Year 6 classroom in July 2023.
- The telephone pole has been replaced.
- School sports funding has been extended for a further two years.
- Orian have increased the price of school meals again. School will absorb the increase until September, then pass on the increase to parents in the autumn term.
- Arnies have dropped to 4 days per week, with no negative response from parents. There has been a 3.5k saving by dropping one night per week.
- Mr D Adair will assume the role of responsible officer, to replace Mr Henneberry, and will arrange to meet with Mrs Evans.

b) Governor vacancy

A name has been taken forward to the PCC meeting to be held in May to fill the vacant foundation governor position created by Mr Henneberry's resignation.

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Mr Adair takes on the Responsible Officer role.
The Revd Norman takes on the Safeguarding Governor role.
Mr Hargreaves will review the website for compliance.

c) Governor e-training

Governors were reminded to access as much training using the NGA website as possible whilst the service is available free of charge to school, through the SLA with Governor Support Team.

d) Governor monitoring

Monitoring reports have been received for SEND, English and RE.

GBM 24/23 Finance report

The CIF bid is due to be announced in May. School will use part of the budget to contribute to the CIF funding, to complete the roof replacement and refurbishment.
The ring-fenced energy funding is additional to the budget.

GBM 25/23 Safeguarding matters

The Revd Norman has carried out the safeguarding audit, and in the process spoke to Mrs Hartropp and pupils. He reported that this was a very beneficial and encouraging practise to undertake.
The role of DSL, GDPR oversight and Online Safety Co-ordinator are to be filled by staff within school for September.

GBM 26/23 Policy review

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| Online safety policy. Data protection policy. First aid in school policy. | } | Completed and will be presented to the committee on 24 May 2023. |
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GBM 27/23 Chair's report

The Chair had nothing further to add to the agenda items already discussed.

GBM 28/23 Items deemed confidential

One staffing matter was deemed to be confidential and is minuted separately.

Ms Piper, Mrs Hartropp and Mr Myers left the meeting at 6.20pm, whilst the confidential matter was discussed. The meeting remained quorate.

Revd Wallace apologised as she had another meeting to attend and left the meeting at 6.45pm.
The meeting remained quorate

GBM 29/23 Date of next meeting Tuesday 4 July 2023 at 5.00pm

Governors were thanked for their attendance and continued support. The meeting was declared closed at 7.00pm.