



Headteacher  
Mr N Sharp

**ARNSIDE NATIONAL  
CHURCH OF ENGLAND SCHOOL  
CHURCH HILL  
ARNSIDE  
CARNFORTH  
LANCS  
LA5 0DW**

ARNSIDE NATIONAL SCHOOL IS AN ACADEMY  
Company number 07840925

admin@arnside.cumbria.sch.uk  
www.arnside.cumbria.sch.uk  
Tel/Fax: 01524 761159

**Minutes of Arnside National C of E School**  
**Virtual Devolved Governing Board Meeting (VGB)**  
**held on Monday 29 June 2020 at 10.00 am**

Key: highlighted areas in yellow = action point highlighted areas in blue = impact measure highlighted areas in green = question

*This is the information required by governors under the current COVID19 lockdown.  
The government have stated that governors' statutory responsibilities are not altered or relaxed during the current situation. A duty to ensure that the strategic overview of school is managed lies with the governing board of Arnside National CE School.*

*It should be possible for those governors not on the devolved board to reply by email to the minutes with either an 'I endorse these decisions entirely' or 'I endorse these decisions except for the following reservations'. If sufficient reservations were expressed, then it will be possible to review a decision.*

**Present:** Mr David Adair, Mrs Helen Chaffey, Mr Steven Kershaw Chair, The Revd Andrew Norman, Mr Nick Sharp Headteacher

**In attendance:** Mrs Sue Glendinning Clerk to the Governing Board

**VGBM 37/20 Welcome**

Mr Kershaw welcomed the devolved governing board to the meeting.

**VGBM 38/20 To receive apologies for absence**

None received, all members present.

The meeting was declared quorate, with 5 governors present.

**VGBM 39/20 Declaration of conflict of interest in agenda items**

Mr Sharp and Mr Adair declared an interest in relation to their wives being members of staff.  
Nil else declared.

**VGBM 40/20 Approval of previous minutes**

The minutes from the previous meeting held on 8 June 2020 were declared to be a true record, proposed by Mr Adair, seconded by Revd Norman.

**Essential governance matters reported on by headteacher Mr Sharp**

**VGBM 41/20 Phased return of pupils to school**

Mr Sharp reported that the phased return of Year 6 had gone according to plan.

All 5 bubbles were in place and working well. There are no places for any other pupils as each bubble is full. Places will be offered as and when any become available.

A new pupil who is looked after, (LAC) has settled well into school, attending for 3 days per week, working with Mrs Reynolds.

All vulnerable pupils are back in school, and no pupil has been turned away.

**a) Risk assessment update**

**Q: Has the return to school been difficult to achieve?**

Authorised by Chair *Steven Kershaw*

Date 27 August 2020

**A: Yes, where numbers have gone up from 12 -15, there has been a need to change rooms to accommodate the increased numbers.**

**Classroom arrangements for lunch are in place.**

**Outside provision is working well.**

**Cleaning provisions are working well.**

#### **b) Bubble management update**

From week beginning 9 July 2020, social distancing regulations have altered from 2 metres to 1 metre, which alters the arrangements in school. School can now increase the number of bubbles to 7 or 8, with 15 pupils for the Year 6 bubble. Both bubbles can now amalgamate into 1 bubble.

Year 5 can return for the last 2 weeks of term and will be taught in the school hall.

School intend to blitz the foundation subjects to get pupils back into the way of working.

A parental poll was taken and 9 parents from Year 5 pupils, would like their children to return, working in a self-contained bubble, with their own toilet facilities and outdoor provision.

Governors agreed that this arrangement would work.

#### **Q: Can we legitimately combine 2 bubbles?**

**A: Yes, as 2 bubbles were created with 7 & 8 pupils totalling 15, under the new regulations a 15-pupil bubble can be created. If a Year 6 parent decides that they want their child to return to school, the answer will be no; as the parents have had over 3 weeks to decide if they are happy with their child returning to school, and notice was given 6 weeks ago.**

Mr Sharp informed the board that parents will be informed of the decision on 29 June 2020.

If all the Year 6 pupils return, school will be unable to accommodate the Year 5 pupils.

The risk assessment covers the above scenarios.

#### **Q: What is the school hall currently being used for?**

**A: Nothing at the minute but could be utilised as a Year 6 classroom.**

#### **Q: Are we remaining open over summer?**

**A: No, parents will be informed at the end of this week giving them the date of INSET training and the start of term date. School will be business as usual in September.**

**Confirmation has been received from the LA, DfE and the HT's Union to state that there is no expectation for school to remain open over the summer period.**

**The holiday club will run for 2 weeks in the village led by Steve Hoare.**

Mr Sharp informed the board that the DfE have not issued any guidance for September yet.

Bubbles can range from 15 – 30 and all children could return as classes will not be over 15 pupils in total. Uptake is positive, as parents do not have an issue with school arrangements

#### **c) Next phase**

#### **Q: What is the plan for new starters?**

**A: The arrangements will run exactly the same as has done in past years.**

The arrangements for September are:

- Separate Nursery
- Year Reception / 1 split
- Year 3 / 4 split
- Year 5 / 6 split

There are an additional 3 starters, and 6 – 8 children not expected who will start in Nursery/Reception/Year 1, which will significantly aid school finances, with a potential £100k over the next 4 – 5-year period.

2 staff on flexible contracts have had their contracts renewed to 31 December 2020, to cover the Covid arrangements. During the staffing review in the autumn term all staff contracts will be reviewed.

**VGBM 42/20 Finance**

- a) Additional budget expense related to Covid 19

**VGBM 43/20 Staff / pupil wellbeing post return**

**VGBM 44/20 Safeguarding**

**VGBM 45/20 Items deemed confidential**

**VGBM 46/20 Date of next meeting to be confirmed**

**VGBM 35/20 Items deemed confidential**

A staffing matter was deemed confidential and is minuted separately.

**VGBM 36/20 Date of next meeting Monday 27 August 2020 at 10.00am.**

Governors were thanked for their attendance and involvement in the meeting, which was declared closed at 11.06am.