# Arnside National Primary School

# Behaviour Policy Addendum Covid-19 May 2020

On returning to Arnside National School after a period of lock-down, it is important that all staff, pupils and parents/carers follow a set of strict rules and routines to help to prevent the spread of the Covid-19 virus through school and into the wider community. These rules are based upon the guidelines published by the Government and based on scientific evidence.

## Arrival and Departure from School

* Because of the need to social distance, children should arrive at school promptly for their allotted timeslot at the appropriate door. They should form a line (2m apart) and await permission to enter. One child will be admitted at a time and sent to wash hands (20 seconds). Children should wait patiently and maintain social distancing at all times.
* At the end of the school day, children will wash their hands for 20 seconds, pick up their water bottle and lunchbox and leave quietly (individually) by their allotted door. They should not congregate outside but should head straight home, alone in the case of any Y6 pupil with specific permission to do so, or with their parent.
* Children will not need a school bag, PE kit or book-bag for this period and should not bring anything other than lunch and a water-bottle to school to avoid contamination. Coats should be hung up in the cloakroom (spaced out as much as possible).
* Parents should not congregate in or around the school grounds and should maintain social distancing the whole time.
* If parents need to speak to the teacher, they should attempt to do this through DOJO, phone call or email. If this is not possible, they should wait until all children have left the premises, remain outside and the teacher will approach them, maintaining the 2m distance, to discuss any issues.

Hygiene

It has been proven that the best way to avoid the spread of the virus is through thorough and rigorous hygiene practices. In order to prevent the spread of the virus, children should follow these routines:

* Wash hands for 20 seconds using soap and water before drying them thoroughly using paper towels. The towels need to go straight into the bin provided. There will be reminders on posters around school. Younger children may need support in this, and staff will reinforce the practices through games and songs.
* Hands should be washed either in the sink in the classroom or in the cloakroom:
  + on entry to the school at the start of the school day and after breaks and lunchtime
  + After touching your face, wiping your nose, coughing or sneezing
  + Before eating
  + After using the toilet
  + After touching a shared item
  + At regular intervals throughout the day
* If someone needs to sneeze, cough or wipe their face, it should be done with a tissue and directed away from other people. Classrooms will be stocked with tissues. If a tissue is not at hand, a sleeve should be used. Tissues should be placed in the lidded bin in the classroom after a single use. Hands should be washed immediately afterwards. ‘Catch it, Bin it, Kill it,’ posters will be in each classroom to remind children of this routine.
* Children should not spit. Any child who spits will be sanctioned.
* Children should be reminded not to touch their faces. If they do, they should immediately wash their hands for 20 seconds.
* Staff will be responsible for wiping clean any shared equipment or surfaces at regular intervals throughout the day.
* Children should ensure that all equipment is tidied away so surfaces are clear for cleaning at breaktimes, lunchtimes and at the end of the school day.
* Children should all have their own, labelled water bottle, which will remain in their workspace or with them in their outdoor zone. Children should not share bottles.

Socialising & moving around the school

Due to the strict rules on social distancing required to ensure the safe return of children to school, the following instructions should be followed as far as possible on who pupils can socialise with at school:

* Children have been grouped into classes of no more than 15 and allocated zones.
* Children will be allotted a space or desk in which to work. They should remain at this workspace when inside the classroom and not walk around to see their friends. All resources each child needs will be placed in their workspace, where possible.
* Children should only mix with children from their class during the school day.
* Children should only use their allotted doors, cloakrooms and toilets.
* Children should remain within their allotted zone in school and in the school grounds.
* Children should try as far as possible to remain at least 2m away from people throughout the day.
* There may be times when children must share equipment or be within 2m of others. In these cases, children should follow the hygiene rules as listed above. Teachers will remind them of the rules.
* At lunchtimes, children will eat in their classrooms. Their lunches will be brought to them at their allotted desks. Children should endeavour to keep their workspace clean. Desks will be wiped down before and after lunch.
* Lunchtimes and breaktimes will be staggered to allow different classes to move in and out of school in a socially distanced way. When outdoors, children should remain in their allotted zone.
* Children will attempt to remain at least 2m away from others whilst moving around the school and in the school grounds.
* When a child needs to go to the toilet or wash their hands in the cloakroom, they should first establish if anyone else is in there. They should wait until they have left the cloakroom, leaving space for them to exit safely, before entering. There should only be one person in the cloakroom at a time.
* Children who are being educated at home should not come to the school grounds to see their friends.

Symptoms of Covid-19

Children will need to be explicitly taught the symptoms of Covid-19 (Coronavirus). If they show any signs of the virus, they should not attend school for 7 days. If they develop symptoms of the virus in school, they should tell a member of staff immediately so that procedures for the isolation of that child can take place.

Rewards/Sanctions

Children who are following the rules and routines will be rewarded with house-points and praised accordingly.

It is important that children follow the above rules, but it should be understood that socially distancing is not an easy or natural thing for children to do. They should not be sanctioned for accidentally breaking the rules or flouting the routines. If, however, a child repeatedly and consciously breaks the rules, putting the health and welfare of others at risk, sanctions may be applied. The child may be issued with a warning, a verbal ‘telling off’, or in extreme cases, their parents may be informed. If the child continues to behave in a manner that puts others at risk, their parents may be asked to keep them from attending school for a set period of time. This is a last resort and every effort should be made to encourage the child to understand the impact of their behaviour on others and the possible consequences.