

GOVERNOR SERVICES

ASHTON COMMUNITY SCIENCE COLLEGE (06104)

**CURRICULUM, STANDARDS, PERSONNEL AND STUDENT WELFARE
COMMITTEE MEETING**

**TO BE HELD AT THE SCHOOL ON WEDNESDAY, 16 OCTOBER 2023
AT 4:30PM**

AGENDA

1. Apologies for Absence

Any apologies for absence should be reported to the meeting. The committee should decide whether or not to accept the apologies.

2. Election of Chair

The committee is asked to elect a chair and vice-chair for the academic year 2024/25.

3. Declaration of Interests

Governors are reminded that the law states that '*where there is a conflict between the interests of any person and the interests of the governing body, that person should withdraw from the meeting and should not vote..... if there is a dispute as to whether a person must withdraw from the meeting the other governors present at the meeting must decide*'.

4. Minutes of the Last Meeting

The chair of the committee is asked to confirm the minutes of the previous meeting as a correct record before proceeding with the rest of the agenda.

5. Matters Arising from the Minutes

Governors are asked if there are any matters arising from the last meeting, which they wish to discuss and for which an opportunity does not occur on the agenda for this meeting.

6. Terms of Reference

Governors are reminded that the terms of reference are the 'rules' which determine business of the committee. Committee members are required to review and approve the committee terms of reference for the academic year 2024/25.

7. Analysis of School Performance Data

This should include information from the summer tests/exams at the school and should allow governors the opportunity to challenge the progress/attainment of specific cohort groups.

8. School Development/Improvement Plan 2024/25

Making reference to the main priorities for improvement, governors are asked to confirm the strategic direction and targets for this academic year and challenge, where necessary, areas where sufficient progress has not been made.

9. Curriculum update**10. Quality of Teaching**

Governors are asked to receive a concise report on the quality of teaching and learning and discuss the impact of improvement strategies.

11. Student Update

Governors are asked to receive updates on the following areas within school and analyse how the school is addressing any areas for development:

- a) student attendance.
- b) absence rates; and
- c) student exclusions

12. Staffing Update

To include an update on staff absence, training, development and wellbeing.

13. Educational Visits

The committee is asked to monitor and evaluate the impact of any recent educational visits and review and approve any upcoming educational visits.

14. Committee Related Policy Review

Governors are asked to review and approve related policies as per the review cycle.

15. Confidentiality

Governors are reminded that all matters discussed are confidential; governors are asked to identify any discussions that should not be made publicly available in the minutes.

16. Date and Time of Next Meeting