

ASHTON COMMUNITY SCIENCE COLLEGE

Curriculum, Standards, Personnel and Student Welfare Committee

Committee Terms of Reference

Review Schedule

Named Owner:	Curriculum, Standards, Personnel and Student Welfare Committee
Last Review:	October 2025
Next Scheduled Review:	October 2026
Overview of Amendments to this Version:	Inclusion of control sheet.

ASHTON COMMUNITY SCIENCE COLLEGE

Curriculum, Standards, Personnel and Student Welfare Committee

Regulations

1. Membership

The committee will elect a chair from within its own membership. The Chair / Deputy Chair can only perform the role of Chair of the Committee, in line with and cannot exceed his/her term of office.

Non-voting participants may be invited to meetings by the committee as and when required.

The committee shall have such associate members, non-voting, as the governing body shall appoint. The committee may make recommendations for these appointments.

The Committee shall consist of a minimum of four Governors and the Headteacher. The Senior Leaders with Personnel responsibility and Curriculum responsibility may be Associate members but will not have voting rights unless they are co-opted governors. The Chair is to be elected by members of the Committee; s/he must not be employed at the School.

2. Quorum

A Quorum shall be a minimum of three Governors, not more than one of these being employed at the School, plus the Headteacher or his/her nominated representative. Associate members will not count for a quorum.

3. Meetings

The Committee shall meet as necessary, but not less than once per term. Two weeks notice shall be given of the date and general purpose of the meeting.

4. Terms of Reference

The Committee will have delegated powers relating to:

Curriculum

- (i) advise the Governing Body on the School's Curriculum Policy

- (ii) work with the Senior Leader (Curriculum) and Heads of Faculty to monitor the regular review of the School Improvement Plan and to receive an annual evaluation
- (iii) through dialogue with staff, provide information about how the curriculum is delivered
- (iv) review National Curriculum assessments
- (v) review and approve annual targets
- (vi) where necessary, make recommendations to the Resources Committee on resource levels for curriculum implementation
- (vii) review the provision of Collective Worship and Religious Education
- (viii) review the Policy and provision for Sex Education
- (ix) ensure that all statutory information is published as required

Staff

- (i) Appointments
- (ii) Job descriptions and supervision of these
- (iii) Staff development and general welfare
- (iv) Financial aspects of staffing through liaison with the Resources Committee

b) Pupils

- (i) Welfare, including safety (through liaison with the Resources Committee).
- (ii) Care and guidance, including independent information advice and guidance regarding future pathways
- (iii) Discipline and attendance
- (iv) SEND, including the involvement of outside agencies, such as the local authority, psychologists, social workers.

c) Community

(i) Relationships with neighbours

(ii) Activities or events which involve the local or wider community.

5. Revision

These powers will be reviewed annually at the Autumn term meeting.

6. Disagreements between Committees

Any disputes between committees will be resolved by the full Governing Body.