

GOVERNOR SERVICES: EDUCATION IMPROVEMENT

ASHTON COMMUNITY SCIENCE COLLEGE (06104)

RESOURCES COMMITTEE MEETING

**TO BE HELD AT THE SCHOOL
ON
WEDNESDAY, 5 FEBRUARY 2025 AT 4:30PM**

A G E N D A

1. Apologies for Absence

Any apologies for absence should be reported to the meeting.

The committee should decide whether or not to accept the apologies

2. Declaration of Interest

The committee is reminded that governors and others who are entitled to attend meetings of the governing body or its committees should declare an interest, withdraw from the meeting and not vote in relation to matters where:

- there may be a conflict between their interests and those of the governing body;
- a fair hearing is required and there is reasonable doubt about their ability to act impartially; or
- they have a pecuniary interest.

3. Minutes of the previous meeting

The Chair of the committee is asked to confirm the minutes of the previous meeting held on Wednesday 9 October 2024 as a correct record before proceeding with the rest of the agenda.

4. Matters arising from the minutes not elsewhere on the agenda

The committee is asked if there are any matters arising from the last meeting which they wish to discuss and for which an opportunity does not occur on the agenda for this meeting.

a) Committee Terms of Reference (minute 24.28 refers)

5. Financial Matters – Budget review and update

The committee is asked to receive an update on the following:

a) Budget Monitoring Report including Latest month end returns and virements

The committee is asked to:

- examine the autumn term monitoring report and review spending against budget headings;
- approve any virements between budget headings that exceed the sum detailed in the Internal Financial Regulations (IFR);
- approve any new Service Level Agreements (SLA) if they are above the limit delegated in the IFR.
- consider the appropriate level of school reserves.

b) Monitor the Three-Year Financial Plan as required in the SFVS

The committee is to receive and monitor the three-year financial forecast.

c) Budget Setting 2025/26

The committee is asked to make arrangements for the approval of the 2025/26 budget.

d) Schools Financial Value Standard (SFVS)

Governors are asked to receive a detailed report, together with the completed self-assessment and action plan in preparation for submission to the county council on/before 31 March 2025.

e) Monitor the Income and Expenditure of Additional Funding

Governors are asked to receive a specific report on the income and expenditure of funding to the benefit of the pupils in school:

- Pupil Premium

f) Benchmarking



6. Premises, Health and Safety including Buildings Review and Proposals

The committee is asked to receive a report on the management of the building to include:

a) Building Development Plan Report

b) Maintenance and upkeep of school premises and grounds

c) Risk assessment and health and safety issues

Governors are asked to ensure that the school complies with health and safety regulations which includes the review of:

- risk assessment audits;
- safety inspection reports making recommendations when action is required.

d) Accidents and Incidents

e) Audit Reports

Governors are asked to consider any audit reports and other relevant reports that have been undertaken since the last committee meeting and make recommendations to the governing body.

7. Staffing

The committee is asked to receive an update on current staffing within the school, including any staff absences or changes since the last meeting and to make any decisions required of them by the headteacher.

8. Policies and Procedures

The committee is asked to review and revise any policies required according to the schools own agreed programme for review including:

a) Lone Working Policy

9. Disposal of Assets Report

The committee is requested to receive a report on the disposal of any assets.



10. Confidentiality

The committee is requested to identify any items in the minutes to be recorded as confidential.

11. Dates and times of future meetings

Future meetings to be held in school at 4.30pm on:

- Wednesday 23 April 2025 (Budget Setting Meeting)
- Wednesday 21 May 2025

