

DofE Practice 25 Group B

Visit Type & Date

ID:	202485
Establishment:	06104 Ashton Community Science College (01772513002)
Overseas:	
Residential:	
Adventurous:	
Adventurous (led by establishment staff):	☒
None of the Above:	
Dates:	07/06/2025

Staffing & Participants

Leader Name:	Penny Woodhouse - Female (07554726855)
Attendee Group:	Year Groups 7- 9 For Ratio see Policy
Attendees on Reg:	0
Intended Attendees:	14(M=7 F=7)
Staff (Employees):	Sarah Borwick , Ian Darbyshire , Laura Dawson , Ryan Latham ,
Volunteers:	
Staffing:	5 Employees + 0 Volunteers = 5 Staff

External Providers & Destination

Provider/Venue:	
Venue/Accommodation address:	Chipping & District Memorial Hall Garstang Road, Chipping, Preston, Lancashire, PR3 2QH

Travel Arrangements

Travel Method:	
Travel Company:	

Purpose & Activities

Primary Purpose:	Duke of Edinburgh
Secondary Purpose:	
Intended Outcomes:	1. To complete the DofE practice expedition
Adventurous Activities:	

Emergency Base Contact

Who is the Base Contact for the duration of the visit?:	
Please give Base Contact Telephone Number (Office Hours):	
Please give an alternative Base Contact telephone number (mobile)::	

Plan B

Give details of your Plan B (in case of cancellation etc):	The trip is cancelled and everybody will stay at home.
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Duke of Edinburgh Award

Is this a Duke of Edinburgh activity?:	
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Joint Visit?

Is this a joint visit with another LCC establishment?:	
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First Aid

Named First Aider:	
First Aid Qualification :	

Other Persons (including children)

Are any of the accompanying adults on the visit related or connected to any of children/young people on the visit?:	
Do staff/volunteers have a close connection to, or related to any of the accompanying adults on the visit?:	
Is the Visit Leader related or connected to children/young people and/or other accompanying adults?:	

Visit Times

Time of Departure::	09:00
Expected time of return::	16:00

CFW Minibus usage

(For CFW use only:) From which District is the Minibus Booked?:	
Please give the Registration Number of the Minibus:	
Please give outline details of the Minibus route.:	

Post Visit Evaluation

Were there any Incidents, Accidents or Near Misses during the visit?:	
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Risk Assessments applicable to this Visit

Generic Risk assessments applicable to this Visit :	The following generic Risk Assessments (unaltered) apply to this Visit
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Other Risk Assessments applicable to this Visit :	The attached Specific Risk Assessments apply to this Visit. These cover additional risks not included in the above generic risk assessments :
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Other Documents

Attached:	Additional information - None Insurance document - if additional insurance cover has been arranged - None Letter to parents - None Professional Support Letter (attached by LA) - None Programme / Itinerary - None Route maps (for D of E or Self-Led Walks) - None Ski Course Organiser (SCO) Certificate - None
Available:	

Outline Approval :

Approval Type :	Submitted to :	Granted on :
EVC	Stephen Fern	04/11/2024 07:52:23
Governors	Stephen Fern	
SLT	Janet Hoyle	04/11/2024 07:44:01

Approval Chain

Visit Form created: Penny Woodhouse @ 04/11/2024

Additional Form Access granted to: [\[Edit\]](#).

Form ID : 202485

Penny Woodhouse --> General Note

Sent @ 04/11/2024 07:38:42

Submitted for Outline Approval to Stephen Fern, Stephen Fern, Janet Hoyle

Cancel