

Ashton Community Science College

CEIAG Provider Access Policy

Version Control

Named Owner:	Mrs J Hoyle – Deputy Headteacher
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Overview of Amendments to this Version:	

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement: All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, PSHE group discussion and taster events;
- To understand how to make applications for the full range of academic and technical courses.

We work closely with our Enterprise Coordinator, Inspira (Shaheen Gul) and are pleased to have developed close links with two Enterprise Advisers: Clair Cunningham, Senior Branch Manager, Adecco UK & Ireland and Rachel Bissett, Functional Talent Lead, BAE Systems plc.

Management of provider access requests:

Procedure: A provider wishing to request access should contact Mrs Jackie Long, [CEIAG Leader], Telephone: 01772 513002;

Email: jlong@ashtoncsc.com

Opportunities for access: A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Year 8 Options Evening – presentations on post-16 routes and Post 14 choices

Year 11 Parents Evening – presentations on post-16 routes

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities: The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the school careers room. The careers room is available to all students at lunch, break times and before and after school.

Safeguarding: Any visitors to school are asked to familiarise themselves with our Safeguarding Policy (see School website) and to provide evidence of DBS clearance on arrival at the school.