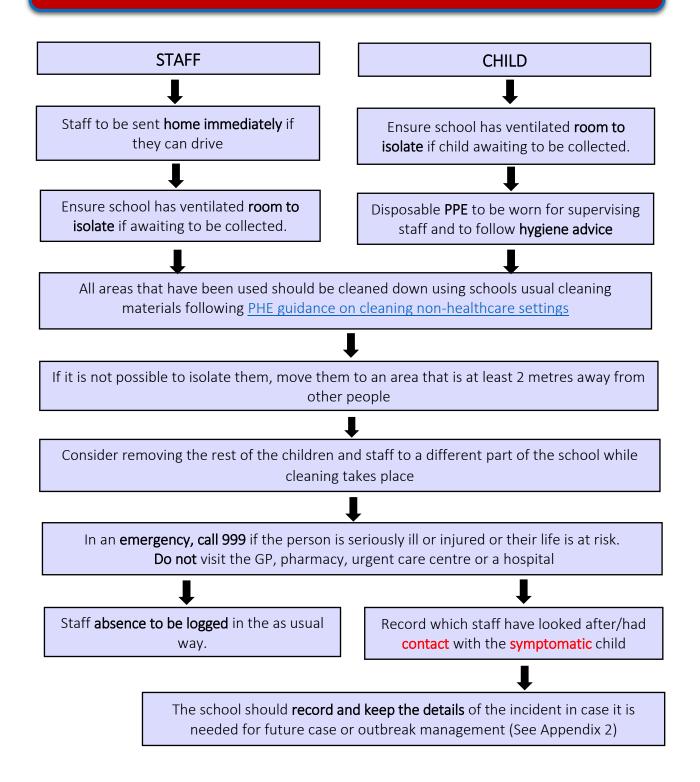
## 1. What to do if someone falls ill while at school

If anyone becomes unwell with a new continuous cough, a high temperature or a loss of or change in their normal sense of taste or smell they must be sent home as soon as possible



C:\Users\Su\Dropbox (Ashton Community Science College)\Premises\COVID 19\Outbreak Control Plan\Flow charts for the web.docx 2. What to do if a child or staff member is unable to attend school because they have COVID-19 symptoms

Anyone who develops symptoms of COVID-19, or whose household member develops symptoms, should immediately self-isolate.

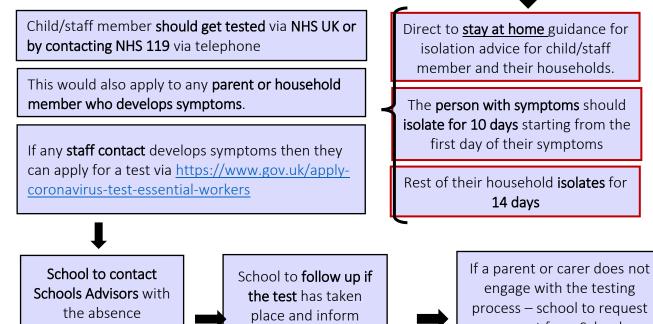
They should not attend school and should follow the steps below

Parent/Carer or staff member should notify the school of their absence by phone immediately.

information

(Appendix 1)

School should **record reason for absence**, date of onset of symptoms, symptoms, class etc. (See dataset in Appendix 1)



Schools Advisors of

the outcome

process – school to request support from Schools Advisors and support parent or carer with the process

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