Information for Candidates

Summer 2021 Results, Appeals and Certificates

**Deadlines to submit a request**

Non-priority appeal

**18th August 2021** - deadline for a student to request a Stage 1 - centre review

All requests via e-mail to **jhoyle@ashtoncsc.com**

**Teacher Assessed Grades**

# Ashton Community Science College has determined grades in accordance with the JCQ guidance[[1]](#footnote-1)and has submitted these grades to the relevant awarding organisation by the required deadline.

# To support your understanding, please refer to [Student guide to awarding: summer 2021](https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021)[[2]](#footnote-2) which tells you how you will get your qualifications in summer 2021 and where you can get more information.

**Results**

On candidate statements of results (results slips), grades will be reported in the same way as in previous years.

Results will be issued on results day in August as follows:

|  |  |
| --- | --- |
| **Date** | **Qualification type** |
| 12/08/2021 | GCSE and other Level 1/2 qualifications |

**Arrangements for results day**

You can collect your results from The Hive between 9am and 11am. Please remember to wear a mask and keep to the social distancing rules.

**Concerns about your results**

When you receive your results, if you think that a grade is wrong, your first step should be to speak to a teacher for advice.

Further details of the arrangements for appeals are provided below.

**Certificates**

Certificates, when received from the awarding organisations, will be issued to you, further arrangements to follow.

**The arrangements for appeals**

There are two stages to the appeals process:

* Stage 1 - centre review
* Stage 2 - appeal to the awarding organisation

Ashton Community Science College will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at Ashton Community Science College for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

**Stage 1** **– Centre review**

* If a student does not consider they have been issued with the correct grade, they can submit a request to Mrs Hoyle to check if an administrative or procedural error has occurred
* Mrs Hoyle will then ask you to fill out the *JCQ Student Request Form for Centre Reviews and Appeals.* This form will be available on our schools website.
* On receipt, the student should read the important instructions, fully complete *section A. Student request* of the *Stage one – centre review* form including electronic signature and date. The form should be saved and returned as an email attachment.
* The outcome of the centre review may result in the student’s grade remaining the **same**, being **lowered** or **raised**
* On completion of the review, Mrs Hoyle will complete section *B. Centre review* *outcome* of the form and share with the student as a record of the outcome, in sufficient time prior to the relevant appeal to awarding organisation deadline.
* If an administrative or procedural error is found, Mrs Hoyle will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation

**Stage 2** **– Appeal to the awarding organisation**

* An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student
* The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series
* If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the student can submit a request to Mrs Hoyle to proceed with an appeal to the awarding organisation on their behalf
* To proceed, the student must, complete the *Stage two – appeal to awarding organisation* section of the form, including electronic signature and date. The form should be saved and returned as an email attachment.
* Mrs Hoyle will then submit the appeal on the student’s behalf according to the requirements of the awarding organisation to which it is being submitted
* The awarding organisation will determine the grade at appeal and the outcome will be final
* The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**
* There is no further opportunity to appeal the outcome to the awarding organisation
* The awarding organisation’s appeal outcome letter will be posted to the student by as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre
* Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review
* The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)

**Note** - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert back to the original grade you received on results day. For more information please refer to the Department for Education’s blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

**Deadlines to submit a request**

Non-priority appeal

**18th August 2021** - deadline for a student to request a Stage 1 - centre review

**10 September 2021**– deadline for a student to request a Stage 2 – appeal to awarding organisation

1. <https://www.jcq.org.uk/summer-2021-arrangements/> [↑](#footnote-ref-1)
2. <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021> [↑](#footnote-ref-2)